

# MICRO TURNERS GROUP

To: Jitendra Singh, Jaipur, Rajasthan

Date: 29 April 2019

Subject: Your appointment as Graduate Engineer Trainee.

Dear Jitendra.

We are pleased to inform you that you have been appointed to the position of Graduate Engineer Trainee at Micro Tumers Group, Nalagarh plant, Dist. Solan, Himachal Pradesh...

You are required to join us on 15-June-2019. The terms of employment will be as below:

- You will get stipend of Rs.15,000/- (Rupees Fifteen Thousand only) which will be cost to company inclusive of all statutory deductions both employee and employer.
- 2. You will be entitled for leaves as per the company policy.
- You will be on probation for a period of one year; your services will be confirmed in writing on successful completion of your probation period.
- 4. During your probation period you can leave the company after serving a notice period of one month or pay one month salary in lieu thereof. The company may end your employment with immediate effect if your performance is not found satisfactory.

Kindly sign a copy of this offer as a token of acceptance.

For Micro Turners Group

Manager HR.

Name: ....

Signature: .....

Training & Placement Officer

Jagannath University

Plant : Village-Harralpur, Nalagarh, Dist-Solan, Himachal Pradesh

Certified True Copy

Jagan Nath Labor / Jaipu



Ref No: JPR-ATPL-JU-271235

Date:-27-12-2018

#### Letter of Intent

Dear Rahul.

This is in reference to the Campus Placement held in your college. We are Pleased to offer you as GET (Graduate Engineer Training) in our Company.

We welcome you to join our company; this is the letter of intent to inform you about the hiring procedure and summation of your required attested documents.

The offer letter will be provided to you in the month of May- Aug 2019 for your joining.

Joining will be completely based on the project and Location.

You need to accept all the terms & conditions of the offer letter.

This appointment has been made based on the information furnished in your application for employment and subsequent interviews. If, at any time in future, it comes to light that any of the information is incorrect or any relevant information has been withheld, then your employment is liable to be terminated without notice.

You do not comply with instructions or regulations imposed by the Company or any of the terms and conditions of your employment with the Company.

As per the company requirements or projects you must be ready to move anywhere in India.

On Job Training (3 Months)

Trainee will be moved to fulltime Job post successful completion of this training.

The duration of training will depend upon the performance during the training and would range between 0-90 days.

CTC during training: 1.44L PA

Ti :

Designation: Site Engineer

Jagan Nath University, Jaipur

Certified True Copy



CTC Post Training: 1.8 - 2.4L PA

Salary will depend on performance during 3month training

Kindly sign the copy of this letter indicating your acceptance of the above terms and conditions of this appointment and return the same to us. Last date of confirmation is 15 Jan 2018.

Whilst welcoming you to the Arden Group, we wish you good luck and a very bright career with us.

For Arden Telecom Pvt. Ltd.



Neha Sengar

HR Manager

I understand that the information on this form is solely for use by the Company and is considered confidential information that will be handled in accordance with the Arden Telecom Pvt. Ltd. Employment Privacy Policy.

Name of Employee:		
Location:	*JAN	,
Date		45 2-3
Signature	160	
-	Certified True Copy	•
	Jagan Nath University, Jaipur	
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Ref No: JPR-ATPL-JU-271236

Date:-27-12-2018

#### Letter of Intent

Dear Akash Sulania,

This is in reference to the Campus Placement held in your college. We are Pleased to offer you as GET (Graduate Engineer Training) in our Company.

We welcome you to join our company; this is the letter of intent to inform you about the hiring procedure and summation of your required attested documents.

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Trainee will be moved to fulltime Job post successful completion of this training.

The duration of training will depend upon the performance during the training and would range between 0-90 days.

CTC during training: 1.44L PA

Confined True Copy

Jagan Nath University Jaipur-

Designation: Site Engineer



CTC Post Training: 1.8 – 2.4L PA

Salary will depend on performance during 3month training

Kindly sign the copy of this letter indicating your acceptance of the above terms and conditions of this appointment and return the same to us. Last date of confirmation is 15 Jan 2018.

Whilst welcoming you to the Arden Group, we wish you good luck and a very bright career with us.

For Arden Telecom Pvt. Ltd.



Neha Sengar

HR Manager

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Name of Employee:	
Location:	Training (
Date	Jegunia a de la
Signature- Certifled True Copy  Jagan Nath University, Jaipur	•



Ref No: JPR-ATPL-JU-271236

Date:-27-12-2018

#### Letter of Intent

Dear Rohit Kumar Rohtas,

This is in reference to the Campus Placement held in your college. We are Pleased to offer you as GET (Graduate Engineer Training) in our Company.

We welcome you to join our company; this is the letter of intent to inform you about the hiring procedure and summation of your required attested documents.

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CTC during training: 1.44L PA

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Certified True Copy

Designation: Site Engineer :

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CTC Post Training: 1.8 - 2.4L PA

Salary will depend on performance during 3month training

Kindly sign the copy of this letter indicating your acceptance of the above terms and conditions of this appointment and return the same to us. Last date of confirmation is 15 Jan 2018.

Whilst welcoming you to the Arden Group, we wish you good luck and a very bright career with us.

For Arden Telecom Pvt. Ltd.

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Neha Sengar

HR Manager

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Name of Employee:

Location: 
Date
Signature
Certified True Copy



Ref No: JPR-ATPL-JU-271234

Date:-27-12-2018

#### Letter of Intent

Dear Priabrat Thakur,

This is in reference to the Campus Placement held in your college. We are Pleased to offer you as GET (Graduate Engineer Training) in our Company.

We welcome you to join our company; this is the letter of intent to inform you about the hiring procedure and summation of your required attested documents.

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CTC during training: 1.44L PA

Training

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Jagan Nath (University, Jaip

Designation: Site Engineer



CTC Post Training: 1.8 - 2.4L PA

Salary will depend on performance during 3month training

Kindly sign the copy of this letter indicating your acceptance of the above terms and conditions of this appointment and return the same to us. Last date of confirmation is 15 Jan 2018.

Whilst welcoming you to the Arden Group, we wish you good luck and a very bright career with us.

For Arden Telecom Pvt. Ltd.



Neha Sengar

HR Manager

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Name of Employee:		
Location:	******	
Date-	Training	Jan Sand
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Date:-27-12-2018

RefNo: JPR-ATPL-JU-271218

### Letter of Intent

Dear Anoop Kumar Iha,

This is in reference to the Campus Placement held in your college. We are Pleased to offer you as GET (Graduate Engineer Training) in our Company.

We welcome you to join our company; this is the letter of intent to inform you about the hiring procedure and summation of your required attested documents.

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The duration of training will depend upon the performance during the training

and would range between 0-90 days.

CTC during training: 1.44L PA

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Designation: Site Engineer



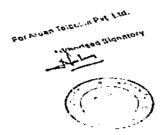
CTC Post Training: 1.8 - 2.4L PA

Salary will depend on performance during 3month training

Kindly sign the copy of this letter indicating your acceptance of the above terms and conditions of this appointment and return the same to us. Last date of confirmation is 15 Jan 2018.

Whilst welcoming you to the Arden Group, we wish you good luck and a very bright career with us.

For Arden Telecom Pvt. Ltd.



Neha Sengar

HR Manager

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Name of Employee: .	•••••••••		
Location:		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
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	Jagan Nath Unit Jaipur	<b>Jag</b> uanut diriyari Ti	.,
	; Jagan Naul O.O		



Ref No: JPR-ATPL-JU-271219

Date:-27-12-2018

#### Letter of Intent

Dear Raman Singh Gurjar,

This is in reference to the Campus Placement held in your college. We are Pleased to offer you as GET (Graduate Engineer Training) in our Company.

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CTC during training: 1.44L PA

Designation: Site Engineer .

Certified True Copy

Jagan Nain

Nam University

Registered Office - Arden Telecom Pvt Ltd, D-19, Ground Floor, Pandav Nagar New Delhi-92, 11-22481331

Branch Office- #4/251, Opp Of SBI Bank, SFS Mansarovar Jaipur Rajasthan-20, PH-0141-4901901

Training .



CTC Post Training: 1.8 - 2.4L PA

Salary will depend on performance during 3month training

Kindly sign the copy of this letter indicating your acceptance of the above terms and conditions of this appointment and return the same to us. Last date of confirmation is 15 Jan 2018.

Whilst welcoming you to the Arden Group, we wish you good luck and a very bright career with us.

For Arden Telecom Pvt. Ltd.

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Neha Sengar

HR Manager

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Name of Employee: .....

Signature- Certified True Copy

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Ref No: JPR-ATPL-JU-271220

Date:-27-12-2018

#### Letter of Intent

Dear Chetram Meena,

This is in reference to the Campus Placement held in your college. We are Pleased to offer you as GET (Graduate Engineer Training) in our Company.

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Train.

Designation: Site Engineer

Registered Office - Arden Telecom Pvt Ltd, D-19, Ground Floor, Pandav Nagar New Delhi-92, 11-22481331 Branch Office- #4/251, Opp Of SBI Bank, SFS Mansarovar Jaipur Rajasthan-20, PH-0141-4901901

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For Arden Telecom Pvt. Ltd.



Neha Sengar

HR Manager

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Name of Employee:

Location: - Training

Date- Jaganness

Certified True-Copy

Registered Office - Arden Telecom Pvt Ltd, D-19, Ground Floor, Pandav Nagar New Delhi-92, 11-22481331 Branch Office- #4/251, Opp Of SBI Bank, SFS Mansarovar Jaipur Rajasthan-20, PH-0141-4901901



Ref No: JPR-ATPL-JU-271221

Date:-27-12-2018

#### Letter of Intent

Dear Rahul Narwaria,

This is in reference to the Campus Placement held in your college. We are Pleased to offer you as GET (Graduate Engineer Training) in our Company.

We welcome you to join our company; this is the letter of intent to inform you about the hiring procedure and summation of your required attested documents.

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CTC during training: 1.44L PA

Trainia i

Designation: Site Engineer

Certified True Copy

Registered Office - Arden Telecom Pvt Ltd, D-19, Ground Floor, Pandav Nagar New Delhi-92, 11-22481331 Branch Office- #4/251, Opp Of SBI Bank, SFS Mansarovar Jaipur Rajasthan-20, PH-0141-4901901



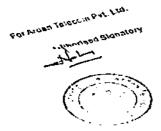
CTC Post Training: 1.8 - 2.4L PA

Salary will depend on performance during 3month training

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Whilst welcoming you to the Arden Group, we wish you good luck and a very bright career with us.

For Arden Telecom Pvt. Ltd.



Neha Sengar

HR Manager

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Name of Employee:

Location: 
Date
Signature
Certified True Copy

Jagan Nath United y, Jaipur



8, Pratap Nagar, Scheme 3, Near Glass Factory, Tonk Road, Jaipur (India) – 302015

# Offer Letter

Date: 26 Feb 2019 Ref No: 201902OL-037

Dear Kashish Agarwal,

On behalf of Cyntexa, I am pleased to offer you employment in the position of Associate Software Developer, starting on 15th March 2019. Please contact us if date changes are required.

Salary Compensation: During your employment, your compensation will be following:

Salary Compensation will be 2.0 to 2.2 LPA.

You will be on Training duration/Probation Period for initial 3 months in which you will be paid Rs. 4,000 /- per month.

After the successful completion of training duration/probation period you will be working as a permanent employee and your compensation will be as following:

Duration	Salary
First 6 months after probation	15,000 INR per month
Next 6 months	18,000 to 20,000 INR ( * Depending on your performance)
After 1 year of working as a permanent employee	22,000 to 27,000 INR (* Depending on your performance)

Additional Agreements: As a condition of your employment, you agree to execute any additional agreements required by the Company at the start of your employment. This includes any agreement that relate to your confidentiality or intellectual property assignment obligations to the Company. You further agree that at all times during your employment (and afterwards as applicable), you will be bound

Certified True Copy

Jagannoth University

by, and will fully comply with, these additional agreements. On accepting this offer letter and on successful completion of your training, you will be signing a 2 year employment contract with Cyntexa in which you will assure the company to serve good 2 years with us.

Contingencies: This offer is contingent upon the successful completion of any background or reference checks requested by the Company. For legal purpose, you will be required to provide to the Company documentary evidence of your identity and eligibility for employment. Such documentation must be provided to us within three business days following the day you receive this offer letter, or our employment relationship with you may be terminated.

Formalities: The documents you need to submit to us are as follows:

- 1. Scanned copy of your matriculation certificate
- 2 Scanned copy of 12th marksheet
- 3. Scanned copy of your Graduation/ Post Graduation marksheet
- 4. Scanned copy of any one ID proof.(Aadhar card / driving licence/ etc)

Entire Agreement: This employment agreement, along with the Confidentiality Agreement, sets forth the terms and conditions of your employment with the Company, and supersedes any prior representations or agreements concerning your employment with the Company, whether written or oral. Your compensation will be paid in regular installments in accordance with the Company's regular payroll process. The salary described in this offer letter will subject to the relevant PF, ESI and other investments/deductions (if applied) which means the salary described in the offer letter is the cost to company per month. You acknowledge and agree that you are not relying on any statements or representations concerning the Company or your employment with the Company except those made in this agreement. This employment agreement may not be modified or amended except by a written agreement signed by you and an authorized officer of the Company.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Certified True Copy

Prakriti, we are excited by the prospect of you joining the Company.

Sincerely,

Sonali Sharma Human Resource

Cyntexa Labs Pvt. Ltd.

+91 9610098881

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8, Pratap Nagar, Scheme 3, Near Glass Factory, Tonk Road, Jaipur (India) – 302015

# Offer Letter

Date: 26 Feb 2019

Ref No: 201902OL-036

Dear Karan Gandotra,

On behalf of Cyntexa, I am pleased to offer you employment in the position of Associate Software Developer, starting on 15th March 2019. Please contact us if date changes are required.

Salary Compensation: During your employment, your compensation will be following:

Salary Compensation will be 2.0 to 2.2 LPA.

You will be on Training duration/Probation Period for initial 3 months in which you will be paid Rs. 4,000 /- per month.

After the successful completion of training duration/probation period you will be working as a permanent employee and your compensation will be as following:

Duration	Salary
First 6 months after probation	15,000 INR per month
Next 6 months	18,000 to 20,000 INR ( * Depending on your performance)
After I year of working as a permanent employee	22,000 to 27,000 INR (* Depending on your performance)

Additional Agreements: As a condition of your employment, you agree to execute any additional agreements required by the Company at the start of your employment. This includes any agreements that relate to your confidentiality or intellectual property assignment obligations to the Company. You further agree that at all times during your employment (and afterwards as applicable), you will be bound

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Nath William, Jaipur

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by, and will fully comply with, these additional agreements. On accepting this offer letter and on successful completion of your training, you will be signing a 2 year employment contract with Cyntexa in which you will assure the company to serve good 2 years with us.

Contingencies: This offer is contingent upon the successful completion of any background or reference checks requested by the Company. For legal purpose, you will be required to provide to the Company documentary evidence of your identity and eligibility for employment. Such documentation must be provided to us within three business days following the day you receive this offer letter, or our employment relationship with you may be terminated.

Formalities: The documents you need to submit to us are as follows:

- 1. Scanned copy of your matriculation certificate
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- 4. Scanned copy of any one ID proof.(Aadhar card / driving licence/ etc)

Entire Agreement: This employment agreement, along with the Confidentiality Agreement, sets forth the terms and conditions of your employment with the Company, and supersedes any prior representations or agreements concerning your employment with the Company, whether written or oral. Your compensation will be paid in regular installments in accordance with the Company's regular payroll process. The salary described in this offer letter will subject to the relevant PF, ESI and other investments/deductions (if applied) which means the salary described in the offer letter is the cost to company per month. You acknowledge and agree that you are not relying on any statements or representations concerning the Company or your employment with the Company except those made in this agreement. This employment agreement may not be modified or amended except by a written agreement signed by you and an authorized officer of the Company.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Certified True Copy

Prakriti, we are excited by the prospect of you joining the Company.

Sincerely,

Sonali Sharma

Human Resource

Cyntexa Labs Pvt. Ltd.

+91 9610098881

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45-2

8, Pratap Nagar, Scheme 3, Near Glass Factory, Tonk Road, Jaipur (India) - 302015

# Offer Letter

Date: 26 Feb 2019 Ref No: 201902OL-038

Dear Vinay Kumar Sankhla,

On behalf of Cyntexa, I am pleased to offer you employment in the position of Associate Software Developer, starting on 15th March 2019. Please contact us if date changes are required.

Salary Compensation: During your employment, your compensation will be following:

Salary Compensation will be 2.0 to 2.2 LPA.

You will be on Training duration/Probation Period for initial 3 months in which you will be paid Rs. 4,000 /- per month.

After the successful completion of training duration/probation period you will be working as a permanent employee and your compensation will be as following:

Duration	Salary
First 6 months after probation	15,000 INR per month
Next 6 months	18,000 to 20,000 INR ( * Depending on your performance)
After 1 year of working as a permanent employee	22,000 to 27,000 INR (* Depending on your performance)

Additional Agreements: As a condition of your employment, you agree to execute any additional agreements required by the Company at the start of your employment. This includes any agreements that relate to your confidentiality or intellectual property assignment obligations to the Company further agree that at all times during your employment (and afterwards as applicable), you will be boun

Certified True Copy

by, and will fully comply with, these additional agreements. On accepting this offer letter and on successful completion of your training, you will be signing a 2 year employment contract with Cyntexa in which you will assure the company to serve good 2 years with us.

Contingencies: This offer is contingent upon the successful completion of any background or reference checks requested by the Company. For legal purpose, you will be required to provide to the Company documentary evidence of your identity and eligibility for employment. Such documentation must be provided to us within three business days following the day you receive this offer letter, or our employment relationship with you may be terminated.

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Certified True Copy

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Sincerely,

Sonali Sharma

Human Resource

Cyntexa Labs Pvt. Ltd.

+91 9610098881

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8, Pratap Nagar, Scheme 3, Near Glass Factory, Tonk Road, Jaipur (India) – 302015

## Offer Letter

Date: 26 Feb 2019 Ref No: 201902OL-035

Dear Aman Nagra,

On behalf of Cyntexa, I am pleased to offer you employment in the position of Associate Software Developer, starting on 15th March 2019. Please contact us if date changes are required.

Salary Compensation: During your employment, your compensation will be following:

Salary Compensation will be 2.0 to 2.2 LPA.

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Next 6 months	18,000 to 20,000 INR ( * Depending on your performance)
After I year of working as a permanent employee	22,000 to 27,000 INR (* Depending on your performance)

Additional Agreements: As a condition of your employment, you agree to execute any additional, agreements required by the Company at the start of your employment. This includes any agreements that relate to your confidentiality or intellectual property assignment obligations to the Company your further agree that at all times during your employment (and afterwards as applicable), you will be bound

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by, and will fully comply with, these additional agreements. On accepting this offer letter and on successful completion of your training, you will be signing a 2 year employment contract with Cyntexa in which you will assure the company to serve good 2 years with us.

Contingencies: This offer is contingent upon the successful completion of any background or reference checks requested by the Company. For legal purpose, you will be required to provide to the Company documentary evidence of your identity and eligibility for employment. Such documentation must be provided to us within three business days following the day you receive this offer letter, or our employment relationship with you may be terminated.

Formalities: The documents you need to submit to us are as follows:

- 1. Scanned copy of your matriculation certificate
- 2 Scanned copy of 12th marksheet
- 3. Scanned copy of your Graduation/ Post Graduation marksheet
- 4. Scanned copy of any one ID proof.(Aadhar card / driving licence/ etc)

Entire Agreement: This employment agreement, along with the Confidentiality Agreement, sets forth the terms and conditions of your employment with the Company, and supersedes any prior representations or agreements concerning your employment with the Company, whether written or oral. Your compensation will be paid in regular installments in accordance with the Company's regular payroll process. The salary described in this offer letter will subject to the relevant PF, ESI and other investments/deductions (if applied) which means the salary described in the offer letter is the cost to company per month. You acknowledge and agree that you are not relying on any statements or representations concerning the Company or your employment with the Company except those made in this agreement. This employment agreement may not be modified or amended except by a written agreement signed by you and an authorized officer of the Company.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming world leaders. We assure you of our support for your professional development and growth.

Prakriti, we are excited by the prospect of you joining the Company.

Sincerely,

Sonali Sharma

Human Resource Cyntexa Labs Pvt. Ltd.

+91 9610098881

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Jagan Nath University Jaipur

#### Letter of Appointment

Date: 28 March 2019

Dear Mr Shubham Charayan,

This has reference to your application and the subsequent discussions you had with us. We hereby offer you the job on terms & conditions detailed below:

Position: You are being appointed as "Management Trainee-Finance" and your date of joining will be 7<sup>th</sup> June 2019. You will be paid a stipend of Rs.15, 000/-PM in first year and afterwards revision will be on your performance.

- Your employment location will be india and Abroad. However, your services are transferable to any place in the country or abroad or to the any associate of the company or sister concern or its subsidiary client location, at the sole discretion of the management.
- > The timings will be based on the process/program requirement as and when explained by your superiors.
- > You will not engage in any trade or profession or undertake any employment, full or part time, while in the service of the company.
- > Company holds the rights to know about all your other sources of Income during and before your employment period including any income received by inheritance, gifts, real estate deal, lottery, investment in stocks, bonds etc.
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- The company shall verify the facts stated by you in your resume submitted during the interview process. If any of the facts stated therein are found to be false, your services will be terminated immediately without any notice or any compensation in lieu of the notice period.

Your appointment is subject to your medical fitness at all times.

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**CARBON REINVENTED** 

- > The minimum tenure for every appointment is 3 years. If the candidate is explicitly appointed under the bond than the tenure as per the bond will be applicable along with the general terms & conditions.
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- > During your employment with us you will have access to confidential information about the company, its client, its business transactions, and associated companies. You shall not during your course of employment and after you have ceased to be in employment of this organization, disclose such confidential information to any third party and/or any unauthorized person.
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- > When an employee is travelling for company than he/she must follow all guidelines and tour expense criteria of company.
- > Employee will not be allowed to wear any watches or jewelry or any religious ornament.

> You will carry out your duties with diligence and loyalty at all times, keeping the company's interest paramount.

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**Yours Faithfully** 

Date :....

- > The terms and conditions of service are confidential and may not be disclosed to or discussed with anyone.
- > Please sign and return the duplicate copy of this letter and annexure as a token of your acceptance of the terms and conditions mentioned herein.
- > This offer stands null and void if you fail to send acceptance within a week's time.

We look forward to your joining us for a long, successful and mutually beneficial association.

For Leo Da Vinci Exports Ltd
Offis -
Human Resources
I accept the appointment on the terms and conditions contained herein and will report for duty on
Signature

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Regd Office: 122, 2<sup>nd</sup> floor, Flox chambers, 10/21 Tata Road 1, Opera House, Mumbai-400 004 Factory: G1-45, SEZ-II, Sitapura Industrial Area, Jaipur -302 022 www.ldvlgroup.com

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Jagan Nath University, Jaipur

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Jagannath Lucillary

#### Letter of Appointment

Date: 28 March 2019

Dear Mr Rathore Mahipal Ten Singh,

This has reference to your application and the subsequent discussions you had with us. We hereby offer you the job on terms & conditions detailed below:

Position: You are being appointed as "GET" and your date of joining will be 7<sup>th</sup> June 2019. You will be paid a stipend of Rs.15, 000/-PM in first year and afterwards revision will be on your performance.

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- During your employment with us you will have access to confidential information about the company, its client, its business transactions, and associated companies. You shall not during your course of employment and after you have ceased to be in employment of this organization, disclose such confidential information to any third party and/or any unauthorized person.
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- > Employee will not be allowed to wear any watches or jewelry or any religious ornament.

You will carry out your duties with diligence and loyalty at all times, keeping the company's interest paramount.

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- > The terms and conditions of service are confidential and may not be disclosed to or discussed with anyone.
- > Please sign and return the duplicate copy of this letter and annexure as a token of your acceptance of the terms and conditions mentioned herein.
- > This offer stands null and void if you fail to send acceptance within a week's time.

We look forward to your joining us for a long, successful and mutually beneficial association.

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For Leo Da Vinci Exports Ltd	
JAINS	
Human Resources	
I accept the appointment on the terms and conditions contained herein and will report for du	ıtı
on	
Signature	

Name: .....

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Date :.....

Yours Faithfully

#### Letter of Appointment

Date: 28 March 2019

Dear Mr Sonali Bhadoriya,

This has reference to your application and the subsequent discussions you had with us. We hereby offer you the job on terms & conditions detailed below:

Position: You are being appointed as "Management Trainee- HR" and your date of joining will be 7th June 2019. You will be paid a stipend of Rs.15, 000/-PM in first year and afterwards revision will be on your performance.

- > Your employment location will be India and Abroad. However, your services are transferable to any place in the country or abroad or to the any associate of the company or sister concern or its subsidiary client location, at the sole discretion of the management.
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Your appointment is subject to your medical fitness at all times.

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- > The minimum tenure for every appointment is 3 years. If the candidate is explicitly appointed under the bond than the tenure as per the bond will be applicable along with the general terms & conditions.
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> You will carry out your duties with diligence and loyalty at all times, keeping the company's interest paramount.

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- > The terms and conditions of service are confidential and may not be disclosed to or discussed with anyone.
- Please sign and return the duplicate copy of this letter and annexure as a token of your acceptance of the terms and conditions mentioned herein.
- > This offer stands null and void if you fail to send acceptance within a week's time.

We look forward to your joining us for a long, successful and mutually beneficial association.

Yours Faithfully	
For Leo Da Vinci Exports Ltd	
JAHS	
Human Resources	
I accept the appointment on the terms and conditions contained herein and will report for duron	ty
Signature	
Date :Name:	

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Jagan Nath University, Jaipur

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#### Letter of Appointment

Date: 28 March 2019

Dear Mr Ranjan Kumar Jha,

This has reference to your application and the subsequent discussions you had with us. We hereby offer you the job on terms & conditions detailed below:

Position: You are being appointed as "GET" and your date of joining will be 7<sup>th</sup> June 2019. You will be paid a stipend of Rs.15, 000/-PM in first year and afterwards revision will be on your performance.

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We look forward to your joining us for a long, successful and mutually beneficial association.



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Date :.....

Jagan Nain i

### Letter of Appointment

Date: 28 March 2019

Dear Mr Paras Mayank,

This has reference to your application and the subsequent discussions you had with us. We hereby offer you the job on terms & conditions detailed below:

Position: You are being appointed as "GET" and your date of joining will be 7<sup>th</sup> June 2019.You will be paid a stipend of Rs.15, 000/-PM in first year and afterwards revision will be on your performance.

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company's interest paramount.

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Yours Faithfully

Date :.....

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We look forward to your joining us for a long, successful and mutually beneficial association.

For Leo Da Vinci Exports Ltd
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Human Resources
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I accept the appointment on the terms and conditions contained herein and will report for duty on
Signature



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Lagan Nath William Tro

### Letter of Appointment

Date: 28 March 2019

Dear Mr Md. Shahrukh,

This has reference to your application and the subsequent discussions you had with us. We hereby offer you the job on terms & conditions detailed below:

Position: You are being appointed as "GET" and your date of joining will be 7<sup>th</sup> June 2019. You will be paid a stipend of Rs.15, 000/-PM in first year and afterwards revision will be on your performance.

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We look forward to your joining us for a long, successful and mutually beneficial association.

For Leo Da Vinci Exports Ltd	
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I accept the appointment on the termon	ms and conditions contained herein and will report for duty
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on	ms and conditions contained herein and will report for duty  Name:



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Jagan Nath University Jaipur

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### **Letter of Appointment**

Date: 28 March 2019

Dear Mr Manish Kumar Yadav

This has reference to your application and the subsequent discussions you had with us. We hereby offer you the job on terms & conditions detailed below:

Position: You are being appointed as "GET" and your date of joining will be 7th June 2019. You will be paid a stipend of Rs.15, 000/-PM in first year and afterwards revision will be on your performance.

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- > The timings will be based on the process/program requirement as and when explained by your superiors.
- > You will not engage in any trade or profession or undertake any employment, full or part time, while in the service of the company.
- Company holds the rights to know about all your other sources of Income during and before your employment period including any income received by inheritance, gifts, real estate deal, lottery, investment in stocks, bonds etc.
- > Employee must not involve in any activity which is not related to company matters or assigned by the management as their scope of work.
- > You will have no objection to working extra hours in the morning and/or evening according to the requirements of the job.
- > The company shall verify the facts stated by you in your resume submitted during the interview process. If any of the facts stated therein are found to be false, your services will be terminated immediately without any notice or any compensation in lieu of the notice period.

> Your appointment is subject to your medical fitness at all times.

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- > The minimum tenure for every appointment is 3 years. If the candidate is explicitly appointed under the bond than the tenure as per the bond will be applicable along with the general terms & conditions.
- > The company will have the right to terminate your employment without notice or without any reason based on management discretion.
- > Employee needs to inform 4 months in advance before termination/tendering resignation.
- ➤ After tendering resignation al salary freezes and full and final will be done on completion.
- > On leaving job f&f settlement will take beyond 90 days or it may be beyond bond period or may be forfeited as per management decision.
- During your employment with us you will have access to confidential information about the company, its client, its business transactions, and associated companies. You shall not during your course of employment and after you have ceased to be in employment of this organization, disclose such confidential information to any third party and/or any unauthorized person.
- > An employee signing any documents can be used by company during ongoing job and even after resignation.
- ➤ If any losses occur due to any of the activity of employee will be responsible to indemnify company for losses incurred.
- Absence without leave or remaining absent beyond the period of leave originally sanctioned or subsequently extended, shall result in voluntary termination of your employment without any notice unless you provide satisfactory explanation to management regarding such absence.
- > The employee must follow leave policy of company.
- > The employee must abide company HR policies.
- > The employee shall not deny for a security check while entering and leaving company premise.
- When an employee is travelling for company than he/she must follow all guidelines and tour expense criteria of company.

> Employee will not be allowed to wear any watches or jewelry or any religious ornament

You will carry out your duties with diligence and loyalty at all times, keeping the company's interest paramount.

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- > The terms and conditions of service are confidential and may not be disclosed to or discussed with anyone.
- > Please sign and return the duplicate copy of this letter and annexure as a token of your acceptance of the terms and conditions mentioned herein.
- > This offer stands null and void if you fail to send acceptance within a week's time.

We look forward to your joining us for a long, successful and mutually beneficial association.

Yours Faithfully	
For Leo Da Vinci Exports Ltd	
Offis-	
Human Resources	
I accept the appointment on the terms and condition	ns contained herein and will report for duty
Signature	
Date :	Name:

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Training Training Training Training

### Letter of Appointment

Date: 28 March 2019

Dear Mr Aman Verma.

This has reference to your application and the subsequent discussions you had with us. We hereby offer you the job on terms & conditions detailed below:

Position: You are being appointed as "GET" and your date of joining will be 7th June 2019. You will be paid a stipend of Rs.15, 000/-PM in first year and afterwards revision will be on your performance.

- > Your employment location will be India and Abroad. However, your services are transferable to any place in the country or abroad or to the any associate of the company or sister concern or its subsidiary client location, at the sole discretion of the management.
- > The timings will be based on the process/program requirement as and when explained by your superiors.
- You will not engage in any trade or profession or undertake any employment, full or part time, while in the service of the company.
- Company holds the rights to know about all your other sources of income during and before your employment period including any income received by inheritance, gifts, real estate deal, lottery, investment in stocks, bonds etc.
- > Employee must not involve in any activity which is not related to company matters or assigned by the management as their scope of work.
- You will have no objection to working extra hours in the morning and/or evening according to the requirements of the job.
- > The company shall verify the facts stated by you in your resume submitted during the interview process. If any of the facts stated therein are found to be false, your services will be terminated immediately without any notice or any compensation in lieu of the notice period.
- Your appointment is subject to your medical fitness at all times.

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- > The minimum tenure for every appointment is 3 years. If the candidate is explicitly appointed under the bond than the tenure as per the bond will be applicable along with the general terms & conditions.
- > The company will have the right to terminate your employment without notice or without any reason based on management discretion.
- > Employee needs to inform 4 months in advance before termination/tendering resignation.
- > After tendering resignation al salary freezes and full and final will be done on completion.
- > On leaving job f&f settlement will take beyond 90 days or it may be beyond bond period or may be forfeited as per management decision.
- During your employment with us you will have access to confidential information about the company, its client, its business transactions, and associated companies. You shall not during your course of employment and after you have ceased to be in employment of this organization, disclose such confidential information to any third party and/or any unauthorized person.
- > An employee signing any documents can be used by company during ongoing job and even after resignation.
- > If any losses occur due to any of the activity of employee will be responsible to indemnify company for losses incurred.
- Absence without leave or remaining absent beyond the period of leave originally sanctioned or subsequently extended, shall result in voluntary termination of your employment without any notice unless you provide satisfactory explanation to management regarding such absence.
- > The employee must follow leave policy of company.
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- > Employee will not be allowed to wear any watches or jewelry or any religious ornament.

> You will carry out your duties with diligence and loyalty at all times, keeping the company's interest paramount.

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- > The terms and conditions of service are confidential and may not be disclosed to or discussed with anyone.
- > Please sign and return the duplicate copy of this letter and annexure as a token of your acceptance of the terms and conditions mentioned herein.
- > This offer stands null and void if you fail to send acceptance within a week's time.

We look forward to your joining us for a long, successful and mutually beneficial association.

Yours Faithfully
For Leo Da Vinci Exports Ltd
THE STATE OF THE S
Human Resources
I accept the appointment on the terms and conditions contained herein and will report for duty
on
Signature

Regd Office: 122, 2<sup>nd</sup> floor, Flox chambers, 10/21 Tata Road 1, Opera House, Mumbai-400 004 Factory: G1-45, SEZ-II, Sitapura Industrial Area, Jaipur -302 022

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Date :.....

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## **Letter of Appointment**

Date: 28 March 2019

Dear Mr AbuBakar,

This has reference to your application and the subsequent discussions you had with us. We hereby offer you the job on terms & conditions detailed below:

Position: You are being appointed as "GET" and your date of joining will be 7<sup>th</sup> June 2019. You will be paid a stipend of Rs.15, 000/-PM in first year and afterwards revision will be on your performance.

- Your employment location will be India and Abroad. However, your services are transferable to any place in the country or abroad or to the any associate of the company or sister concern or its subsidiary client location, at the sole discretion of the management.
- > The timings will be based on the process/program requirement as and when explained by your superiors.
- > You will not engage in any trade or profession or undertake any employment, full or part time, while in the service of the company.
- ➤ Company holds the rights to know about all your other sources of Income during and before your employment period including any income received by inheritance, gifts, real estate deal, lottery, investment in stocks, bonds etc.
- > Employee must not involve in any activity which is not related to company matters or assigned by the management as their scope of work.
- > You will have no objection to working extra hours in the morning and/or evening according to the requirements of the job.
- ➤ The company shall verify the facts stated by you in your resume submitted during the interview process. If any of the facts stated therein are found to be false, your services will be terminated immediately without any notice or any compensation in lieu of the notice period.
- Your appointment is subject to your medical fitness at all times.

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- > The minimum tenure for every appointment is 3 years. If the candidate is explicitly appointed under the bond than the tenure as per the bond will be applicable along with the general terms & conditions.
- > The company will have the right to terminate your employment without notice or without any reason based on management discretion.
- Employee needs to inform 4 months in advance before termination/tendering resignation.
- After tendering resignation al salary freezes and full and final will be done on completion.
- On leaving job f&f settlement will take beyond 90 days or it may be beyond bond period or may be forfeited as per management decision.
- During your employment with us you will have access to confidential information about the company, its client, its business transactions, and associated companies. You shall not during your course of employment and after you have ceased to be in employment of this organization, disclose such confidential information to any third party and/or any unauthorized person.
- > An employee signing any documents can be used by company during ongoing job and even after resignation.
- > If any losses occur due to any of the activity of employee will be responsible to indemnify company for losses incurred.
- Absence without leave or remaining absent beyond the period of leave originally sanctioned or subsequently extended, shall result in voluntary termination of your employment without any notice unless you provide satisfactory explanation to management regarding such absence.
- > The employee must follow leave policy of company.
- > The employee must abide company HR policies.
- > The employee shall not deny for a security check while entering and leaving company premise.
- When an employee is travelling for company than he/she must follow all guidelines and tour expense criteria of company.
- > Employee will not be allowed to wear any watches or jewelry or any religious ornament
- You will carry out your duties with diligence and loyalty at all times, keeping the company's interest paramount.

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- > The terms and conditions of service are confidential and may not be disclosed to or discussed with anyone.
- > Please sign and return the duplicate copy of this letter and annexure as a token of your acceptance of the terms and conditions mentioned herein.
- > This offer stands null and void if you fail to send acceptance within a week's time.

We look forward to your joining us for a long, successful and mutually beneficial association.

Yours Faithfully
For Leo Da Vinci Exports Ltd
THE STATE OF THE S
Human Resources
I accept the appointment on the terms and conditions contained herein and will report for duty on
Signature
Date:

Regd Office: 122, 2<sup>nd</sup> floor, Flox chambers, 10/21 Tata Road 1, Opera House, Mumbai-400 004 Factory: G1-45, SEZ-II, Sitapura Industrial Area, Jaipur -302,022Copy

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Date: 24 May 2019

## Letter of Appointment

Name: - Abdul Qadir Khan, Jaipur, Rajasthan

Dear Abdul Qadir,

This is regarding your employment offer with MEngage Technologies Pvt. Ltd. We are pleased to offer you an employment with MEngage Technologies Pvt. Ltd. at our Jaipur office located at 228, Okay Plus Spaces, Malviya Nagar Ind. Area, Jaipur -302017.

Your designation will be Jr. Software Engineer Trainee for the initial 6 months. After successful completion of your training period, your designation will change to Jr. Software Engineer.

During your training period, you will be entitled to a stipend of Rs. 15,000/- per month.

Your employment will be considered as permanent based on your performance & successful completion of your training & probation period. After completion of your six months of training, your applicable CTC will be Rs. 4.50 Lakhs (Rs. Thirty seven thousand five hundred only per month)

### Joining Date for Training

You are required to report on duty on 23 June 2019.

### Probation Period & Confirmation

After completion of your training period, you shall serve a probationary period of three months. Upon your satisfactory completion of the probation period, you shall be a confirmed employee of the company. The company reserves the right to either extend the probationary period or terminate your employment in the event that your performance is not up to expectations.

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## Appraisal

Performance reviews and annual appraisals are done in the month of April and increments are therefore granted on the merit according to the company policy. You will be eligible for the first appraisal in the month of April on a pro rata basis in case the duration of service is less than one year of your employment.

### Place of Work and Mobility

You shall be based in Jaipur but will serve the company or any of its subsidiaries or associated companies in any location within or outside of India. You will be governed automatically by the rules and regulations, and terms and conditions, applicable to the new assignment.

# Non-Disclosure and Intellectual Property Rights

As a condition of your employment, you will be required to sign the company's standard form of Confidential Information and Assignment of Inventions Agreement at the time of your joining. The company retains ownership of intellectual property rights related to copyrights concerning works undertaken during the employment of the company. You are also not allowed to carry portable storage device in and outside of the company premises.

### Termination and Notice Period

Either the company or you may at any time, terminate this agreement by giving in writing to the other party two months' notice or in lieu thereof a sum equal to the amount or pro-rated amount of salary, which would have accrued to you during the period or remaining period of notice through the buyout of notice period will be entertained only subject to management approval. This clause will be applicable only after successful completion of probation. During probation period of three months, prior notice of 15 days is required. The company would terminate the employee with immediate effect if caught engaged in dishonest or suspicious behavior, or misconduct of theft of

company products.

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#### Annual Leave

After successful completion of your training period, you shall be entitled to annual leaves according to the company rules. The company's holiday year runs from the first day of January to the last day of December. The number of annual leaves is determined by the number of declared holidays for that business area. The annual leave entitlement for the calendar year is 18 (excluding company declared holidays) for all employees. Employees with less than one-year service receive a proportional amount of annual leave entitlement. Further details would be given to you at the time of your joining the organization.

## Rules and Regulations

Your job will be subject to the policies, rules, and regulations of the company as promulgated and modified from time to time in relation to your conduct, employment, and all other factors. In addition to the above, all other policies, rules, and regulations as may be in operations at the time of your acceptance of the appointment with the company may be amended or altered from time to time at the discretion of the company will be applicable to you.

## **Acceptance**

Please sign the duplicate copy of this letter indicating your acceptance to the offer of employment and send it to us as early as possible. If we do not hear from you within 10 days from the date of this letter, we shall assume that you do not take up the company's offer of an employment and our offer expires. We look forward to having you in the MEngage family.

Regards, Kritika Gupta

Assistant Manager-HR & Recruitment

MEngage Technologies Pvt.Ltd.

I hereby agree to and accept the terms of the employment offer and shall report for duty on the ......

Signature (Name).....

Date:....

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## Salary Break-up Letter

Dear Abdul Qadir Khan,

Your monthly salary detail & total cost to the company are as follows:

Components	Monthly Rs.
Basic Salary	18750
House Rent Allowance	9375
Academic Research Allowance	2500
Telephone & Internet Allowance	1500
Other Allowance	1873
Gross Salary	33998
Health Insurance	800
Provident Fund (Employer Part)	1800
Gratuity	902
Total cost to company	37500

### Kindly Note:

The company is responsible for deducting taxes, health insurance, PF & any other government liabilities that are bound by the law. The salary paid to you will be calculated by deducting any such payments from your gross salary.

Best Wishes,

MEngage Technologies
Pvt Ltd
Kritika Gupta
Assistant Manager-HR & Recruitment

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Date: 24 May 2019

## Letter of Appointment

Name: - Saurabh Shukla, Jaipur, Rajasthan

Dear Saurabh,

This is regarding your employment offer with MEngage Technologies Pvt. Ltd. We are pleased to offer you an employment with MEngage Technologies Pvt. Ltd. at our Jaipur office located at 228, Okay Plus Spaces, Malviya Nagar Ind. Area, Jaipur -302017.

Your designation will be Jr. Software Engineer Trainee for the initial 6 months. After successful completion of your training period, your designation will change to Jr. Software Engineer.

During your training period, you will be entitled to a stipend of Rs. 15,000/- per month.

Your employment will be considered as permanent based on your performance & successful completion of your training & probation period. After completion of your six months of training, your applicable CTC will be Rs. 4.50 Lakhs (Rs. Thirty seven thousand five hundred only per month)

### Joining Date for Training

You are required to report on duty on 23 June 2019.

## **Probation Period & Confirmation**

After completion of your training period, you shall serve a probationary period of three months. Upon your satisfactory completion of the probation period, you shall be a confirmed employee of the company. The company reserves the right to either extend the probationary period or terminate your employment in the event that your performance is not up to expectations.

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#### **Appraisal**

Performance reviews and annual appraisals are done in the month of April and increments are therefore granted on the merit according to the company policy. You will be eligible for the first appraisal in the month of April on a pro rata basis in case the duration of service is less than one year of your employment.

## Place of Work and Mobility

You shall be based in Jaipur but will serve the company or any of its subsidiaries or associated companies in any location within or outside of India. You will be governed automatically by the rules and regulations, and terms and conditions, applicable to the new assignment.

### Non-Disclosure and Intellectual Property Rights

As a condition of your employment, you will be required to sign the company's standard form of Confidential Information and Assignment of Inventions Agreement at the time of your joining. The company retains ownership of intellectual property rights related to copyrights concerning works undertaken during the employment of the company. You are also not allowed to carry portable storage device in and outside of the company premises.

#### Termination and Notice Period

Either the company or you may at any time, terminate this agreement by giving in writing to the other party two months' notice or in lieu thereof a sum equal to the amount or pro-rated amount of salary, which would have accrued to you during the period or remaining period of notice through the buyout of notice period will be entertained only subject to management approval. This clause will be applicable only after successful completion of probation. During probation period of three months, prior notice of 15 days is required. The company would terminate the employee with immediate effect if caught engaged in dishonest or suspicious behavior, or misconduct of theft of company products.

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#### Annual Leave

After successful completion of your training period, you shall be entitled to annual leaves according to the company rules. The company's holiday year runs from the first day of January to the last day of December. The number of annual leaves is determined by the number of declared holidays for that business area. The annual leave entitlement for the calendar year is 18 (excluding company declared holidays) for all employees. Employees with less than one-year service receive a proportional amount of annual leave entitlement. Further details would be given to you at the time of your joining the organization.

## Rules and Regulations

Your job will be subject to the policies, rules, and regulations of the company as promulgated and modified from time to time in relation to your conduct. employment, and all other factors. In addition to the above, all other policies, rules, and regulations as may be in operations at the time of your acceptance of the appointment with the company may be amended or altered from time to time at the discretion of the company will be applicable to you.

## Acceptance

Please sign the duplicate copy of this letter indicating your acceptance to the offer of employment and send it to us as early as possible. If we do not hear from you within 10 days from the date of this letter, we shall assume that you do not take up the company's offer of an employment and our offer expires. We look forward to having you in the MEngage family.

Regards. Kritika Gupta

Assistant Manager-HR & Recruitment

MEngage Technologies Pvt.Ltd.

I hereby agree to and accept the terms of the employment offer and shall report for duty on the .....

Signature (Name).....

Date:....

Corp: 228, Okay Plus Spaces, Apex Circle, Malviya Nagar Ind. Area, Jaipur, Rajasthan-302017



# <u>Salary Break-up</u> <u>Letter</u>

Dear Saurabh Shukla,

Your monthly salary detail & total cost to the company are as follows:

Components	Monthly Rs.
Basic Salary	18750
House Rent Allowance	9375
Academic Research Allowance	2500
Telephone & Internet Allowance	1500
Other Allowance	1873
Gross Salary	33998
Health Insurance	800
Provident Fund (Employer Part)	1800
Gratuity	902
Total cost to company	37500

## Kindly Note:

The company is responsible for deducting taxes, health insurance, PF & any other government liabilities that are bound by the law. The salary paid to you will be calculated by deducting any such payments from your gross salary.

Best Wishes,

MEngage Technologies
Pvt Ltd
Kritika Gupta
Assistant Manager-HR & Recruitment

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Training of the second of the



Date: 24 May 2019

## Letter of Appointment

Name: - Prashant Kumar Bairwa, Jaipur, Rajasthan

Dear Prashant,

This is regarding your employment offer with MEngage Technologies Pvt. Ltd. We are pleased to offer you an employment with MEngage Technologies Pvt. Ltd. at our Jaipur office located at 228, Okay Plus Spaces, Malviya Nagar Ind. Area, Jaipur -302017.

Your designation will be Jr. Software Engineer Trainee for the initial 6 months. After successful completion of your training period, your designation will change to Jr. Software Engineer.

During your training period, you will be entitled to a stipend of Rs. 15,000/- per month.

Your employment will be considered as permanent based on your performance & successful completion of your training & probation period. After completion of your six months of training, your applicable CTC will be Rs. 4.50 Lakhs (Rs. Thirty seven thousand five hundred only per month)

## Joining Date for Training

You are required to report on duty on 23 June 2019.

### Probation Period & Confirmation

After completion of your training period, you shall serve a probationary period of three months. Upon your satisfactory completion of the probation period, you shall be a confirmed employee of the company. The company reserves the right to either extend the probationary period or terminate your employment in the event that your performance is not up to expectations. Certified/True Copy

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#### Appraisal

Performance reviews and annual appraisals are done in the month of April and increments are therefore granted on the merit according to the company policy. You will be eligible for the first appraisal in the month of April on a pro rata basis in case the duration of service is less than one year of your employment.

## Place of Work and Mobility

You shall be based in Jaipur but will serve the company or any of its subsidiaries or associated companies in any location within or outside of India. You will be governed automatically by the rules and regulations, and terms and conditions, applicable to the new assignment.

### Non-Disclosure and Intellectual Property Rights

As a condition of your employment, you will be required to sign the company's standard form of Confidential Information and Assignment of Inventions Agreement at the time of your joining. The company retains ownership of intellectual property rights related to copyrights concerning works undertaken during the employment of the company. You are also not allowed to carry portable storage device in and outside of the company premises.

#### Termination and Notice Period

Either the company or you may at any time, terminate this agreement by giving in writing to the other party two months' notice or in lieu thereof a sum equal to the amount or pro-rated amount of salary, which would have accrued to you during the period or remaining period of notice through the buyout of notice period will be entertained only subject to management approval. This clause will be applicable only after successful completion of probation. During probation period of three months, prior notice of 15 days is required. The company would terminate the employee with immediate effect if caught engaged in dishonest or suspicious behavior, or misconduct of theft of company products.

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#### Annual Leave

After successful completion of your training period, you shall be entitled to annual leaves according to the company rules. The company's holiday year runs from the first day of January to the last day of December. The number of annual leaves is determined by the number of declared holidays for that business area. The annual leave entitlement for the calendar year is 18 (excluding company declared holidays) for all employees. Employees with less than one-year service receive a proportional amount of annual leave entitlement. Further details would be given to you at the time of your joining the organization.

## Rules and Regulations

Your job will be subject to the policies, rules, and regulations of the company as promulgated and modified from time to time in relation to your conduct, employment, and all other factors. In addition to the above, all other policies, rules, and regulations as may be in operations at the time of your acceptance of the appointment with the company may be amended or altered from time to time at the discretion of the company will be applicable to you.

### Acceptance

Please sign the duplicate copy of this letter indicating your acceptance to the offer of employment and send it to us as early as possible. If we do not hear from you within 10 days from the date of this letter, we shall assume that you do not take up the company's offer of an employment and our offer expires. We look forward to having you in the MEngage family.

Regards, Kritika Gupta

Assistant Manager-HR & Recruitment

MEngage Technologies Pvt.Ltd.

I hereby agree to and accept the terms of the employment offer and shall report for duty on the .....

Signature (Name).....

Date:.....

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Jagan Natu Line / Jaipur

Corp: 228, Okay Plus Spaces, Apex Circle, Malviya Nagar Ind. Area, Jaipur, Rajasthan-302017

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## Salary Break-up Letter

Dear Prashant Kumar Bairwa,

Your monthly salary detail & total cost to the company are as follows:

Components	Monthly Rs.
Basic Salary	18750
House Rent Allowance	9375
Academic Research Allowance	2500
Telephone & Internet Allowance	1500
Other Allowance	1873
Gross Salary	33998
Health Insurance	800
Provident Fund (Employer Part)	1800
Gratuity	902
Total cost to company	37500

## Kindly Note:

The company is responsible for deducting taxes, health insurance, PF & any other government liabilities that are bound by the law. The salary paid to you will be calculated by deducting any such payments from your gross salary.

Best Wishes,

MEngage Technologies

Pvt Ltd

Kritika Gupta

Assistant Manager-HR & Recruitment

Certified True Copy

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Date: 24 May 2019

## **Letter of Appointment**

Name: - Anoop Godara, Jaipur, Rajasthan

Dear Anoop,

This is regarding your employment offer with MEngage Technologies Pvt. Ltd. We are pleased to offer you an employment with MEngage Technologies Pvt. Ltd. at our Jaipur office located at 228, Okay Plus Spaces, Malviya Nagar Ind. Area, Jaipur -302017.

Your designation will be Jr. Software Engineer Trainee for the initial 6 months. After successful completion of your training period, your designation will change to Jr. Software Engineer.

During your training period, you will be entitled to a stipend of Rs. 15,000/- per month.

Your employment will be considered as permanent based on your performance & successful completion of your training & probation period. After completion of your six months of training, your applicable CTC will be Rs. 4.50 Lakhs (Rs. Thirty seven thousand five hundred only per month)

#### Joining Date for Training

You are required to report on duty on 23 June 2019.

### **Probation Period & Confirmation**

After completion of your training period, you shall serve a probationary period of three months. Upon your satisfactory completion of the probation period, you shall be a confirmed employee of the company. The company reserves the right to either extend the probationary period or terminate your employment in the event that your performance is not up to expectations.

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Jagan Nau

Corp: 228, Okay Plus Spaces, Apex Circle, Malviya Nagar Ind. Area, Jaipur, Rajasthan-302017

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#### **Appraisal**

Performance reviews and annual appraisals are done in the month of April and increments are therefore granted on the merit according to the company policy. You will be eligible for the first appraisal in the month of April on a pro rata basis in case the duration of service is less than one year of your employment.

### Place of Work and Mobility

You shall be based in Jaipur but will serve the company or any of its subsidiaries or associated companies in any location within or outside of India. You will be governed automatically by the rules and regulations, and terms and conditions, applicable to the new assignment.

## Non-Disclosure and Intellectual Property Rights

As a condition of your employment, you will be required to sign the company's standard form of Confidential Information and Assignment of Inventions Agreement at the time of your joining. The company retains ownership of intellectual property rights related to copyrights concerning works undertaken during the employment of the company. You are also not allowed to carry portable storage device in and outside of the company premises.

#### Termination and Notice Period

Either the company or you may at any time, terminate this agreement by giving in writing to the other party two months' notice or in lieu thereof a sum equal to the amount or pro-rated amount of salary, which would have accrued to you during the period or remaining period of notice through the buyout of notice period will be entertained only subject to management approval. This clause will be applicable only after successful completion of probation. During probation period of three months, prior notice of 15 days is required. The company would terminate the employee with immediate effect if caught engaged in dishonest or suspicious behavior, or misconduct of theft of company products.

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Corp: 228, Okay Plus Spaces, Apex Circle, Malviya Nagar Ind. Area, Jaipur, Rajasthan-302017

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#### Annual Leave

After successful completion of your training period, you shall be entitled to annual leaves according to the company rules. The company's holiday year runs from the first day of January to the last day of December. The number of annual leaves is determined by the number of declared holidays for that business area. The annual leave entitlement for the calendar year is 18 (excluding company declared holidays) for all employees. Employees with less than one-year service receive a proportional amount of annual leave entitlement. Further details would be given to you at the time of your joining the organization.

#### Rules and Regulations

Your job will be subject to the policies, rules, and regulations of the company as promulgated and modified from time to time in relation to your conduct, employment, and all other factors. In addition to the above, all other policies, rules, and regulations as may be in operations at the time of your acceptance of the appointment with the company may be amended or altered from time to time at the discretion of the company will be applicable to you.

## Acceptance

Please sign the duplicate copy of this letter indicating your acceptance to the offer of employment and send it to us as early as possible. If we do not hear from you within 10 days from the date of this letter, we shall assume that you do not take up the company's offer of an employment and our offer expires. We look forward to having you in the MEngage family.

Regards, Kritika Gupta

Assistant Manager-HR & Recruitment

MEngage Technologies Pvt.Ltd.

I hereby agree to and accept the terms of the employment offer and shall report for duty on the .....

Signature (Name).....

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Jagan Nath College Asia A Jaipur

Corp: 228, Okay Plus Spaces, Apex Circle, Malviya Nagar Ind. Area, Jaipur, Rajasthan-302017



## Salary Break-up Letter

Dear Anoop Godara,

Your monthly salary detail & total cost to the company are as follows:

Components	Monthly Rs.
Basic Salary	18750
House Rent Allowance	9375
Academic Research Allowance	2500
Telephone & Internet Allowance	1500
Other Allowance	1873
Gross Salary	33998
Health Insurance	800
Provident Fund (Employer Part)	1800
Gratuity	902
Total cost to company	37500

## Kindly Note:

The company is responsible for deducting taxes, health insurance, PF & any other government liabilities that are bound by the law. The salary paid to you will be calculated by deducting any such payments from your gross salary.

Best Wishes,

MEngage Technologies
Pvt Ltd
Kritika Gupta
Assistant Manager-HR & Recruitmen

Certified True Copy

Jagan Nath University, Jaipur

Corp: 228, Okay Plus Spaces, Apex Circle, Malviya Nagar Ind. Area, Jaipur, Rajasthan-302017

ament Officer



Date: 2nd May 2019

### **CIVIL SITE ENGINEER OFFER LETTER**

Dear Mr Yogeshwar Bharti,

We are very much pleased to get you on board our team at Parmar Constructions Pvt Ltd to be one of our Civil Site Engineers which will commence on 1st August 2019 with the following terms and conditions of employment:

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Jagan Nath University, Jaipur



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  - e. You will be granted one day of Casual leave and one day sick leave during your first year as Trainee. On confirmation of your service after successful completion of one year training you will be entitled to all benefits as per company policy.

Thank you for taking time to consider being part of Parmar Constructions Pvt Ltd. We look forward to working with you.

Certified True Copy

For Parmar Constructions Pvt Ltd

Manager Human Resource.

class a sment Officer



Date: 2nd May 2019

### CIVIL SITE ENGINEER OFFER LETTER

Dear Mr Nagendra Singh,

We are very much pleased to get you on board our team at Parmar Constructions Pvt Ltd to be one of our Civil Site Engineers which will commence on 1st August 2019 with the following terms and conditions of employment:

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Thank you for taking time to consider being part of Parmar Constructions Pvt Ltd. We look forward to working with you.

For Parmar Constructions Pvt Ltd

Manager Human Resource.

Certified True Copy

Jagan Naul Unitersity, Ja

rain Tant Union



Date: 2nd May 2019

# **CIVIL SITE ENGINEER OFFER LETTER**

Dear Mr Pankaj Kumvat,

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Jagan Nath University, Jaipur

Training & Placement Officer



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For Parmar Constructions Pvt Ltd

Manager Human Resource.

Certified True Copy

Jagan Nath University, Jaipur

Training & Placement Officer



Date: 2<sup>nd</sup> May 2019

# **CIVIL SITE ENGINEER OFFER LETTER**

Dear Mr Rahul Sharma,

We are very much pleased to get you on board our team at Parmar Constructions Pvt Ltd to be one of our Civil Site Engineers which will commence on 1st August 2019 with the following terms and conditions of employment:

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For Parmar Constructions Pvt Ltd

Manager Human Resource.

Certified True Copy

Jagan Nath Umo W. Kuano

े lacement Officer



Date: 2<sup>nd</sup> May 2019

## **CIVIL SITE ENGINEER OFFER LETTER**

Dear Mr Deepak Naglot,

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For Parmar Constructions Pvt Ltd

Manager Human Resource.

Trail.



Date: 2nd May 2019

# CIVIL SITE ENGINEER OFFER LETTER

Dear Mr Ashish Gupta,

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For Parmar Constructions Pvt Ltd

Manager Human Resource.

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Jagan Nain Undersity, Jaipur

Training for lacement Collect



Date: 2<sup>nd</sup> May 2019

# **CIVIL SITE ENGINEER OFFER LETTER**

Dear Mr Amrendra Kumar,

We are very much pleased to get you on board our team at Parmar Constructions Pvt Ltd to be one of our Civil Site Engineers which will commence on 1st August 2019 with the following terms and conditions of employment:

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For Parmar Constructions Pvt Ltd

Manager Human Resource.

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Jagan Nain (III) Varsiy, Jaipur

Trability & Placement Officer



Date: 2<sup>nd</sup> May 2019

# **CIVIL SITE ENGINEER OFFER LETTER**

Dear Mr Ankit Kumar,

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For Parmar Constructions Pvt Ltd

Manager Human Resource.

Certified True Copy

Jagan Nath Office Light Jaipur

Troining in Placement Officer



Date: 2nd May 2019

# **CIVIL SITE ENGINEER OFFER LETTER**

Dear Mr Aadil Ali,

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For Parmar Constructions Pvt Ltd

Manager Human Resource.

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Jagan Nath University, Jaipur

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ment Officer



Date: 2nd May 2019

### **CIVIL SITE ENGINEER OFFER LETTER**

Dear Mr Abhishek Tank,

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- undertaking complex calculations
- · liaising with clients and a variety of professionals including architects and subcontractors
- compiling job specs and supervising tendering procedures
- · resolving design and development problems
- · managing budgets and project resources
- scheduling material and equipment purchases and deliveries
- · making sure the project complies with legal requirements, especially health and safety
- · assessing the sustainability and environmental impact of projects

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Jagannath University

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- ensuring projects run smoothly and structures are completed within budget and on timentation of all site engineering activities
- Collaborate with management to align activities with desired business outcomes
- 2. Your employment shall include the following:
  - a. A basic salary of Rupees 30,000/- (CTC) shall be provided and given on every 10th day of the month and shall be entitled to allowances and benefits to be further discussed during orientation. Detailed salary structure shall be provided to you during orientation.
  - b. You may be transferred any time to any part of the country as per the requirement of various projects of the company.
  - c. You will be on probation for a period of one year which may be extended without assigning any reason. You will be entitled to all company benefits only on confirmation of service.
  - d. You will be reporting to Project Manager of the site assigned to you after orientation.
  - e. You will be granted one day of Casual leave and one day sick leave during your first year as Trainee. On confirmation of your service after successful completion of one year training you will be entitled to all benefits as per company policy.

For Parmar Constructions Pvt Ltd

Manager Human Resource.

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# **Pinnacle Infotech Solutions**

plot no. IT-A-016-E, Mahindra World City, Vill-Kalwara, Tehsil-Sanganer, Jaipur-302037 www.pinnaclecad.com

Global Leader in BIM Services

Dear Ajay Dev

Date: 14th MARCH 2019

Student of Jagannath University, B Arch (2014-19 Batch)

Subject: Offer of Internship

Dear Ajay

Further to your application for apprenticeship/Training with us, and the subsequent selection process, we are happy to induct you in our company as apprentice/Trainee.

The location of your initial reporting will be Jaipur, India. The date of your joining will be 1st of July, 2019, exact date of joining will be intimated to you a week before date of joining.

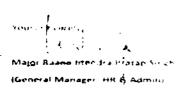
You will be entitled for a monthly stipend of Rs.20,000/- (Rupees Twenty Thousand only). On your joining you are expected to enter into an agreement, which details the scope, terms and conditions of your apprenticeship/Training, the necessary training and the contractual obligation to be with Pinnacle Infotech Solutions. On successful completion of your Apprenticeship of one year with the company, you will be absorbed as permanent employee with pinnacle InfoTech Solutions subject to the terms and conditions as per company policies. Company will solely reserve the right to make any further changes to the date of joining.

Your apprenticeship with us will be governed by the rules, regulations and policies of the company and as contemplated in the Apprenticeship Act 1961.

The terms of this offer letter shall remain confidential and are not to be disclosed to any third party.

We request you to please carry a signed copy of the offer letter on the day of your joining as a token of your acceptance.

Welcome to Pinnacle Infotech Solutions.



I have read, understood and agree to the terms and conditions as set forth in this offer letter and the annexure to the same.

Your Signature.....

Date:

Certified True Copy

Location:

inent Officer



# Pinnacle Infotech Solutions

plot no. IT-A-016-E,Mahindra World City, Vill-Kalwara, Tehsil-Sanganer, Jaipur-302037 www.pinnaclecad.com

Global Leader in BIM Services

Dear Nikhil Yadav

Date: 14th MARCH 2019

Student of Jagannath University, B Arch (2014-19 Batch)

Subject: Offer of Internship

Dear Nikhil,

Further to your application for apprenticeship/Training with us, and the subsequent selection process, we are happy to induct you in our company as apprentice/Trainee.

The location of your initial reporting will be Jaipur, India. The date of your joining will be 1st of July, 2019, exact date of joining will be intimated to you a week before date of joining.

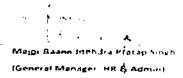
You will be entitled for a monthly stipend of Rs.20,000/- (Rupees Twenty Thousand only). On your joining you are expected to enter into an agreement, which details the scope, terms and conditions of your apprenticeship/Training, the necessary training and the contractual obligation to be with Pinnacle Infotech Solutions. On successful completion of your Apprenticeship of one year with the company, you will be absorbed as permanent employee with pinnacle InfoTech Solutions subject to the terms and conditions as per company policies. Company will solely reserve the right to make any further changes to the date of joining.

Your apprenticeship with us will be governed by the rules, regulations and policies of the company and as contemplated in the Apprenticeship Act 1961.

The terms of this offer letter shall remain confidential and are not to be disclosed to any third party.

We request you to please carry a signed copy of the offer letter on the day of your joining as a token of your acceptance.

Welcome to Pinnacle Infotech Solutions.





I have read, understood and agree to the terms and conditions as set forth in this offer letter and the annexure to the same.

Your Signature......

Date: Location:

Certified True Copy

Jagan Naul Color Jaipur

Training \* Clacement Officer



# **Appointment Letter**

19th February 2019

Dear Mr.Lokesh Kumar Meena,

With reference to your application and subsequent interview with us, we are pleased to appoint you as Sales Engineer in our organization on the following terms and conditions.

Date of Joining: You have joined us on 13th June 2019.

Salary: Your Annual Total Employment Cost to the company would be 2.18 LPA (Two Lakh Eighteen thousand rupees only) the details of which will be shared with you on joining.

Place/Transfer: Your present place of work will be at Jaipur, but during the course of the service, you shall be liable to be posted / transferred anywhere to serve any of the Company's Projects or any other establishment in India or outside, at the sole discretion of the Management.

Probation/Confirmation: You will be on a Probation period for the Six months. Based on your performance your services will be confirmed with the company in written after six months. During the probation period your services can be terminated with seven days notice on either side and without any reasons whatsoever. If your services are found satisfactory during the probation period, you will be confirmed in the present position and thereafter your services can be terminated on one month's notice on either side.

Absence for a continuous period of ten days without prior approval of your superior, (including overstay on leave / training) would result in your losing your lien on the service and the same shall automatically come to an end without any notice or intimation.

Leave: You will be eligible to the benefits of the Company's Leave Rules on your confirmation in the Company's Service.

During the period of your employment with the Company, you will devote full time to the work of the Company.

Further, you will not take up any other employment or assignment or any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission of the Company.

You will not (except in the normal course of the Company's business) publish any article or statement, deliver any lecture or broadcast or make any communication to the press, including magazine publication relating to the Company's products or to any matter with which the Company may be concerned, unless you have previously applied to and obtained the written permission from the Company.

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: Jagan Nam U Jesty Jaipu

Corp: 269 B, Road No. 13, Vishwakarma Colony, VKI, Jaipur, Rajasthan - 302013

Training & Placement Officer



- 2. You will be required to maintain utmost secrecy in respect of Project documents, commercial offer, design documents, Project cost & Estimation, Technology, Software packages license, Company's polices, Company's patterns & Trade Mark and Company's Human assets profile.
- 3. You will be required to comply with all such rules and regulations as the Company may frame from time to time.
- 4. Any of our technical or other important information which might come into your possession during the continuance of your service with us shall not be disclosed, divulged or made public by you even thereafter.
- 5. If at any time in our opinion, which is final in this matter you are found non-performer or guilty of fraud, dishonest, disobedience, disorderly behavior, negligence, indiscipline, absence from duty without permission or any other conduct considered by us deterrent to our interest or of violation of one or more terms of this letter, your services may be terminated without notice and on account of reason of any of the acts or omission the company shall be entitled to recover the damages from you.
- 6. You will not accept any present, commission or any sort of gratification in cash or kind from any person, party or firm or Company having dealing with the company and if you are offered any, you should immediately report the same to the Management.
- 7. This appointment letter is being issued to you on the basis of the information and particulars furnished by you in your application (including bio-data), at the time of your interview and subsequent discussions. If it transpires that you have made a false statement (or have not disclosed a material fact) resulting in your being offered this appointment, the Management may take such action as it deems fit in its sole discretion, including termination of your employment.

8. You will be responsible for safekeeping and return in good condition and order of all Company property, which may be in your use, custody or charge. Please sign and return to the undersigned the duplicate copy of this letter signifying your acceptance.

We welcome you to The Shera Energy family and look forward to a fruitful collaboration.

With best wishes,

For Shera Energy Pvt Ltd

Vikram Singh

Manager HR

Corp. 269 B, Road No. 13, Vishwakarma Colony, VKI, Jaipur, Rajasthan - 302013

Training a percement Officer

Certified True Copy



# Appointment Letter

19th February 2019

Dear Mr.Suneel Kumar Jatav,

With reference to your application and subsequent interview with us, we are pleased to appoint you as Sales Engineer in our organization on the following terms and conditions.

Date of Joining: You have joined us on 13th June 2019.

Salary: Your Annual Total Employment Cost to the company would be 2.18 LPA (Two Lakh Eighteen thousand rupees only) the details of which will be shared with you on joining.

Place/Transfer: Your present place of work will be at Jaipur, but during the course of the service, you shall be liable to be posted / transferred anywhere to serve any of the Company's Projects or any other establishment in India or outside, at the sole discretion of the Management.

Probation/Confirmation: You will be on a Probation period for the Six months. Based on your performance your services will be confirmed with the company in written after six months. During the probation period your services can be terminated with seven days notice on either side and without any reasons whatsoever. If your services are found satisfactory during the probation period, you will be confirmed in the present position and thereafter your services can be terminated on one month's notice on either side.

Absence for a continuous period of ten days without prior approval of your superior, (including overstay on leave / training) would result in your losing your lien on the service and the same shall automatically come to an end without any notice or intimation.

Leave: You will be eligible to the benefits of the Company's Leave Rules on your confirmation; the Company's Service.

During the period of your employment with the Company, you will devote full time to the work of the Company.

Further, you will not take up any other employment or assignment or any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission of the Company.

You will not (except in the normal course of the Company's business) publish any article or statement, deliver any lecture or broadcast or make any communication to the press, including magazine publication relating to the Company's products or to any matter with which the Company may be concerned, unless you have previously applied to and obtained the written permission from the Company.

Corp: 269 B, Road No. 13, Vishwakarma Colony, VKI, Jaipur, Rajasthan - 302013

f file ment Officer



- 2. You will be required to maintain utmost secrecy in respect of Project documents, commercial offer, design documents, Project cost & Estimation, Technology, Software packages license, Company's polices, Company's patterns & Trade Mark and Company's Human assets profile.
- 3. You will be required to comply with all such rules and regulations as the Company may frame from time to time.
- 4. Any of our technical or other important information which might come into your possession during the continuance of your service with us shall not be disclosed, divulged or made public by you even thereafter.
- 5. If at any time in our opinion, which is final in this matter you are found non- performer or guilty of fraud, dishonest, disobedience, disorderly behavior, negligence, indiscipline, absence from duty without permission or any other conduct considered by us deterrent to our interest or of violation of one or more terms of this letter, your services may be terminated without notice and on account of reason of any of the acts or omission the company shall be entitled to recover the damages from you.
- 6. You will not accept any present, commission or any sort of gratification in cash or kind from any person, party or firm or Company having dealing with the company and if you are offered any, you should immediately report the same to the Management.
- 7. This appointment letter is being issued to you on the basis of the information and particulars furnished by you in your application (including bio-data), at the time of your interview and subsequent discussions. If it transpires that you have made a false statement (or have not disclosed a material fact) resulting in your being offered this appointment, the Management may take such action as it deems fit in its sole discretion, including termination of your employment.
- 8. You will be responsible for safekeeping and return in good condition and order of all Company property, which may be in your use, custody or charge. Please sign and return to the undersigned the duplicate copy of this letter signifying your acceptance.

We welcome you to The Shera Energy family and look forward to a fruitful collaboration

With best wishes,

For Shera Energy Pvt Ltd

Vikram Singh

Manager HR

Certified True Copy

Jagan Naih (m)

Corp: 269 B, Road No. 13, Vishwakarma Colony, VKI, Jaipur, Rajasthan - 302013

. . . . . . . ment Officer



# **Appointment Letter**

19th February 2019

Dear Mr. V. Sai Krishna,

With reference to your application and subsequent interview with us, we are pleased to appoint you as Sales Engineer in our organization on the following terms and conditions.

Date of Joining: You have joined us on 13th June 2019.

Salary: Your Annual Total Employment Cost to the company would be 2.18 LPA (Two Lakh Eighteen thousand rupees only) the details of which will be shared with you on joining.

Place/Transfer: Your present place of work will be at Jaipur, but during the course of the service, you shall be liable to be posted / transferred anywhere to serve any of the Company's Projects or any other establishment in India or outside, at the sole discretion of the Management.

Probation/Confirmation: You will be on a Probation period for the Six months. Based on your performance your services will be confirmed with the company in written after six months. During the probation period your services can be terminated with seven days notice on either side and without any reasons whatsoever. If your services are found satisfactory during the probation period, you will be confirmed in the present position and thereafter your services can be terminated on one month's notice on either side.

Absence for a continuous period of ten days without prior approval of your superior, (including overstay on leave / training) would result in your losing your lien on the service and the same shall automatically come to an end without any notice or intimation.

Leave: You will be eligible to the benefits of the Company's Leave Rules on your confirmation in the Company's Service.

During the period of your employment with the Company, you will devote full time to the work of the Company.

Further, you will not take up any other employment or assignment or any office, honorary of for any consideration, in cash or in kind or otherwise, without the prior written permission of the Company.

You will not (except in the normal course of the Company's business) publish any article
or statement, deliver any lecture or broadcast or make any communication to the press,
including magazine publication relating to the Company's products or to any matter with
which the Company may be concerned, unless you have previously applied to and
obtained the written permission from the Company.

Carlified True Copy

Corp: 269 B, Road No. 13, Vishwakarma Colony, VKI, Jaipur, Rajasthan - 302018 Jagan Nath University Jaipur



- 2. You will be required to maintain utmost secrecy in respect of Project documents, commercial offer, design documents, Project cost & Estimation, Technology, Software packages license, Company's polices, Company's patterns & Trade Mark and Company's Human assets profile.
- 3. You will be required to comply with all such rules and regulations as the Company may frame from time to time.
- 4. Any of our technical or other important information which might come into your possession during the continuance of your service with us shall not be disclosed, divulged or made public by you even thereafter.
- 5. If at any time in our opinion, which is final in this matter you are found non-performer or guilty of fraud, dishonest, disobedience, disorderly behavior, negligence, indiscipline, absence from duty without permission or any other conduct considered by us deterrent to our interest or of violation of one or more terms of this letter, your services may be terminated without notice and on account of reason of any of the acts or omission the company shall be entitled to recover the damages from you.
- 6. You will not accept any present, commission or any sort of gratification in cash or kind from any person, party or firm or Company having dealing with the company and if you are offered any, you should immediately report the same to the Management.
- 7. This appointment letter is being issued to you on the basis of the information and particulars furnished by you in your application (including bio-data), at the time of your interview and subsequent discussions. If it transpires that you have made a false statement (or have not disclosed a material fact) resulting in your being offered this appointment, the Management may take such action as it deems fit in its sole discretion, including termination of your employment.
- 8. You will be responsible for safekeeping and return in good condition and order of all Company property, which may be in your use, custody or charge. Please sign and return to the undersigned the duplicate copy of this letter signifying your acceptance.

We welcome you to The Shera Energy family and look forward to a fruitful collaboration.

With best wishes.

For Shera Energy Pvt Ltd

Vikram Singh

Manager HR

Certified True Copy

Corp: 269 B, Road No. 13, Vishwakarma Colony, VKI, Jaipur, Rajasthan - 302013

Train

councent Officer Jagannath University

Subanta Kumar Mishra Bangalore, India

# Letter of Appointment

Dear Subanta,

It is my extreme privilege to welcome you to Skillmine and offer you, the position of Associate Engineer for Skillmine Technology Consulting Pvt Ltd (the "Company").

Skillmine, you will soon discover, is all about people — the best people. This offer comes to you at the culmination of a rigorous selection process and you are sure to find satisfying challenges at Skillmine. I am positive that you will find the work environment empowering, stimulating and conducive to help you realize your professional goals.

Your appointment is effective  $08^{th}$  April , 2019 , pending your written acceptance to the following employment terms and conditions:

- 1. Duties and Work Timings
  - a. You are required to perform services for the Company as assigned by the Company officers who are designated as managers to supervise your work. You are required to comply with all the procedures, rules and regulations of the Company. During the course of your employment, you will be required to produce weekly and monthly reports concerning your work and achievements during that period. During your employment, you will not directly or indirectly engage in any conduct not in the best interest of the Company.

b. We work 5 days a week with 9 hours of work per day. However, your exact hours of work and timing will vary as per organization's business needs

2. Transferability

Your initial place of work will be at Bangalore. However, your services are transferable, and can be transferred / seconded or deputed by the company to:

- a. Any Skillmine office in India or abroad, whether existing at the date of your appointment or to be established thereafter at the option of the company.
- Any Operation in India or abroad under the management and /or ownership of Skillmine.
- 3. Compensation and benefits:

a) Your Annual cost to company at the commencement of your services will be

Rs. 2, 50,000 (Rupees Two Lakh Fifty thousand only).

Training 5 Placement Officer

Jagannath University

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- You will be eligible for Medical and other benefits as per company rules and regulations as prevalent from time to time.
- 4. Falsification and/or Misrepresentation of Records
  - a. Any falsification or willful omission of facts made in your personal and career details documents will be considered as a sufficient ground and if discovered, your employment will be terminated with immediate effect anytime during the employment. You are requested to report on 08th April, 2019, with the below list of documents
    - i. A copy of your Passport, Aadhar and PAN Card
    - i. Copies of educational certificates and mark sheets
    - Copies of your appointment letters and relieving letters
    - iv. Copies of your last 3 pay slips
    - v. 4 Passport size photographs

# 5. Intellectual Property

- a. You accept and agree that all inventions, improvements, developments, and/or discoveries
  - (whether or not patentable), and all work or authorship (whether or not copyrightable) (hereinafter called "intellectual Property"), which you create or make as part of your duties within the Company, whether solely or jointly with others, shall be the sole and/or exclusive property of the Company and their respective shareholders
- b. You further agree that you will promptly disclose any such intellectual property to the Company and will deliver, without further compensation, all instruments, documents and knowledge required to acquire, enforce or maintain all patents, copyrights or registrations covering such intellectual property in all countries
- c. Moreover, you hereby convey, assign, and transfer your entire right, title and interest in and to such intellectual property to the Company and otherwise agree to cooperate as necessary to perfect the Company's rights and ownership therein

# 6. Confidentiality

- a. From time to time you will be privy to confidential information regarding the Company. You agree that all such confidential information is the property of the Company and is for exclusive benefit for the Company
- b. You also agree, both during your employment and at all times thereafter, you will not directly or indirectly use or disclose any confidential information except to the extent required by law or with specific approval, in writing, from the Company. Upon the completion of your employment, you will promptly return, all documents and information concerning the Company or its customers or employees (both digital and paper copies), to the company
- c. Confidential Information means all the material that you obtain or create as part of your job duties and / or categorized and marked as confidential by the Company

7. Policies and Procedures

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Jagan Nath University, Jaipur

- During your employment with the company, you will be governed by the company's
  policies and rules regarding Leave, Provident Fund, Medical reimbursements etc.
- b. The terms and conditions of appointment are subject to the service rules in vogue from time to time
- c. The existing rules are available as a hand book. On joining us, you are expected to read, understand and abide by the same

### 8. Non-Competition and Non-Solicitation

- a. You agree and accept that during or for a period of 1 year following the end / termination of your employment with the company for whatever reason, you shall not directly or indirectly:
  - i. Solicit the business of any customer of the Company (or otherwise deal in a manner adverse to the Company with) or provide any software engineering, consulting, troubleshooting, management or programming services to any customer or prospective customer (whom you have personally dealt with or worked on their engagement anytime during the employment with the Company);
  - ii. Sollcit the services of (or otherwise deal in a manner adverse to the Company with) any employee of the Company or induce such employees to terminate his or her employment; or iii. Carry on or be engaged or interested in any capacity in any other business, trade or occupation whatsoever, except in a business, trade or occupation which does not compete with the core business of the Company, except as disclosed or declared in writing to the Company prior to the date of this agreement

### Use of company marks

a. You agree that you will not retail or use any trade names, trademarks, service mark, or other proprietary business designations used or owned in connection with the business of the company and its related corporations, for clarity, it is declared that ownership and title to all of the aforesaid properties shall at all times be vested in the company, or its related corporations, as the case may be.

#### 10. Violation Clause

- a. You agree and accept that the Company shall be entitled to injunctive relief as well as damages for any violation by you of the above terms and conditions by you.
- b. You also acknowledge and agree that above terms and conditions are common to all employees and could be modified as necessary so as to render them valid and enforceable to the fullest extent permissible by applicable law.
- C. During your course of employment any changes to these terms and conditions will be notified to you immediately

# 11. Your employment shall be subject to

- a A satisfactory reference checks
- b. The document (point 3) being submitted by you and found to be in order

### 12. Probation

a. You will be on a probation for a period of Three months from your date of joining. ON Completion of such time, based on performance, you would be considered confirmed unless otherwise communicated in writing. No Confirmation letter would be issued stating the same.

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 Skillmine Technology Consulting Pvt Ltd. Reserves the right to extend the probationary period or terminated the contract of employment if the employee's performance is unsatisfactory.

### 13. Relocation & Bonus

a. In the event where the company has paid for your relocation or any bonus at the time of your joining, all expenses borne on account of relocation and/or any lump sum paid to you as per the Company's policy will be recovered from you, if you resign from the Company before a period of one year (12 months)

### 14. Conflict of interests

- a. You confirm that you have disclosed fully to the company any business interests or circumstance that conflict with the company's interests.
- b. You agree to disclose immediately to the company any conflict of interest between the company and you or any immediate relatives that may arise during your employment.
- 15. This offer is valid for your acceptance till 05<sup>th</sup> April 2019. Furthermore, if you do not join us on or before 08<sup>th</sup> April, 2019, it will be deemed that you are not interested, and this offer will get automatically revoked.
- 16. If you choose to leave the company, the notice period at your level is Three (3) months.
- 17. The agreement shall be governed by and construed in accordance with the laws of Bangalore jurisdiction of the courts of India. The Company reserves the right to vary any of the terms and conditions of employment in accordance with the changes in its policies and practices

Please go through the contents of this offer letter and sign and return the duplicate copy as a token of your acceptance.

If you have any questions, please do not hesitate to contact us.

We look forward to working with you and hope your career with Skillmine will help you realize y professional goals.

Welcome Aboard! Yours Sincerely

Pallavi B S Senior Manager -- Human Resource For and on behalf of

Skillmine Technology Consulting Pvt Ltd

I hereby agree to and accept the aforesald offer. I also declare that I have read and understood the terms and conditions of the contract of employment and I agree to abide by the same.

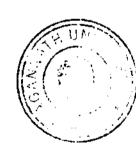
Name

Date: Train:

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# Annexure -A

Components	Monthly	Annual
Base Salary		
Basic	15,000.00	180000.00
HRA	-	0.00
Bonus Payable	1,250.00	15000.00
Special Allowance <u>Allowances</u>	1,229.00	14746.00
Meal Coupons	-	0.00
Telephone and Internet Allowance	-	0.00
LTA (Optional)	-	0.00
Total - Gross Salary	17,479.00	209746.00
<u>Retirals</u>		
Company PF Contribution	1,800.00	21600.00
Gratuity	721.00	8654
Group Insurance	833.00	10000
Total Fixed Pay		250000.00
Variable Pay	0%	0.00
Total - Cost to Company		250000.00



# Pretax take Home

I ICIAN CARC HOIRC	
Monthly Gross Salary	17479.00
Less	
PT	200
PF	1800.00
Take Home	15479.00

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acement Officer

Jagannath University

April 05, 2019

Shalini Dhote. Bangalore, India

# **Letter of Appointment**

Dear Shalini,

It is my extreme privilege to welcome you to Skillmine and offer you, the position of Associate Engineer for Skillmine Technology Consulting Pvt Ltd (the "Company").

Skillmine, you will soon discover, is all about people - the best people. This offer comes to you at the culmination of a rigorous selection process and you are sure to find satisfying challenges at Skillmine. I am positive that you will find the work environment empowering, stimulating and conducive to help you realize your professional goals.

Your appointment is effective 08th April, 2019, pending your written acceptance to the following employment terms and conditions:

- Duties and Work Timings
  - a. You are required to perform services for the Company as assigned by the Company officers who are designated as managers to supervise your work. You are required to comply with all the procedures, rules and regulations of the Company. During the course of your employment, you will be required to produce weekly and monthly reports concerning your work and achievements during that period. During your employment, you will not directly or indirectly engage in any conduct not in the best interest of the Company.
  - b. We work 5 days a week with 9 hours of work per day. However, your exact hours of work and timing will vary as per organization's business needs
- 2. Transferability

Your initial place of work will be at Bangalore. However, your services are transferable, can be transferred / seconded or deputed by the company to:

- Any Skillmine office in India or abroad, whether existing at the date of your appointment or to be established thereafter at the option of the company.
- b. Any Operation in India or abroad under the management and /or ownership of Skillmine.
- 3. Compensation and benefits:
  - Your Annual cost to company at the commencement of your services will be a)

Rs. 2, 50,000 (Rupees Two Lakh Fifty thousand only).

Training & Tlacement Officer

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Jagan Nath University, Jaipur

- b) You will be eligible for Medical and other benefits as per company rules and regulations as prevalent from time to time.
- 4. Falsification and/or Misrepresentation of Records
  - Any falsification or willful omission of facts made in your personal and career details documents will be considered as a sufficient ground and if discovered, your employment will be terminated with immediate effect anytime during the employment. You are requested to report on 08<sup>th</sup> April, 2019, with the below list of documents
    - i. A copy of your Passport, Aadhar and PAN Card
    - ii. Copies of educational certificates and mark sheets
    - ii. Copies of your appointment letters and relieving letters
    - iv. Copies of your last 3 pay slips
    - v. 4 Passport size photographs

### 5. Intellectual Property

- a. You accept and agree that all inventions, improvements, developments, and/or discoveries (whether or not patentable), and all work or authorship (whether or not copyrightable) (hereinafter called "Intellectual Property"), which you create or make as part of your duties within the Company, whether solely or jointly with others shall
  - as part of your duties within the Company, whether solely or jointly with others, shall be the sole and/or exclusive property of the Company and their respective shareholders
- b. You further agree that you will promptly disclose any such intellectual property to the Company and will deliver, without further compensation, all instruments, documents and knowledge required to acquire, enforce or maintain all patents, copyrights or registrations covering such intellectual property in all countries
- C Moreover, you hereby convey, assign, and transfer your entire right, title and interest in and to such intellectual property to the Company and otherwise agree to cooperate as necessary to perfect the Company's rights and ownership therein

#### 6. Confidentiality

- a. From time to time you will be privy to confidential information regarding the Company. You agree that all such confidential information is the property of the Company and is for exclusive benefit for the Company
- b. You also agree, both during your employment and at all times thereafter, you will not directly or indirectly use or disclose any confidential information except to the extent required by law or with specific approval, in writing, from the Company. Upon the completion of your employment, you will promptly return, all documents and information concerning the Company or its customers or employees (both digital and paper copies), to the company
- Confidential Information means all the material that you obtain or create as part of your job duties and / or categorized and marked as confidential by the Company

7. Policies and Procedures

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- During your employment with the company, you will be governed by the company's policies and rules regarding Leave, Provident Fund, Medical reimbursements etc.
- b. The terms and conditions of appointment are subject to the service rules in vogue from time to time
- c. The existing rules are available as a hand book. On joining us, you are expected to read, understand and abide by the same

### 8. Non-Competition and Non-Solicitation

- a. You agree and accept that during or for a period of 1 year following the end / termination of your employment with the company for whatever reason, you shall not directly or indirectly:
  - i. Solicit the business of any customer of the Company (or otherwise deal in a manner adverse to the Company with) or provide any software engineering, consulting, troubleshooting, management or programming services to any customer or prospective customer (whom you have personally dealt with or worked on their engagement anytime during the employment with the Company);
  - ii. Solicit the services of (or otherwise deal in a manner adverse to the Company with) any employee of the Company or induce such employees to terminate his or her employment; or iii. Carry on or be engaged or interested in any capacity in any other business, trade or occupation whatsoever, except in a business, trade or occupation which does not compete with the core business of the Company, except as disclosed or declared in writing to the Company prior to the date of this agreement

#### Use of company marks

a. You agree that you will not retail or use any trade names, trademarks, service mark, or other proprietary business designations used or owned in connection with the business of the company and its related corporations, for clarity, it is declared that ownership and title to all of the aforesaid properties shall at all times be vested in the company, or its related corporations, as the case may be.

### 10. Violation Clause

- a. You agree and accept that the Company shall be entitled to injunctive relief as well as damages for any violation by you of the above terms and conditions by you.
- b. You also acknowledge and agree that above terms and conditions are common to all employees and could be modified as necessary so as to render them valid and enforceable to the fullest extent permissible by applicable law.
- During your course of employment any changes to these terms and conditions will be notified to you immediately

### 11. Your employment shall be subject to

- a. A satisfactory reference checks
- b. The document (point 3) being submitted by you and found to be in order

### 12. Probation

a. You will be on a probation for a period of Three months from your date of joining. ON Completion of such time, based on performance, you would be considered confirmed unless otherwise communicated in writing. No Confirmation letter would be issued stating the same.

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b. Skillmine Technology Consulting Pvt Ltd. Reserves the right to extend the probationary period or terminated the contract of employment if the employee's performance is unsatisfactory.

### 13. Relocation & Bonus

a. In the event where the company has paid for your relocation or any bonus at the time of your joining, all expenses borne on account of relocation and/or any lump sum paid to you as per the Company's policy will be recovered from you, if you resign from the Company before a period of one year (12 months)

#### 14. Conflict of interests

- a. You confirm that you have disclosed fully to the company any business interests or circumstance that conflict with the company's interests.
- b. You agree to disclose immediately to the company any conflict of interest between the company and you or any immediate relatives that may arise during your employment.
- 15. This offer is valid for your acceptance till 05th April 2019. Furthermore, if you do not join us on or before 08th April, 2019, it will be deemed that you are not interested, and this offer will get automatically revoked.
- 16. If you choose to leave the company, the notice period at your level is Three (3) months.
- 17. The agreement shall be governed by and construed in accordance with the laws of Bangalore jurisdiction of the courts of India. The Company reserves the right to vary any of the terms and conditions of employment in accordance with the changes in its policies and practices

Please go through the contents of this offer letter and sign and return the duplicate copy as a token of your acceptance.

If you have any questions, please do not hesitate to contact us.

We look forward to working with you and hope your career with Skillmine will help you realize your professional goals.

Welcome Aboard! Yours Sincerely

Pallavi B S Senior Manager – Human Resource For and on behalf of Skillmine Technology Consulting Pvt Ltd

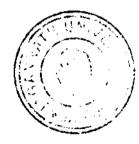
I hereby agree to and accept the aforesald offer. I also declare that I have read and understood the terms and conditions of the contract of employment and I agree to abide by the same.

Name

Training 1 Tipdement Officer

# Annexure -A

Components	Monthly	Annual
Base Salary		
Basic	15,000.00	180000.00
HRA	•	0.00
Bonus Payable	1,250.00	15000.00
Special Allowance Allowances	1,229.00	14746.00
Meal Coupons	-	0.00
Telephone and Internet Allowance	-	0.00
LTA (Optional)	•	0.00
Total - Gross Salary	17,479.00	209746.00
<u>Retirals</u>		
Company PF Contribution	1,800.00	21600.00
Gratuity	721.00	8654
Group Insurance	833.00	10000
Total Fixed Pay		250000.00
Variable Pay	0%	0.00
Total - Cost to Company	•	250000.00



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Monthly Gross Salary	17479.00
Less	
PT	200
PF	1800.00
Take Home	15479.00

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Jagan Nath (Ui

Training accement Officer

Jagannath University

April 05, 2019

Dhirendra Kumar Jha Bangalore, India

# **Letter of Appointment**

### Dear Dhirendra,

It is my extreme privilege to welcome you to Skillmine and offer you, the position of Associate Engineer for Skillmine Technology Consulting Pvt Ltd (the "Company").

Skillmine, you will soon discover, is all about people – the best people. This offer comes to you at the culmination of a rigorous selection process and you are sure to find satisfying challenges at Skillmine. I am positive that you will find the work environment empowering, stimulating and conducive to help you realize your professional goals.

Your appointment is effective 08<sup>th</sup> April , 2019 , pending your written acceptance to the following employment terms and conditions:

- 1. Duties and Work Timings
  - a. You are required to perform services for the Company as assigned by the Company officers who are designated as managers to supervise your work. You are required to comply with all the procedures, rules and regulations of the Company. During the course of your employment, you will be required to produce weekly and monthly reports concerning your work and achievements during that period. During your employment, you will not directly or indirectly engage in any conduct not in the best interest of the Company.
  - b. We work 5 days a week with 9 hours of work per day. However, your exact hours of work and timing will vary as per organization's business needs

# 2. Transferability

Your initial place of work will be at Bangalore. However, your services are transferable, and can be transferred / seconded or deputed by the company to:

- a. Any Skillmine office in India or abroad, whether existing at the date of your appointment or to be established thereafter at the option of the company.
- Any Operation in India or abroad under the management and /or ownership of Skillmine.
- 3. Compensation and benefits:
  - a) Your Annual cost to company at the commencement of your services will be

Rs. 2, 50,000 (Rupees Two Lakh Fifty thousand only).

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Placement Officer

- b) You will be eligible for Medical and other benefits as per company rules and regulations as prevalent from time to time.
- 4. Falsification and/or Misrepresentation of Records
  - a. Any falsification or willful omission of facts made in your personal and career details documents will be considered as a sufficient ground and if discovered, your employment will be terminated with immediate effect anytime during the employment. You are requested to report on 08<sup>th</sup> April, 2019, with the below list of documents
    - i. A copy of your Passport, Aadhar and PAN Card
    - ii. Copies of educational certificates and mark sheets
    - ii. Copies of your appointment letters and relieving letters
    - iv. Copies of your last 3 pay slips
    - v. 4 Passport size photographs

### 5. Intellectual Property

- You accept and agree that all inventions, improvements, developments, and/or discoveries
  - (whether or not patentable), and all work or authorship (whether or not copyrightable) (hereinafter called "Intellectual Property"), which you create or make as part of your duties within the Company, whether solely or jointly with others, shall be the sole and/or exclusive property of the Company and their respective shareholders
- b. You further agree that you will promptly disclose any such intellectual property to the Company and will deliver, without further compensation, all instruments, documents and knowledge required to acquire, enforce or maintain all patents, copyrights or registrations covering such intellectual property in all countries
- Moreover, you hereby convey, assign, and transfer your entire right, title and interest in and to such intellectual property to the Company and otherwise agree to cooperate as necessary to perfect the Company's rights and ownership therein

# 6. Confidentiality

- From time to time you will be privy to confidential information regarding the Company. You agree that all such confidential information is the property of the Company and is for exclusive benefit for the Company
- b. You also agree, both during your employment and at all times thereafter, you will not directly or indirectly use or disclose any confidential information except to the extent required by law or with specific approval, in writing, from the Company. Upon the completion of your employment, you will promptly return, all documents and information concerning the Company or its customers or employees (both digital and paper copies), to the company
- Confidential Information means all the material that you obtain or create as part of your job duties and / or categorized and marked as confidential by the Company

7. Policies and Procedures

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- During your employment with the company, you will be governed by the company's policies and rules regarding Leave, Provident Fund, Medical reimbursements etc.
- b. The terms and conditions of appointment are subject to the service rules in vogue from time to time
- c The existing rules are available as a hand book. On joining us, you are expected to read, understand and abide by the same

#### 8. Non-Competition and Non-Solicitation

- a. You agree and accept that during or for a period of 1 year following the end / termination of your employment with the company for whatever reason, you shall not directly or indirectly:
  - Solicit the business of any customer of the Company (or otherwise deal in a manner adverse to the Company with) or provide any software engineering, consulting, troubleshooting, management or programming services to any customer or prospective customer (whom you have personally dealt with or worked on their engagement anytime during the employment with the Company);
  - ii. Solicit the services of (or otherwise deal in a manner adverse to the Company with) any employee of the Company or induce such employees to terminate his or her employment; or iii. Carry on or be engaged or interested in any capacity in any other business, trade or occupation whatsoever, except in a business, trade or occupation which does not compete with the core business of the Company, except as disclosed or declared in writing to the Company prior to the date of this agreement

#### 9. Use of company marks

a. You agree that you will not retail or use any trade names, trademarks, service mark, or other proprietary business designations used or owned in connection with the business of the company and its related corporations, for clarity, it is declared that ownership and title to all of the aforesaid properties shall at all times be vested in the company, or its related corporations, as the case may be.

#### 10. Violation Clause

- You agree and accept that the Company shall be entitled to injunctive relief as well as damages for any violation by you of the above terms and conditions by you.
- b. You also acknowledge and agree that above terms and conditions are common to all employees and could be modified as necessary so as to render them valid and enforceable to the fullest extent permissible by applicable law.
- c During your course of employment any changes to these terms and conditions will be notified to you immediately

# 11. Your employment shall be subject to

- a. A satisfactory reference checks
- b. The document (point 3) being submitted by you and found to be in order

#### 12. Probation

a. You will be on a probation for a period of Three months from your date of joining. ON Completion of such time, based on performance, you would be considered confirmed unless otherwise communicated in writing. No Confirmation letter would be issued stating the same.

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lacement Officer

Jagan Nath University, Jaipur

 Skillmine Technology Consulting Pvt Ltd. Reserves the right to extend the probationary period or terminated the contract of employment if the employee's performance is unsatisfactory.

#### 13. Relocation & Bonus

a. In the event where the company has paid for your relocation or any bonus at the time of your joining, all expenses borne on account of relocation and/or any lump sum paid to you as per the Company's policy will be recovered from you, if you resign from the Company before a period of one year (12 months)

#### 14. Conflict of interests

- a. You confirm that you have disclosed fully to the company any business interests or circumstance that conflict with the company's interests.
- b. You agree to disclose immediately to the company any conflict of interest between the company and you or any immediate relatives that may arise during your employment.
- 15. This offer is valid for your acceptance till 05<sup>th</sup> April 2019. Furthermore, if you do not join us on or before 08<sup>th</sup> April, 2019, it will be deemed that you are not interested, and this offer will get automatically revoked.
- 16. If you choose to leave the company, the notice period at your level is Three (3) months.
- 17. The agreement shall be governed by and construed in accordance with the laws of Bangalore jurisdiction of the courts of India. The Company reserves the right to vary any of the terms and conditions of employment in accordance with the changes in its policies and practices

Please go through the contents of this offer letter and sign and return the duplicate copy as a token of your acceptance.

If you have any questions, please do not hesitate to contact us.

We look forward to working with you and hope your career with Skillmine will help you realize your professional goals.

Welcome Aboard! Yours Sincerely

Pallavi B S
Senior Manager – Human Resource For and on behalf of
Skillmine Technology Consulting Pvt Ltd

I hereby agree to and accept the aforesaid offer. I also declare that I have read and understood the terms and conditions of the contract of employment and I agree to abide by the same.

Name

Certified True Copy

Date:

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# Annexure -A

Components	Monthly	Annual
Base Salary		
Basic	15,000.00	180000.00
HRA	•	0.00
Bonus Payable	1,250.00	15000.00
Special Allowance Allowances	1,229.00	14746.00
Meal Coupons	-	0.00
Telephone and Internet Allowance	•	0.00
LTA (Optional)	-	0.00
Total - Gross Salary	17,479.00	209746.00
Retirals		
Company PF Contribution	1,800.00	21600.00
Gratuity	721.00	8654
Group Insurance	833.00	10000
Total Fixed Pay		250000.00
Variable Pay	0%	0.00
Total - Cost to Company		250000.00



## Pretax take Home

TTCTON TONIC	
Monthly Gross Salary	17479.00
Less	
PT	200
PF	1800.00
Take Home	15479.00

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# WHEATON DESIGNS PVT LTD

FE3 & FE-6, Malviya Nagar Industrial Area, Jaipur-302017

Dear Ms Nikita Verma

Date: 27th April 2019

Jaipur, Rajasthan

Subject: Offer Letter

Dear Ms. Nikita

Further to your application for the GET position with us, and the subsequent selection process, we are happy to offer the position of Graduate Engineer Trainee in our company.

The location of your initial reporting will be Jaipur, India. The date of your joining will be I\* of July, 2019, exact date of joining will be intimated to you by mail or a telephonically a week before date of joining.

You will be entitled for a monthly stipend of Rs. 20,000/- (Rupees Twenty Thousand only) initially for a period of one year. On your joining you are expected to enter into an agreement for two years, which details the scope, terms and conditions of your appointment, the necessary training and the contractual obligation to be with Wheaton Designs Pvt Ltd. On successful completion of your training of one year with the company, you will be absorbed as permanent employee with Wheaton Designs Pvt Ltd subject to the terms and conditions as per company policies. Company will solely reserve the right to make any further changes in the terms of employment. During your employment with us you will not disclose any information to any other party, confidentiality shall be maintained with any project assigned to you.

We request you to please carry a signed copy of the offer letter on the day of your joining as a token of your acceptance.

Welcome to Wheaton Designs Pvt Ltd.

Ar. Bhavna Wheaton

I have read, understood and agree to the terms and conditions as set forth in this offer letter and the annexure to the same.

Your name in capital letters.....

Your Signature.....

Date: .....

Certified True Copy

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# wheaton designs put ltd

FE3 & FE-6. Malviya Nagar Industrial Area,Jaipur-302017

Dear Ms Rashmi Kesarwani

Date: 27th April 2019

Jaipur, Rajasthan

Subject: Offer Letter

Dear Ms. Rashmi,

Further to your application for the GET position with us, and the subsequent selection process, we are happy to offer the position of Graduate Engineer Trainee in our company.

The location of your initial reporting will be Jaipur, India. The date of your joining will be I\* of July, 2019, exact date of joining will be intimated to you by mail or a telephonically a week before date of joining.

You will be entitled for a monthly stipend of Rs. 20,000/- (Rupees Twenty Thousand only) initially for a period of one year. On your joining you are expected to enter into an agreement for two years, which details the scope, terms and conditions of your appointment, the necessary training and the contractual obligation to be with Wheaton Designs Pvt Ltd. On successful completion of your training of one year with the company, you will be absorbed as permanent employee with Wheaton Designs Pvt Ltd subject to the terms and conditions as per company policies. Company will solely reserve the right to make any further changes in the terms of employment. During your employment with us you will not disclose any information to any other party, confidentiality shall be maintained with any project assigned to you.

We request you to please carry a signed copy of the offer letter on the day of your joining as a token of your acceptance.

Welcome to Wheaton Designs Pvt Ltd.

Ar. Bhavna Wheaton

I have read, understood and agree to the terms and conditions as set forth in this offer letter and the annexure to the same.

Your name in capital letters....

Your Signature.....

Date: .....

Certified True Copy

James Nath Knilde Lalaipur

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# WHEATON DESIGNS PVT LTD

FE3 & FE-6, Malviya Nagar Industrial Area, Jaipur-302017

Dear Ms Urmi Pal

Date: 27th April 2019

Jaipur, Rajasthan

Subject: Offer Letter

Dear Ms. Urmi

Further to your application for the GET position with us, and the subsequent selection process, we are happy to offer the position of Graduate Engineer Trainee in our company.

The location of your initial reporting will be Jaipur, India. The date of your joining will be I<sup>st</sup> of July, 2019, exact date of joining will be intimated to you by mail or a telephonically a week before date of joining.

You will be entitled for a monthly stipend of Rs. 20,000/- (Rupees Twenty Thousand only) initially for a period of one year. On your joining you are expected to enter into an agreement for two years, which details the scope, terms and conditions of your appointment, the necessary training and the contractual obligation to be with Wheaton Designs Pvt Ltd. On successful completion of your training of one year with the company, you will be absorbed as permanent employee with Wheaton Designs Pvt Ltd subject to the terms and conditions as per company policies. Company will solely reserve the right to make any further changes in the terms of employment. During your employment with us you will not disclose any information to any other party, confidentiality shall be maintained with any project assigned to you.

We request you to please carry a signed copy of the offer letter on the day of your joining as a token of your acceptance.

Welcome to Wheaton Designs Pvt Ltd.

Ar. Bhavna Wheaton

I have read, understood and agree to the terms and conditions as set forth in this offer letter and the annexure to the same.

Your name in capital letters.....

Your Signature....

Date: .....

Certified True Copy

Janan Nain William Jaipur

Train.

Placement Officer

# WHEATON DESIGNS PVT LTD

FE3 & FE-6. Malviya Nagar Industrial Area, Jaipur-302017

Dear Ms Nikhita Dixit

Date: 27th April 2019

Jaipur, Rajasthan

Subject: Offer Letter

Dear Ms. Nikhita

Further to your application for the GET position with us, and the subsequent selection process, we are happy to offer the position of Graduate Engineer Trainee in our company.

The location of your initial reporting will be Jaipur, India. The date of your joining will be I of July, 2019, exact date of joining will be intimated to you by mail or a telephonically a week before date of joining.

You will be entitled for a monthly stipend of Rs. 20,000/- (Rupees Twenty Thousand only) initially for a period of one year. On your joining you are expected to enter into an agreement for two years, which details the scope, terms and conditions of your appointment, the necessary training and the contractual obligation to be with Wheaton Designs Pvt Ltd. On successful completion of your training of one year with the company, you will be absorbed as permanent employee with Wheaton Designs Pvt Ltd subject to the terms and conditions as per company policies. Company will solely reserve the right to make any further changes in the terms of employment. During your employment with us you will not disclose any information to any other party, confidentiality shall be maintained with any project assigned to you.

We request you to please carry a signed copy of the offer letter on the day of your joining as a token of your acceptance.

Welcome to Wheaton Designs Pvt Ltd.

Ar. Bhavna Wheaton

I have read, understood and agree to the terms and conditions as set forth in this offer letter and the annexure to the same.

Your name in capital letters.

Your Signature.

Date:

Certified True Copy

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Jagannath University

contrant Officer

Date: Name: June 25, 2019 Rounak Agarwal

Address: Plot No 5

Plot No 58 Flat No 202 Aangan Residency, Near Pratap Nagar Chouraha Murlipura,

Jaipur Rajasthan India Trail. In a Proceeding of the Processity

Dear Rounak.

With reference to your application and the subsequent interview, we are pleased to offer you an appointment as Software Engineer in the Engineering department in Band E1 Limited. The terms and conditions of your appointment are as follows:

#### 1. APPOINTMENT AND REPORTING:

- 1.1 This offer of appointment is purely provisional subject to your joining on or before July 8, 2019 and d shall stand withdrawn forthwith in the event of following:
  - If any information provided by you is found to be incorrect or misrepresented or concealment of any important information.
  - ii. If any documents furnished by you for this employment is found false/fabricated.
  - ëi. Advorse report of your background verification.

The terms and conditions of appointment shall be effective from your date of joining.

1.2 You will initially report to Udayan Srivastava, which can subsequently be changed at the sole discretion of the company.

#### 2. EMOLUMENTS AND TAXES:

- 2.1 Your remuneration will be as per the details provided in Annexure annexed hereto.
- 2.2 You shall be solely responsible for paying any taxes, direct or indirect, state or local, whether payable in India or elsewhere which may result from the including if applicable any shares issued under ESOP scheme being paid to you pursuant to your employment here under. The Company is entitled to decremmentation, income tax, other taxes and levies which it is liable to deduct at source as applicable.

All information regarding your remuneration and terms of employment are confidential and you shall not divulge the contents to any other employee of the Con-

#### 3. TERMINATION:

- 3.1 Either the Company or you may terminate your employment at any time, without assigning any reasons, by providing two (2) months' written notice or two (2) salary in tieu thereof. However, considering that during the course of your employment with the Company, you shall be privy to or shall otherwise have access and confidential information of the Company, which may include products' related information for existing or conceived products, business plans, information existing and planned projects, vendors and partners' related information and other valuable information of the Company or you may be or needed to be engagithat needs to be completed or for the needs of other business reasons/requirements, in the event you choose to forminate your employment with the Company shall have the right to refuse acceptance of two (2) months' basic salary in lieu of notice period and (i) require you to continue to serve the Company notice period or any part thereof, OR (ii) for the duration of the notice period or any part thereof, you shall not take up employment or any other engager as a consultant or advisor), whether on a full time or part time basis, with any other person or enbly.
- 3.2 Your employment shall stand terminated forthwith without any notice in the event of the following:
  - if you do not join within the supurated date, unless extended in writing.
  - d you are held guilty of any offence involving moral turprtude or any breach of the code of conduct of the Company.
- Upon termination of your employment, you (or your legal heirs as the case may be) will complete the exit formalities and shall immediately return to the Compall documents, manuals, documented confidential information (without making any copies thereof and/ or extracts there from), kits and other property belongary that may be entrusted to and/ or placed in your possession by virtue of and/ or during the course of your employment with the Company. You (or you as the case may be) shall also deliver to the Company immediately all notes, analyses, summaries and working papers relating thereto. Prior to feaving the 4 will also ensure that all your outgoing/ pending activities are successfully completed and properly handed over to the satisfaction of your reporting manager.

#### 4. INITIAL POSTING AND TRANSFER:

- 4.1 Your initial place of posting shall be at Gurgaen
- 4.2 However, at the sole discretion of the Management, you will be tiable to be transferred /deputed from one place to another any where in India or abroad an department to another or from one establishment to another and/or to any other concern including to any of Company's affiliates associates, group comenties in which the Company may be having any interest whether existing or which may be set up in future.
- 4.3 Consequent upon your transfer, all the existing terms and conditions of your employment shall remain same.
- 4.4 As per the exigency of business, you may be required to carry out addition work for the Company's affiliates/associates/group co

## 5. GENERAL EMPLOYMENT OBLIGATIONS:

- 5.1 During your employment with us, you shall not be engaged, concerned or interested directly or indirectly in any other occupation in siries of simplomer (either for remuneration or on a honorary basis), and shall devote your whole time, attention and abilities exclusively to the performance of your detices and serve the Company and use your best endeavor to promote the interest and business thereof. In the event of above, the company shall be entitled to take action.
- 5.2 You shall be governed by the service rules and regulations of the Company, as amended by the Management, from time to time including the code of conduct which are hereby incorporated by reference. You shall sincerely abide by and carry out operational instructions/procedures as contained in the Company's gother administrative instructions as may be issued by the Management from time to time.
- The work product generated by you while performing the services during the term of your employment and other materials developed or prepared by you, shall be the sole and oxidity property of the Company. Witho generality of the foregoing, the Company will own all intellectual property rights in any work, invention, discovery, improved the property of the foregoing.

I Jagan Nath University, Jaipur

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- 4. while employed by the Company and in connection with the ibusiness of the Company or a related body corporate; or
- ), by using the resources, facilities, or confidential information of the Company or its affiliates/associates/group companies.

For the purposes of this clause, intellectual property rights include, but are not limited to, rights in relation to or arising from patents, design registrations, trader copyright. You undertake to execute necessary documents and do all such acts, at the request of the Company that may be required to give effect to this provishall return to the Company such materials upon the termination of your employment or at the request of the Company at any time during the term of your employment.

- 5.4 You will be responsible for the safe custody of all documents, manuals and kills and other property belonging to the Company that may be entrusted to and/ or possession by virtue of and/ or during the course of your employment with the Company.
- 5.5 Being a managerial cadre employee you will be responsible for the overall smooth and effective functioning of the department / establishment / office / stat under your charge and will be directly responsible for the successful and timely completion of any job / work assigned to you or any person working under yo supervision and/or within the department / establishment/office of which you are for the time being holding the charge. You would adhere to the norms of of You would also be responsible to ensure proper and effective adherence to the norms of office discipline including working hours, systems and procedures employees working under your supervision and/or in the department/ office / establishment under your charge.
- You shall keep the Management informed of your latest postal address at all times and intimate in writing in case of change of address. Any communication the management on your last known address (as intimated by you) shall be deemed to have been duly served netwithstanding the fact that you have address.

#### 6. CONFIDENTIALITY:

- You shall not, except as authorized or required by your obligations in terms hereof, raveal to any person or entity any of the trade secrets, secret or confidential information contained in any manuals or dealings or any information concerning the organization, business, finances, transactions or affairs of the Compa affiliates/associates/group companies (confidential information), which may come to your knowledge and/ or be imparted to you by the Company during the here under. You shall hold in strict confidence, all such confidential information. This restriction shall survive termination of your employment with the Company in point of time but shall cease to apply to information or knowledge which may come into the public domain without any of fault on your part.
- 6.2 You shall not during the term of your employment or at any time thereafter, use or permit to be used, any Information, notes or memoranda relating to the but ransactions of the Company and/or its affiliates/associates/group companies which may come to your knowledge and/or possession by virtue of his employ Company for any purpose other than for the benefit of the Company.
- 6.3 You acknowledge that the breach of any of the provisions of Clause 6 hereof will cause irreparable loss and harm to the Company which cannot be adequately compensated by damages in an action at law, and accordingly, the Company will be entitled, to injunctive and other equitable relief to prevent or or threatened breach thereof, but no action for any such relief shall be deemed to waive the right of the Company to an action for damages.

#### LEAVES AND OTHER SERVICE BENEFITS:

7.1 You will be entitled to leave, holidays and other service benefits as per Law and the rules of the management as framed from time to time and applicable to the cadre employees in the office/establishment/department in which you are for the time being posted including maternity benefits as per the Parental Leave Company, as applicable.

#### 8. RETIREMENT:

8.1 You shall retire on the attainment of 58 years unless specially required by the Company in writing to continue in service beyond this age. Your employme terminated on the last working day of the month of your retirement for which no notice shall be required.

#### GONTINUATION OF EMPLOYMENT:

- 9.1 It is understood that this employment is being offered to you on the basis of the particulars submitted by you with the Company at the time of recruitment proce if all any time it should emerge that the particulars furnished by you are false/incorrect or if any material or relevant information has been suppressed or c appointment will be considered ineffective and irregular and would be liable to be terminated by the management forthwith, without notice. This will be without the right of the management to take disciplinary action against you for the same.
- 9.2 Your appointment and its continuation is subject to your being medically fit and the Management reserves its right to ask you to undergo medical examination deemed necessary.

#### 10 GOVERNING LAW AND JURISDICTION:

This appointment letter shall be governed and construed in accordance with the laws of India. It is agreed that any dispute of whatsoever nature between management will be subject to exclusive jurisdiction of courts of [Dethi] whether they be civil courts, labour courts, industrial Inbunals or any other courts of whatsoever nature.

In case this offer of employment is acceptable to you, as a token of your acceptance of the terms and conditions of employment offered, please accept the offer online by clicking the following the first online by clicking the first online by clicki

You are also requested to indicate the date on which you are willing to Join the Company.

Yours faithfully, For Bharti Airtel Ltd.

Sagar Raina

Dated \_\_\_\_\_

Head - Taiont Acquisition

I have gone through the aforesaid terms and conditions / terms of appointment and have fully understood the same. I hereby accept the above appointment on the terms and conditions / terms of appointment and have fully understood the same. I hereby accept the above appointment on the terms and conditions.

Certified True Copy Train

Jagan Nath I

Ment Officer Rounak Agarwal

Amount (INR Per Annum)

Min 30% - upto 50% of Basic Salary As per Company Car Hire Policy

As per Company Policy As per Company Policy

Actuals, as Opted for

Actuals, as Opted for As per Company Policy 266,380

200,000

233,620

500,000

9,620

Name Rounak Agarwal Department Engineering>Software Engineer - Analytics Software Engineer

Designation Band E1

July 8, 2019 D.O.J Proposed Total Cost to Company (TCTC) Breakup:

Sr. No. Fixed Components (Mandatory)

Total - I Flexible Benefits Plan (Optional Cafeteria Basket)

5

Total II Total Fixed Pay (A) = I + II
Total Variable Pay (B)\*
Total Cost to the Company (TCC) = A + B

500,000.00 \* PAYABLE AS PER THE ANNUAL PERFORMANCE BONUS SCHEME AND ANNUAL PERFORMANCE BONUS POLICY OF THE COMPANY.

Components

Gratuity Interim Statutory Bonus

Driver Petrol & Maintenance

LTA Reimbursement

Special Allowance

Mediciaim Insurance

Basic

**HRA/CLA** Car Hiring Charges

Any amount incurred by the company for your relocation expenses or paid to you by the company in lieu of notice pay buyout or as joining bonus will be recovered in full in case yo the company before completing one year of service from your date of joining.

Yours foithfully,

For Bhartl Airtel Ltd.

Sagar Raina

Head - Talent Acquisition

I have gone through the aforesaid terms and conditions / terms of appointment and have fully understood the same. I hereby accept the above appointment on the terms and conc herein above.

Dated

Rounak Agai

а

Regd. Office Brunt Crescent, 1, Notico Mandela Road, Yasans Kunj Phase II, New Octa - 110 070, Incia Tet: +91 11 4666 6100 Faz: +91 114166 6137 E-mail 121@in.antol.com, Corporate Identity Humber:174899DL 1995PL0070609

Certified True Copy

Jagan Nath

Training & Clacement Officer



Date: 28 April 2019

Dear Mr. Vikas Kumar,

With reference to your application for the post of **Certified Internet Consultant** and subsequent test and interview, we are pleased to inform you that you have been selected in the company on the following terms and conditions:

## 1. Date of joining

You will be appointed as **Certfied Internet Consultant** in Sales department. You will be directly reporting to Head-Business coordinator, Jaipur. Your joining date is on or before **15th June 2019**.

## 2. Probation Period

The probation period will be six months, however, the aforesaid period can be extended at the discretion of the company. If someone is willing to leave the company within the period of probation he/she will have to give notice of one month. After serving the given notice period, employee is eligible to get salary. No experience or relieving letter will be given.

#### 3. Salary

You will be entitled for a CTC of Rupees 2.56 lacs per annum (Rupees Two Lac Fifty Six Thousand Only) inclusive of all benefits. The details will be explained to you on joining.

#### 4. Standing orders

You shall abide by the terms and conditions of the standing orders and the rules of the company as in force from time to time.

## 5. To obey orders and directions of the vertical head.

You shall obey the orders, directions of the vertical head of the company. In case you are agreeable to the above, please confirm and sign duplicate copy this letter as a token of your acceptance.

For JUST Dial Ltd

**Human Resource** 

I agree and accept the above terms and conditions.

Signature:

Date:

**Just Dial Limited** 

CIN NO: L74140MH1993PLC150054

4th Floor, Ridhi Tower, SB 57, Opp SMS Stadium, Tonk Road, Jaipur-302017. Phone: +91-141-3923205

Training

cement Officer



Date: 28 April 2019

Dear Mr. Vikash Kumar,

With reference to your application for the post of **Certified Internet Consultant** and subsequent test and interview, we are pleased to inform you that you have been selected in the company on the following terms and conditions:

### 1. Date of joining

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For JUST Dial Ltd

Human Resource

I agree and accept the above terms and conditions.

Signature:

Date:

Just Dial Limited

CIN NO: L74140MH1993PLC150054

4th Floor, Ridhi Tower, SB 57, Opp SMS Stadium, Tonk Road, Jaipur-302017. Phone: +91-141-3923205

Training cement Officer



Date: 28 April 2019

Dear Mr. Pulkit Vyas,

With reference to your application for the post of **Certified Internet Consultant** and subsequent test and interview, we are pleased to inform you that you have been selected in the company on the following terms and conditions:

#### 1. Date of joining

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For JUST Dial Ltd

Human Resource

I agree and accept the above terms and conditions.

Signature:

Date:

Just Dial Limited

CIN NO: L74140MH1993PLC150054 4<sup>th</sup> Floor, Ridhi Tower, SB 57, Opp SMS Stadium, Tonk Road, Jaipur-302017.Phone: +91-141-3923205

Training 2 Figement Officer



Date: 28 April 2019

Dear Mr. Pramod Kumar Baitha,

With reference to your application for the post of **Certified Internet Consultant** and subsequent test and interview, we are pleased to inform you that you have been selected in the company on the following terms and conditions:

#### 1. Date of joining

You will be appointed as **Certfied Internet Consultant** in Sales department. You will be directly reporting to Head-Business coordinator, Jaipur. Your joining date is on or before **15th June 2019**.

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For JUST Dial Ltd

Human Resource

I agree and accept the above terms and conditions.

Signature:

Date:

Just Dial Limited

CIN NO: L74140MH1993PLC150054

4th Floor, Ridhi Tower, SB 57, Opp SMS Stadium, Tonk Road, Jaipur-302017. Phone: +91-141-3923205

Training Coement Officer

1



Date: 28 April 2019

Dear Mr. Pramod Kumar Agarwal,

With reference to your application for the post of **Certified Internet Consultant** and subsequent test and interview, we are pleased to inform you that you have been selected in the company on the following terms and conditions:

#### 1. Date of joining

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In case you are agreeable to the above, please confirm and sign duplicate copy of this letter as a token of your acceptance.

For JUST Dial Ltd

Human Resource

I agree and accept the above terms and conditions.

Signature:

Date:

Just Dial Limited

CIN NO: L74140MH1993PLC150054

4th Floor, Ridhi Tower, SB 57, Opp SMS Stadium, Tonk Road, Jaipur-302017. Phone: +91-141-3923205

Training

ucement Officer

Certified True Copy



Date: 28 April 2019

Dear Mr. Akash Chauhan,

With reference to your application for the post of **Certified Internet Consultant** and subsequent test and interview, we are pleased to inform you that you have been selected in the company on the following terms and conditions:

#### 1. Date of joining

You will be appointed as **Certfied Internet Consultant** in Sales department. You will be directly reporting to Head-Business coordinator, Jaipur. Your joining date is on or before **15th June 2019**.

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For JUST Dial Ltd

Human Resource

I agree and accept the above terms and conditions.

Signature:

Date:

**Just Dial Limited** 

CIN NO: L74140MH1993PLC150054

4th Floor, Ridhi Tower, SB 57, Opp SMS Stadium, Tonk Road, Jaipur-302017. Phone: +91-141-3923205

Training Gucement Officer



Date: 28 April 2019

Dear Mr. Anshul Gupta,

With reference to your application for the post of **Certified Internet Consultant** and subsequent test and interview, we are pleased to inform you that you have been selected in the company on the following terms and conditions:

#### 1. Date of joining

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For JUST Dial Ltd

**Human Resource** 

I agree and accept the above terms and conditions.

Signature:

Date:

Jagan Natin &

Just Dial Limited

CIN NO: L74140MH1993PLC150054

4th Floor, Ridhi Tower, SB 57, Opp SMS Stadium, Tonk Road, Jaipur-302017. Phone: +91-141-3923205

Training & Placement Officer

Cerlified True Copy



Date: 28 April 2019

Dear Mr. Amit Kumar,

With reference to your application for the post of **Certified Internet Consultant** and subsequent test and interview, we are pleased to inform you that you have been selected in the company on the following terms and conditions:

#### 1. Date of joining

You will be appointed as **Certfied Internet Consultant** in Sales department. You will be directly reporting to Head-Business coordinator, Jaipur. Your joining date is on or before **15th June 2019**.

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## 5. To obey orders and directions of the vertical head.

You shall obey the orders, directions of the vertical head of the company. In case you are agreeable to the above, please confirm and sign duplicate copy of this letter as a token of your acceptance.

For JUST Dial Ltd

Human Resource

I agree and accept the above terms and conditions.

Signature:

Date:

Just Dial Limited

CIN NO: L74140MH1993PLC150054

4th Floor, Ridhi Tower, SB 57, Opp SMS Stadium, Tonk Road, Jaipur-302017. Phone: +91-141-3923205

Training Colacement Officer

Certified True Copy



Date: 28 April 2019

Dear Mr. Gagan Kapoor,

With reference to your application for the post of **Certified Internet Consultant** and subsequent test and interview, we are pleased to inform you that you have been selected in the company on the following terms and conditions:

#### 1. Date of joining

You will be appointed as Certfied Internet Consultant in Sales department. You will be directly reporting to Head-Business coordinator, Jaipur. Your joining date is on or before 15th June 2019.

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For JUST Dial Ltd

Human Resource

I agree and accept the above terms and conditions.

Signature:

Date:

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Just Dial Limited

CIN NO: L74140MH1993PLC150054

4th Floor, Ridhi Tower, SB 57, Opp SMS Stadium, Tonk Road, Jaipur-302017. Phone: +91-141-3923205

Training of the Journal Officer



Date: 28 April 2019

Dear Mr. Bhavin Paliwal,

With reference to your application for the post of **Certified Internet Consultant** and subsequent test and interview, we are pleased to inform you that you have been selected in the company on the following terms and conditions:

## 1. Date of joining

You will be appointed as **Certfied Internet Consultant** in Sales department. You will be directly reporting to Head-Business coordinator, Jaipur. Your joining date is on or before **15th June 2019**.

## 2. Probation Period

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#### 5. To obey orders and directions of the vertical head.

You shall obey the orders, directions of the vertical head of the company.

In case you are agreeable to the above, please confirm and sign duplicate copy of this letter as a token of your acceptance.

For JUST Dial Ltd

Human Resource

I agree and accept the above terms and conditions.

Signature:

Date:

**Just Dial Limited** 

Just Diel Ellinica

CIN NO: L74140MH1993PLC150054 4th Floor, Ridhi Tower, SB 57, Opp SMS Stadium,Tonk Road, Jaipur-302017.Phone: +91-141-3923205

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Mont Officer

Jagannath University

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Jagan Nat



Date: March 28, 2019

Ref No: IB/OL/00081809

App No: 00081491

Mr. Rohit Kumar Deerapur Ward No. 9 Gandhinagar Derapur Kanpur Dehat Jaipur 209301 Rajasthan

#### LETTER FOR OFFER OF APPOINTMENT

Dear Rohit Kumar,

With reference to your application and subsequent interview(s) you had with us, we are pleased to offer you employment in our organization, on the term and conditions, mentioned in this letter for offer of appointment herein below:-

Department

: LOAN PRODT

Level/Grade

: Officer / G4

Designation

: Sales Executive

Location

: JAIPUR

Cost to Company:

: Your cost to company will be Rs. 204,396.00 /- per annum.

( Rupees Two Lakh Four Thousand Three Hundred Ninety Six only )

#### 1. DATE OF JOINING / APPOINTMENT DATE

This appointment will commence from your date of joining which should not be later than April 05, 2019, provided that you indicate your acceptance to the same by signing and returning in duplicate a copy of this offer of Appointment to us immediately and in any case within Fifteen (15) days from the date of this Letter for Offer of Appointment.

Further, in case, you have any objections to the terms and conditions of this letter, the same should be communicated to us within 15 days from the date of this letter and prior to your tendering us your acceptance to the same, failing which the entire terms and conditions as stipulated herein, shall be deemed to have been accepted by you without any demur. The Appointment Date shall not be varied except if so intimated by the Company in writing.

You should report for joining at the Place of Posting on or before the above date of joining along with copies of self attested documents as mentioned below:-

a) Signed Curriculum Vitae (CV).

b) Copy of the Educational Certificate (10th & Highest Qualification).

c) Work Experience Certificate (Previous employer).

d) Four (4) Passport size photographs.

e) Copy of Address proof.

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Indiabulls Consumer Finance Limited
(formerly IVL Finance Limited)

Registered office : M-62 &63, first floor, Connaught Place, Ng Belin- 1 (2011 Ciril 14 14 1999) 1 PLCO 62407
Tel.: 011-30252900, Fax: 01130252901 Website: WWW. Indiabulis.com, Email: hepotesk@indiabulis.com

f) Copy of PAN Card (Mandatory).

#### NOTE:

- i) Submission of above documents is mandatory and failure to submit any one or all of these documents may be termed as disqualification to the proposed appointment.
- ii) If you are not an Indian Citizen, additional documents shall be mandatory in support of your candidature and eligibility, as per the prevailing law of India in this regard.
- iii) Please ignore, if you have submitted the above mentioned documents.

#### 2. DESIGNATION

You shall be designated as Sales Executive in LOAN PRODT.

You shall be on probation for an initial period of 6 Months. The probation period may be extended or shortened at the discretion of the Management. A confirmation letter shall be issued to you after satisfactory completion of probation period, at the sole and absolete discretion of the Management.

#### 3. REMUNERATION

Your cost to Company shall be Rs. 204,396.00/- (Rupees Two Lakh Four Thousand Three Hundred Ninety Six only) per annum.

Your salary and other benefits, if any, shall be subject to the deductions of all Government and local taxes, contribution(s), etc. as required to be made under the prevailing laws of India and shall be further subject to deductions on account of any unauthorized absence, authorized absence for any period beyond the leave entitlement, damage to any property of the company and all other matters as governed by the Company's policy.

## 4. PLACE OF POSTING

a) Presently, you shall be posted at our Office at JAIPUR. Your place of work may change in case of any relocation of the Company's offices. You are further liable to be transferred to any part within the Country/Overseas as decided by the Management in the interest of the company.

b) The Management may place/transfer you temporarily/permanently in any unit/Department/Associate concern of the Company and/or its subsidiary in or out of India as it may consider necessary at its discretion from time to time.

#### 5. <u>CONDUCT & DISCIPLINE</u>

a) Official E-mail ID shall be communicated to you after joining. This will be a password-protected official e-mail ID. Any correspondence /information including letter/notice of confirmation, transfer, promotion, termination, resignation, policy matters, etc. received/sent through such e-mail ID by or to you shall be an acceptable form of communication. You are required to keep the password of such e-mail ID confidential. This E-mail ID must be regularly checked for any communication. This E-mail ID should be used exclusively for authorized official purposes only. You shall exclusively be responsible for any unauthorized and unapproved usage of this e-mail ID. You shall be bound by the Information Security Policy as update from time to time which is available at <a href="http://infosec.indiabulls.com/">http://infosec.indiabulls.com/</a>.

b) You are expected to maintain high standards of Conduct and Excellence in all your assignments.

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Jagannath University

ment Officer

- c) You shall discharge your duties and responsibilities faithfully and to the best of your ability and talent.
- d) You shall at all times comply with the Company's policies. These are available at the public folder at <a href="http://inet.indiabulls.com">http://inet.indiabulls.com</a>.
- e) As a company personnel, you are a full-time employee and will not undertake any other business, work or public office, honorary or remunerating post/assignment whether with or without consideration except with the written permission of the management in each case.
- f) You will be governed by the service Rules and Regulations, administrative order(s), any such other rules/Standing Order(s) of the company now in force and that may be in force from time to time.

#### 6. SECRECY

- a) You will not divulge any information concerning the company's (or its associate's) operations, plans, know-how etc., that you may come to have known or acquired during your employment to any unauthorized person(s), nor use for any purpose save for official purposes, during the period of your employment with us, or thereafter by word of mouth or otherwise. Non-compliance of this clause shall subsist the termination of the employment.
- b) Any work/project/assignments handled/developed by you individually or as a group during your employment with the company, will be the exclusive property of the company and you will not have any rights on it, whatsoever. You shall execute all such documents as may be required from time to time to secure this right of the Company.

Violation in any manner of the above-mentioned terms and conditions will be dealt under Intellectual Property Laws of India, as prevailing from time to time.

#### 7. PRIVACY OF INFORMATION ON REMUNERATION

The remuneration payable to you would be a matter of confidence between the management and yourself, and you shall not divulge any details thereof to any one inside or outside the organization.

# 8. NON-SOLICITATION

You covenant, and agree that during your employment with the Company and for a period of six (6) months thereafter due to the exposure and access to substantial confidential or proprietary information pertaining to Company's business and clients that you have till now obtained and shall continue to obtain and in recognition of the need to protect the Company's interest in this regard, you will not, except with the prior written consent of the Company, directly or indirectly;

- a) Attempt in any manner to solicit from (a) any current Client/ of the Company or (b) any firm, H U association or corporation or other entity which you have contacted or otherwise dealt with on behalf of the Company, business of the type carried on, or proposed to carried on, by the Company, or to purchase or sell any products or services including any product or services competing with those provided by the Company; or
- b) Attempt to persuade any person, firm or entity, which is a Client/ to cease doing business of to reduce the amount of business which any such Client has customarily done.
- c) Employ, solicit, incite canvass or attempt to employ or assist anyone else to employ any person who is in the employment of the Company, or was in the employment of the Company at any time during the preceding six calendar months. Further, you shall not Solicit, incite or in

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any other way encourage other employees of the Company to terminate their respective contracts of employment with the Company; or

d) Solicit, canvass or accept employment from any of Company's Clients or any person, firm or company, which competes with the business of the Company.

#### 9. GENERAL RULES

In all matters including those not specifically covered by this letter, all employment benefit(s) will be governed as per the rules of the Company.

- a) You will intimate in writing to the Management any change of address within a week from the change of the same, failing that any communication sent on your last recorded address shall be deemed to have served on you.
- b) You will hand over the charge, the property and the material etc. of the company in your Possession at the time of cessation of your employment with the company.
- c) You will be liable to pay damage(s) to the company for the loss caused by you directly or indirectly, in addition to other legal remedies, which may be required for violating any of the provisions of this letter for offer of appointment/agreement etc. and the Courts at New Delhi will have exclusive jurisdiction over the appointment consequent to this letter and all matters arising there from.

d)It is specifically agreed & accepted that any performance incentive scheme and/or any other rule(s) offering some other benefit(s) shall be disbursed at the sole discretion of the Company. It is specifically understood & agreed that such benefit(s) including but not limiting to performance incentive cannot be claimed as a matter of Right Whatsoever.

#### 10. CESSATION OF SERVICE

- a) Before tendering resignation you are required to give 7 Days prior notice in writing to the company, if such resignation is during your probation and 7 Days prior notice in writing if such resignation is after confirmation. The Company in its sole discretion can decide to waive off/reduce the notice period, you would be required to pay to the Company the gross salary for the notice period so reduced/waived off or notice not provided.
- b) The management reserves the right to terminate your services by giving 1 Day notice or 1 Day salary in lieu thereof. Not withstanding the above, the management reserves the right to terminate your services as per the termination policy of the Company in the event of non-performance or misconduct which includes but is not limited to negligence of duty, disloyalty, dishonesty, misrepresentation, indiscipline or any other indulgence of excess or any impropriety in complying with the terms of this letter or any action detrimental to the interests of the Company and/or your conduct/action being contrary to the Policies of the Company and/or Standing order(s) issued by the Company from time to time.
- c) You will automatically retire from the services of the company on attaining the Superannuating age of 60 years.
- d) If you absent yourself without leave or remain absent beyond the period of leave originally granted or subsequently extended, you shall be considered as having voluntarily terminated your employment without giving any notice unless you:
  - i) Return to work within eight days of the commencement of such absence, and
  - ii) Give an explanation to the satisfaction of the management regarding such absence.

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Jagan Nath University

e) The management shall have the right to ask you to get yourself medically examined, vaccinated or inoculated by any registered medical practitioner at any time when the management feels it necessary. Your service will be liable to be terminated on being found physically or mentally unfit by a registered medical practitioner, nominated by the company.

#### Performance Evaluation

- i) Your performance will be reviewed continuously during the tenure of your employment. If, at the end of any month you have not met the minimum standards for that month a verbal warning will be given.
- ii) If, at the end of next month, you have not met the minimum standards for that month, your probation can be extended, (if on probation) and a Performance Improvement Plan (PIP) will be implemented, (if confirmed), or your employment will be terminated at the discretion of the management.
- iii) The management#s decision to change territories/policies/product/ portfolio will be final and binding on all employees. All changes to territories/policies/product/portfolio shall be at the the sole and absolute discretion of the Management.
- iv) In case your performance is not up to the mark, your designation is liable to be reduced.

#### 11. Non-Disparagement

You agree that, during the employment or on cessation of employment, you shall not, directly or indirectly, in any capacity or manner, make, express, transmit speak, write, verbalize or otherwise communicate in any way (or cause, further, assist, solicit, encourage, support or participate in any of the foregoing), any remark, comment, message, information, declaration, communication or other statement of any kind, whether verbal, in writing, electronically transferred or otherwise, that might reasonably be construed to be derogatory or critical of, or negative toward, the Company or any of its directors, officers, Affiliates, subsidiaries, employees, agents or representatives (collectively, the "Company Representatives"), or that reveals, discloses, incorporates, is based upon, discusses, includes or otherwise involves any confidential or proprietary information of the Company or its subsidiaries or Affiliates, or to malign, harm, disparage, defame or damage the reputation or good name of the Company, its business or any of the Company Representatives. You understand that failure to comply with the above shall make yourself liable for punitive and/or penal action.

#### 12. VERIFICATION

- a) This Letter for offer of appointment is issued to you on the basis of your candidature, eligibility and on grounds of information/ documents provided by you to the company, which are believed as bonafide, genuine and true. Further, if you are not an Indian Citizen by birth, please support your candidature and eligibility to join us with necessary details and documentation, as per the prevailing provisions of law of India.
- b) This appointment is based on the information supplied by you to us in your application/personal data form and otherwise, and will be considered null and void if a material error is discovered therein at any time, and your employment shall be terminated without any notice or salary in lieu thereof.
- c) All documents submitted by you to the Company with reference to the above are subject to verification by the Company or an agency appointed by the Company at any time during your employment with the Company. You hereby specifically authorize the Company or any external agency appointed by the Company to verify your educational and employment antecedents, your conduct and conduct any other back ground checks prior to your joining the Company or thereafter. You expected to extend your full cooperation during such verification. This Offer of Appointment is subject to you clearing the Background Check as conducted by the Company or any third party agency on behalf of the Company. In the event you fail to cooperate or clear the

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Background Check, your employment may be terminated by the Company forthwith and without any liability to the Company.

Please sign the duplicate copy of this Letter for offer of appointment and return the same in confirmation of your acceptance of the appointment and all other terms and conditions as stated therein.

Wish you all the best and welcome you to our organization for a long-standing relationship.

Sincerely,

FOR INDIABULLS CONSUMER FINANCE LTD

AUTHORIZED SIGNATORY HUMAN RESOURCES

#### ACCEPTANCE OF THE EMPLOYEE

I, hereby, agree to abide by the terms and conditions of this Letter for offer of Appointment and am aware that any lapse in my meeting the set performance standards/misconduct and any disciplinary issue would result in legal/disciplinary action against me/or employment termination. I agree to join on or before April 05, 2019.

SIGNATURE OF THE EMPLOYEE

Traini

acoment Officer

Jagannath University

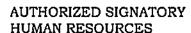
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#### **COMPENSATION & ENTITLEMENT**

Offer break-up to Mr. Rohit Kumar, Sales Executive in LOAN PRODT.

Details	Amount Per Month (In Rs.)	Amount Per Annum (In Rs.)
Basic	15,010.00	180,120.00
Other Bonus	1,250.00	15,000.00
Gross Salary	16,260.00	195,120.00
Employers ESI Contribution	773.00	9,276.00
Cost to Company ("CTC")	17,033.00	204,396.00

FOR INDIABULLS CONSUMER FINANCE LTD



#### Note:

- 1). Your Salary is strictly confidential and you should not disclose it to anyone without prior permission of the company in writing.
- 2). All tax implications arising as part of your salary structure shall be borne by you.
- 3). Contribution towards EPF are optional to the employee. For employee whose basic salary is less than or equal to Rs. 15,000/- (Rupees Fifteen Thousand only) EPF contribution is mandatory.
- 4). The employer and employee contribution towards ESI entitles an employee to take the advantage of medical facilities provided by the government in ESI hospital. Contribution towards ESI is mandatory for employees whose gross salary is less than or equal to Rs. 21,000/- (Rupees Fifteen Thousand only).
- 5). You and your family (spouse and 2 children) will be included in Indiabulls Group Mediclaim Health Insurance Cover through Family Health Plan Insurance TPA Ltd. (FHPL) to avail Mediclaim post completion of your probation period. Total sum covered for Group Mediclaim is Rs. 2,50,000/- (Rupees Two Lakh Fifty Thousand Only) per family.

I, hereby, agree to abide by the terms and conditions of this Appointment Letter

SIGNATURE OF EMPLOYEE Sales Executive

jagairine Coment Officer



Ref. No.

Date:12-Feb-2019

Dear Ms. Eva Vijayvergiya

#### Offer Letter

This refers to your application & to the subsequent interview you had with us. In this connection, we are pleased to offer you the post of "HR Executive" in our organization on the following terms and conditions

- 1. Your Place of Posting will be at our Head Office located at 107, Navjeevan Chambers, C-Scheme, Jaipur
- 2. You shall be responsible for all end to end recruitment activities.
- 3. You will report to HR Head/Center Head and shall carry out assignments as delegated to you from time to time.
- 4. You will be paid a total remuneration of Rs.12500 pm and incentives which will be performance linked.



- 5. You will be on probation for a period of 3 months effective from the date of joining. After successful completion of probation, you will be confirmed in the services of the Company.
- 6. You shall produce the following documents prior or on joining our organization
  - a) Proof of qualification, Proof of Age, Xerox of Pan Card
  - b) NOC from College
  - c) Latest Mark-sheets
  - d) Reference of Two Responsible Person not related to you

The offer of is being made on the particulars of your qualifications, training, experience, age present or previous remuneration and benefits etc. furnished by you in your bio – data/ application for employment in our organization. Should any of the particulars furnished by you be found to be incorrect, and/or any of the documents/certificates submitted by you is found to be not genuine, your services shall liable to be terminated without any notice or notice pay in lieu of notice or any terminal benefits

e will appreciate if you could send us a confirmation that these terms and conditions are acceptable to you and would join us at the earliest.

Please sign and return to us the duplicate copy of this letter as a token of your acceptance of this offer.

Thanking you,

For Star Jobs Pvt. Ltd.

Sarvesh Khemka (Director) TATE OF THE PARTY OF THE PARTY

Mr. Ashok Kumar Gurjar Plot No-44, Deendayal Colony, Newal, Tonk: Rajasthan 491 9983585635

Mr. Ashok,

With reference to your resume / application dated 07-Jan-19 and the subsequent interview you had with us and also the information furnished by you, we are pleased to offer you the position of Executive, Sales - Vehicle, CV100, Grade E2, in our organization, on or before 09-Jan-19 at Tonk.

While joining, please do not forget to bring along the following documents, certificates and testimonials in support of your qualifications and work experience.

- 1. 4 recent passports colored size photograph.
- 2. One set of all educational certificates/ degrees in original beginning with class 10th.
- 3. Copy of work experience.
- 4. Last salary slip.
- 5. Copy of ID with residence proof.
- 6. Copy of Pan Card.
- 7: Copy of resignation duly receipted by previous employer/ clearance certificates.
- 8. 2 blank cheques in Favor of "Kogta Financial India Ltd" ( for Sales and Collection Executive Only.)

We wish you all the best and hope to have our long term relationship.

For Kogta Financial India LTRY

(Authorized Signatory)

Offer Accepted

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Name	SALARY BREAK-UP ( COST TO THE COMPA Ashok Kumar Gurjar	NY)	
Designation	Executive		
Department	Sales - Vehicle	F. 1	
Level	E2		
HR Grade	Executive	and the same	10.0
Location	Tonk		
State	Rajasthan	فعالج الأمامي فيأبأ أنافه أأنافها	
DOJ	09-Jan-19		
(A) Salary :	05/04/1-19		
	<b>1</b>	Monthly	. Yearly
	Basic	2543	30516
	HRA	1271	
	Transport Allowance		15252
	Statutory Bonus		19200
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Transfer of the second	Medical Reimbursement	1 636	7632
	Newspaper & Periodicals	1250	15000
	Meal Allowance	500	6000
	Special Allowance	0	. 0
I was a second of the	GROSS SALARY (A)	463	5556
(B) Deduction :	SALAKT (A)	8475	101700
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	PE Contribution	_ <	3660
	ESI Contribution	148 Per 1	1776
	Professional Tax (As per low)	0	. 70
	TDS (Deduct on Monthly Basis)	0	0 .
	NET TAKE HOME (B)	8022	96264
(C) Addition:			190203
Employer Cont.	PF Contribution	305	3680
	- ESI Contribution	403	
**************************************	FIXED SALARY (CTC) A1		4836
(D) Annual Pay:	TONGO DADARO (CIC) AI	9183 c	110196
	Yearly Bonus (As Per Co. Policy)		
		0	0.
		122	1464
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	Cost to Company (CTC) A2	9305	111660
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Group Medi claim (GMC)		385	4620
Group Personal Accident Insurar	ice (GPA)	310	3720
TOTAL CTC A3	A Company of the second of the	695	
OTAL COST TO COMPANY(TO	CTC) A1+A2+A3	10000	8340
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KOGTA FINANCIAL ULBTOS		Offer Accepted	- 15 × 1

Training & Flacement Officer.



# Rane TRW Steering Systems Pvt Ltd

To: Rathore Pankaj Omprakash, Jaipur, Rajasthan

Date: 29 April 2019

Subject: Your appointment as Graduate Engineer Trainee.

Dear Pankaj,

We are pleased to inform you that you have been appointed to the position of Graduate Engineer Trainee at Rane TRW Steering Systems Pvt Ltd, Rudrapur plant, Uttarakhand-263153.

You are required to join us on 15-June-2019. The terms of employment will be as below:

- 1. You will get stipend of Rs.15,000/- (Rupees Fifteen Thousand only) which will be cost to company inclusive of all statutory deductions both employee and employer.
- 2. You will be entitled for leaves as per the company policy.
- 3. You will be on probation for a period of one year; your services will be confirmed in writing on successful completion of your probation period.

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4. During your probation period you can leave the company after serving a notice period of one month or pay one month salary in lieu thereof. The company may end your employment with immediate effect if your performance is not found satisfactory.

Kindly sign a copy of this offer as a token of acceptance.

We welcome you to Rane Group !!

For Rane Steering Systems Pvt Ltd

Manager HR, Rudrapur Plant.

Training \* Tlucement Officer



# Rane TRW Steering Systems Pvt Ltd

To: Pramod Kumar Dholi, Jaipur, Rajasthan

Date: 29 April 2019

Subject: Your appointment as Graduate Engineer Trainee.

Dear Pramod,

We are pleased to inform you that you have been appointed to the position of Graduate Engineer Trainee at Rane TRW Steering Systems Pvt Ltd, Rudrapur plant, Uttarakhand-263153.

You are required to join us on 15-June-2019. The terms of employment will be as below:

- 1. You will get stipend of Rs.15,000/- (Rupees Fifteen Thousand only) which will be cost to company inclusive of all statutory deductions both employee and employer.
- 2. You will be entitled for leaves as per the company policy.
- 3. You will be on probation for a period of one year; your services will be confirmed in writing on successful completion of your probation period.
- 4. During your probation period you can leave the company after serving a notice period of one month or pay one month salary in lieu thereof. The company may end your employment with immediate effect if your performance is not found satisfactory.

Kindly sign a copy of this offer as a token of acceptance.

We welcome you to Rane Group !!

For Rane Steering Systems Pvt Ltd

Manager HR, Rudrapur Plant.

coment Officer



# Rane TRW Steering Systems Pvt Ltd

To: Chandan Kumar, Jaipur, Rajasthan

Date: 29 April 2019

Subject: Your appointment as Graduate Engineer Trainee.

Dear Chandan,

We are pleased to inform you that you have been appointed to the position of Graduate Engineer Trainee at Rane TRW Steering Systems Pvt Ltd, Rudrapur plant, Uttarakhand-263153.

You are required to join us on 15-June-2019. The terms of employment will be as below:

- 1. You will get stipend of Rs.15,000/- (Rupees Fifteen Thousand only) which will be cost to company inclusive of all statutory deductions both employee and employer.
- 2. You will be entitled for leaves as per the company policy.
- 3. You will be on probation for a period of one year; your services will be confirmed in writing on successful completion of your probation period.
- 4. During your probation period you can leave the company after serving a notice period of one month or pay one month salary in lieu thereof. The company may end your employment with immediate effect if your performance is not found satisfactory.

Kindly sign a copy of this offer as a token of acceptance.

We welcome you to Rane Group !!

For Rane Steering Systems Pvt Ltd

Manager HR, Rudrapur Plant.

Training 1. Placement Officer

Certified True Copy

Jagan Nail University Jaipur



Date 7/12/2019

Name of the associate

: SARTHAK SHARMA

Address

: E-126 A S-2, Yash Apartment-12, Dadu Dayal Nagar, Monsarovar, Jaipur,

Rajasthan-302020

IN DUPLICATE

Dear SARTHAK SHARMA

Sub: Office order - Intimation regarding deputation for work at Aavas Financiers Limited. Establishment premises

With reference to our fixed term appointment letter dated 7/12/2019 for the period 7/12/2019 to 7/11/2023, please note that you shall be deputed for work at the following premises of at the present moment, initially from 7/12/2019 to 7/11/2023.

Address of the premises

: E-126 A, S-2, Yash Apartment-12, Dadu Dayai Nagar, Mansarovar, Jaipur,

Rajasthan-302020

Kindly report for work at the premises at 9:30 AM effective 7/12/2019.

This office order shall form part of our fixed term appointment letter and shall be attached thereto.

Please acknowledge by returning the duplicate copy of this office order, duly signed.

Yours faithfully,

ADECCO INDIA PVT. LTD.

Branchtvianager

TH UNITED TO THE PARTY OF THE P

Signature of associate

Name SARTHAK SHARMA

Date 7/12/2019

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Adecto India Private Limited

www.odecco.co.in

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CW: U72900XA1999PTC051999

Date: 20-07-2019

Applicant ld

KA4570\_IL034\_001396

Employee ld

G65435

Name

Mr SARTHAK SHARMA

Location Store Id

**JAIPUR** JAIPUR

Department

TECHNICAL

#### LETTER OF EMPLOYMENT

#### Dear SARTHAK SHARMA

We are pleased to offer you an employment in our organization Adecco India Pvt. Ltd., as EXECUTIVE for a fixed period of employment ("Contract"), on the following terms and conditions.

- 1. The term of your employment shall be valid from 12-07-2019 to 11 -07 -2023. Notwithstanding this, in the event of the project/work/deputation for which you are being employed terminates before the aforementioned period, this Contract shall be co-terminus with the project/work.
- 2. You shall report to work on 12 -07 -2019 at 9.00 a.m. at AAVAS FINANCIERS LIMITED, JAIPUR.
- 3. Details of your salary break up with components are as per the enclosure attached herewith.
- 4. This contract shall be terminable by either party giving 15 day's notice in writing or salary in lieu of notice, to the other party.
- 5. You will, with effect from 12 -07 -2019 be deputed by the Company to work at the client's office/ premises at any of their locations, either onsite or offshore.
- 6. You will be governed by the policies of the client's organization with respect to leaves and holidays.

In addition, to the terms of appointment mentioned above, you are also governed by the standard employment rules of the company, which are attached along with this letter. The combined rules and procedures as contained in this letter and the annexure will constitute the standard employment rules and you are required to read both of them in conjunction. Your net salary / reimbursement amount due, if any, shall be credited to your savings bank account opened for this purpose.

Wishing you the very best in your assignment with us and as a token of your understanding and accepting of the standard terms of employment, you are requested to sign the duplicate copy of this letter and return to us within a day.

With warm regards, yours truly, Adecco India Pvt. Ltd.

Authorized Signatory

Name:

Enclosures: - (i) Compensation sheet; (ii) Standard Terms of Employment

I hereby accept the above-mentioned terms and conditions.

ment Officer

Jagannath University Adecco Indio Private Limited

Date:

CN: U72900KA1999PTC051999

mum.odecco.co.in

# COMPENSATION SHEET

Applicant ID: KA4570_IL034_001396	
Name: Mr SARTHAK SHARMA	
Designation: EXECUTIVE	In Divisional
Compensation	Rs. Per Month
	13477.00
BASIC SALARY	2679.00
HOUSE RENT ALLOWANCE	
EXGRATIA (R)	3.00
STATUTORY BONUS RECURRING	584.00
Sub Total (A)	16743.00
Other Employer Costs:-	135.00
EMPLOYER PF ADMIN CHARGES	1618.00
EMPLOYERS PROVIDENT FUND	545.00
EMPLOYERS ESI	230.00
INSURANCE CONCURRENT	2528.00
Sub Total (B)	19271.00
Cost to Company : (A)+(B)	19271.00
Other Employee Costs:-	126.00
ESI	1618.00
PROVIDENT FUND	1744.00
Sub Total of deductions (C)	14999.00
Take Home: (A) - (C)	

Annual CTC	:	Rs.231252.00
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		

Authorized Signatory Adecco India Dri. Ltd..

I hereby accept the above-mentioned terms and conditions.

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_

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Jagan Nath Un Jaipur

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Jagannath Universityecco India Private Limited

www.odecco.co.in

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## STANDARD TURMS OF FMPI OVMUNI

### VALIDITY TERM OF EMPLOYMENT:

- 1.1. Notwithstanding anything above, depending upon the aforementioned project work deputation, the Company reserves its right to extend/renew your temporary appointment for such period or periods as may be necessary depending upon the exigencies relatable to the work for which you are hereby engaged. In that event, the Company shall in writing extend/renew your temporary assignment on the term as may be indicated in such letter and in the event of your acceptance of such extension/renewal of the assignment; you shall be governed by such terms and conditions as maybe indicated therein.
- 1.2. It is specifically understood by you that during term of your employment, you shall neither seek nor accept to be employed, engaged, hired by or in any manner whatsoever, render services to any third party either in India or abroad whether on deputation or otherwise. This obligation shall be binding on you whether the said third party is engaged in similar business as the Company or otherwise.
- 1.3. You shall be required to complete the joining formalities as per the list enclosed. These formalities are required as a part of compliance. You should therefore complete the said formalities immediately but not later than 10 days from the date of joining the service. You may please note that in the event you fail to complete the formalities within the stipulated time the company may be constrained to cancel the appointment and relieve you from the service. Further the salary payable to you will be adjusted towards the dues. We expect you not to place yourself in such situation.
- 1.4. Your appointment is being made on the basis of your particulars such as qualifications, etc. as given in your application for employment and in case any information, as given by you, is found false or incorrect, your appointment will be deemed void and liable for termination withoutnotice.
- 1.5 In case there is any change in your residential address, you will intimate the same in writing to us within three days from the date of such change and get such change of address recorded.

#### 2. COMPENSATION:

- 2.1. You will be entitled to an employer's contribution of Provident Fund as per the rules applicable.
- 2.2 You will be covered under a Group Accident Insurance Scheme and med claim as applicable to your level adetailed in the enclosure attached.
- 23. You will be entitled to all other statutory benefits wherever applicable during the period of this Contract.

#### 3. TERMINATION:

3.1. At the time of termination of the employment due to termination by either you or the Company or upon the lapse of the term of employment, if there are any dues owing from you to the Company, the same may be adjusted against any monies due to you by the Company on account of salary, bonus or any other payment owed to you under the terms of your employment.

#### 4. DISCRETION:

- 4.1. Your employment is subject to you being certified medically fit by a registered medical practitioner
- 4.2. During the period of this Contract, your services could be deputed at the sole discretion of the Company to any of the company's clients to do work pertaining to or incidental to such Client's business. Such deputation will be communicated to you by way of a letter from the Company, and this will be effective from the date mentioned in such letter.

Certified True Copy

Training Placement Office



Date: 12th December 2018

Subject: Appointment for the post of Marketing Associate

Dear Mr. Dhaway Meena-

We are pleased to offer you, the position of Marketing Associate with the Company on the following terms and conditions:

1. Commencement of employment

Your employment will be effective, as of 7th January 2019

2. Job title

Your job title will be Marketing Associate and you will report to Mr Ashwini Gautam, Regional Manager-Marketing

3. Salary

Your will be entitled to a CTC of Rs 1.80 lakhs PA inclusive of all the benefits.

4. Place of posting

You will be posted at Jaipur, Rajasthan. You may however be required to work at any place of business which the Company has, or may later acquire.

5. Hours of Work

You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9.30 AM to 6.00 PM and you are expected

if necessary for additional hours depending on your responsibilities.

6. Leave/Holidays

- 6.1 You are entitled to casual leave of twelve days in a year.
- 6.2 You are entitled to seven working days of paid sick leave in a year.
- 6.3 The Company shall notify a list of declared holidays in the beginning of each year.
- 7. Nature of duties: You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out by your Regional Head.

Corp: IFFCO House, 34, Nehru Place New Dethi-100019

Train

acement Officer

Jagan Natil Colonia Jaipur



## 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

## 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Termination

10.1 Your appointment-can-be-terminated by the Company, without any reason, by giving you not less than one months' prior notice in writing or salary in lieu thereof. For the purpose of this clause, salary shall mean basic salary.

10.2 You may terminate your employment with the Company, without any cause, by giving no less than one months' prior notice or salary for unsaved period, left after adjustment of pending leaves, as on date.

10.3 The Company reserves the right to terminate your employment summarily without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have-committed any-fundamental breach-of-contract-or caused any loss to the Company.

10. 4 On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

Certified True Copy

: Jagan Nain

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

Training 3 Diacement Officer.



#### 11. Confidential Information

11. 1 During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.

11.2-You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company which may be known to you or confided in you by any means and you will use sugh records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.

11:3 At no time, will you remove any Confidential Information from the office without permission.

11.4 Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.

11.5 Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

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Certified True Copy

Jagan No.

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

## 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

## 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of High Court, N Delhi only.

## 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

We welcome you, and look forward to working with you.

Yours Sincerely, Annual

(Human Resources)

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Jagan Naul Company, Jaipur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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cement Officer.



Date: 12<sup>th</sup> December 2018

Subject: Appointment for the post of Marketing Associate

Dear Mr. Sachin Kumas Yadav

We are pleased to offer you, the position of Marketing Associate with the Company on the following terms and conditions:

### 1. Commencement of employment

Your employment will be effective, as of 7th January 2019

#### 2. Job title

Your job title will be Marketing Associate and you will report to Mr Ashwini Gautam, Regional Manager-Marketing

#### 3. Salary

Your will be entitled to a CTC of Rs 1.80 lakhs PA inclusive of all the benefits.

## 4. Place of posting

You will be posted at Jaipur, Rajasthan. You may however be required to work at any place of business which the Company has, or may later acquire.

#### 5. Hours of Work

You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9.30 AM to 6.00 PM and you are expected if necessary for additional hours depending on your responsibilities.

#### 6. Leave/Holidays

- 6.1 You are entitled to casual leave of twelve days in a year.
- 6.2 You are entitled to seven working days of paid sick leave in a year.
- 6.3 The Company shall notify a list of declared holidays in the beginning of each year.
- 7. Nature of duties: You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out by your Regional Head.

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Training cement Officer



### 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

## 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Termination

10.1 Your appointment can be terminated by the Company, without any reason, by giving you not less than one months' prior notice in writing or salary in lieu thereof. For the purpose of this clause, salary shall mean basic salary.

10.2 You may terminate your employment with the Company, without any cause, by giving no less than one months' prior notice or salary for unsaved period, left after adjustment of pending leaves, as on date.

10.3 The Company reserves the right to terminate your employment summarily without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company.

10. 4 On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your

employment or to clients' business affairs.

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Jaipur Jaipur

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#### 11. Confidential Information

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- 11.2 You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.
- 11.3 At no time, will you remove any Confidential-Information-from-the-office-without permission.
- 11.4 Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- 11.5 Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

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Jaipur

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Training 1. Placement Officer



#### 12. Notices

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## 13. Applicability of Company Policy

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#### 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of High Court, N Delhi only.

#### 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

We welcome you, and look forward to working with you.

Yours Sincerely,

(Human Resources)

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Jaipur Jaipur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

Training & Placement Officer



Date: 12th December 2018

Subject: Appointment for the post of Marketing Associate

Dear Mr. Sanwara Gurjar

We are pleased to offer you, the position of Marketing Associate with the Company on the following terms and conditions:

## 1. Commencement of employment

Your employment will be effective, as of 7th January 2019

#### 2. Job title

Your job title will be Marketing Associate and you will report to Mr Ashwini Gautam, Regional Manager-Marketing

#### 3. Salary

Your will be entitled to a CTC of Rs 1.80 lakhs PA inclusive of all the benefits.

### 4. Place of posting

You will be posted at Jaipur, Rajasthan. You may however be required to work at any place of business which the Company has, or may later acquire.

#### 5. Hours of Work

You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9.30 AM to 6.00 PM and you are expected if necessary for additional hours depending on your responsibilities.

### 6. Leave/Holidays

- 6.1 You are entitled to casual leave of twelve days in a year.
- 6.2 You are entitled to seven working days of paid sick leave in a year.
- 6.3 The Company shall notify a list of declared holidays in the beginning of each year.
- 7. Nature of duties: You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out by your Regional Head.

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Jagan Na.n(U.). Jaipur

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## effco Kisan Sanchar Limited

### 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

## 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Termination

10.1 Your appointment can be terminated by the Company, without any reason, by giving you not less than one months' prior notice in writing or salary in lieu thereof. For the purpose of this clause, salary shall mean basic salary.

10.2 You may terminate your employment with the Company, without any cause, by giving no less than one months' prior notice or salary for unsaved period, left after adjustment of pending leaves, as on date.

10.3 The Company reserves the right to terminate your employment summarily without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company.

10. 4 On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

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## effco Kisan Sanchar Limited

#### 11. Confidential Information

11. 1 During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.

11.2 You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.

-11<del>:3</del>-At-no time, will you remove apy-Confidential-Information-from-the-office-withoutpermission.

11.4 Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.

11.5 Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

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### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

### 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

### 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of High Court, N Delhi only.

### 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

We welcome you, and look forward to working with you.

Yours Sincerely,

(Human Resources)

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Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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Date: 12<sup>th</sup> December 2018

Subject: Appointment for the post of Marketing Associate
Dear Mr. Manaj Mali
We are pleased to offer you, the position of Marketing Associate with the Company on the
following terms and conditions:
1. Commencement of employment
Your employment will be effective, as of 7 <sup>th</sup> January 2019
2. Job title
Your job title will be Marketing Associate and you will report to Mr Ashwini Gautam, Regional
Manager-Marketing
3. Salary
Your will be entitled to a CTC of Rs 1.80 lakhs PA inclusive of all the benefits.
4. Place of posting
You will be posted at Jaipur, Rajasthan. You may however be required to work at any place of
business which the Company has, or may later acquire.
5. Hours of Work
You will be required to work for such hours as necessary for the proper discharge of your duties
to the Company. The normal working hours are from 9.30 AM to 6.00 PM and you are expected
Tif necessary for additional hours depending on your responsibilities.
6. Leave/Holidays
6.1 You are entitled to casual leave of twelve days in a year.
6.2 You are entitled to seven working days of paid sick leave in a year.
6.3 The Company shall notify a list of declared holidays in the beginning of each year.
7. Nature of duties: You will perform to the best of your ability all the duties as are inherent in
your post and such additional duties as the company may call upon you to perform, from time
to time. Your specific duties are set out by your Regional Head.
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## 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

## 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Termination

- 10.1 Your appointment can be terminated by the Company, without any reason, by giving you not less than one months' prior notice in writing or salary in lieu thereof. For the purpose of this clause, salary shall mean basic salary.
- 10.2 You may terminate your employment with the Company, without any cause, by giving no less than one months' prior notice or salary for unsaved period, left after adjustment of pending leaves, as on date.
- 10.3 The Company reserves the right to terminate your employment summarily without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company.
- 10. 4 On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

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#### 11. Confidential Information

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11.2 You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.

11.3 At no time, will you remove, any Confidential Information from the office without permission.

11.4 Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.

11.5 Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

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# effco Kesan Sanchar Limited

#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

## 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

## 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of High Court, N Delhi only.

## 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

We welcome you, and look forward to working with you.

Yours Sincerely,

(Human Resources)

Certified True Copy

Jagan Nam Ujiv / Jaipur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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Date: 12th December 2018

Subject: Appointment for the post of Marketing Associate

Dear Mr. Ksishnakant Bangl.

We are pleased to offer you, the position of Marketing Associate with the Company on the following terms and conditions:

1. Commencement of employment

Your employment will be effective, as of 7th January 2019

2. Job title

Your job title will be Marketing Associate and you will report to Mr Ashwini Gautam, Regional Manager-Marketing

3. Salary

Your will be entitled to a CTC of Rs 1.80 lakhs PA inclusive of all the benefits.

4. Place of posting

You will be posted at Jaipur, Rajasthan. You may however be required to work at any place of business which the Company has, or may later acquire.

5. Hours of Work

You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9.30 AM to 6.00 PM and you are expected if necessary for additional hours depending on your responsibilities.

- 6. Leave/Holidays
- 6.1 You are entitled to casual leave of twelve days in a year.
- 6.2 You are entitled to seven working days of paid sick leave in a year.
- 6.3 The Company shall notify a list of declared holidays in the beginning of each year.
- 7. Nature of duties: You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out by your Regional Head.

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### 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

### 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Termination

- 10.1 Your appointment can be terminated by the Company, without any reason, by giving you not less than one months' prior notice in writing or salary in lieu thereof. For the purpose of this clause, salary shall mean basic salary.
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#### 11. Confidential Information

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11.2 You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.

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#### 12. Notices

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## 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

We welcome you, and look forward to working with you.

Yours Sincerely,

(Human Resources)

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Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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## effco kisan Sanchar Limited

Date: 12<sup>th</sup> December 2018

Subject: Appointment for the post of Marketing Associate

Dear Mr. Ajit Rimor Meena.....

We are pleased to offer you, the position of Marketing Associate with the Company on the following terms and conditions:

1. Commencement of employment

Your employment will be effective, as of 7th January 2019

2. Job title

Your job title will be Marketing Associate and you will report to Mr Ashwini Gautam, Regional Manager-Marketing

3. Salary

Your will be entitled to a CTC of Rs 1.80 lakhs PA inclusive of all the benefits.

4. Place of posting

You will be posted at Jaipur, Rajasthan. You may however be required to work at any place of business which the Company has, or may later acquire.

5. Hours of Work

You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9.30 AM to 6.00 PM and you are expected if necessary for additional hours depending on your responsibilities.

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- 6.2 You are entitled to seven working days of paid sick leave in a year.
- 6.3 The Company shall notify a list of declared holidays in the beginning of each year.
- 7. Nature of duties: You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out by your Regional Head.

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### 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

## 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Termination

- 10.1 Your appointment can be terminated by the Company, without any reason, by giving you not less than one months' prior notice in writing or salary in lieu thereof. For the purpose of this clause, salary shall mean basic salary.
- 10.2 You may terminate your employment with the Company, without any cause, by giving no less than one months' prior notice or salary for unsaved period, left after adjustment of pending leaves, as on date.
- 10.3 The Company reserves the right to terminate your employment summarily without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company.
- 10. 4 On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

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#### 11. Confidential Information

11. 1 During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.

11.2 You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.

11.3 At-no-time, will-you-remove, any Eqnfidential-Information-from-the-office-without permission.

11.4 Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.

11.5 Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

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Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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## effco Kisan Sanchar Limited

#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

## 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

### 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of High Court, N Delhi only.

### 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

We welcome you, and look forward to working with you.

Yours Sincerely,

(Human Resources)

Certified True Copy

lagan Novi Col. Jely, Jaipur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

Train



Dear Ms. Bhaste Chaudhary

following terms and conditions:

2. Job title

Manager-Marketing

1. Commencement of employment

Subject: Appointment for the post of Marketing Associate

Your employment will be effective, as of 7th January 2019

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

# IFFCO KISAN Sanchar Limited

Date: 12th December 2018

3. Salary
Your will be entitled to a CTC of Rs 1.80 lakhs PA inclusive of all the benefits.
4. Place of posting
You will be posted at Jaipur, Rajasthan. You may however be required to work at any place of
business which the Company has, or may later acquire.
5. Hours of Work
You will be required to work for such hours as necessary for the proper discharge of your duties
to the Company. The normal working hours are from 9.30 AM to 6.00 PM and you are expected
if necessary for additional hours depending on your responsibilities.
6. Leave/Holidays
6.1 You are entitled to casual leave of twelve days in a year.
6.2 You are entitled to seven working days of paid sick leave in a year.
6.3 The Company shall notify a list of declared holidays in the beginning of each year.
7. Nature of duties: You will perform to the best of your ability all the duties as are inherent in
your post and such additional duties as the company may call upon you to perform, from time
to time. Your specific duties are set out by your Regional Head
Certified True Copy
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We are pleased to offer you, the position of Marketing Associate with the Company on the

Your job title will be Marketing Associate and you will report to Mr Ashwini Gautam, Regional



### 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

### 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Termination

- 10.1 Your appointment can be terminated by the Company, without any reason, by giving you not less than one months' prior notice in writing or salary in lieu thereof. For the purpose of this clause, salary shall mean basic salary.
- 10.2 You may terminate your employment with the Company, without any cause, by giving no less than one months' prior notice or salary for unsaved period, left after adjustment of pending leaves, as on date.
- 10.3 The Company reserves the right to terminate your employment summarily without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct-or-negligence, or have-committed-any-fundamental-breach of contract-or-caused-any loss to the Company.
- 10. 4 On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

Certified True Copy.

Jagan Nasilus Jaipur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

Train



### 11. Confidential Information

11. 1 During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.

11.2 You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.

11.3-At no time, will you remove any Confidential Information from the office without permission.

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Janan N. Jaipur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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### 15. Acceptance of our offer

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We welcome you, and look forward to working with you.

Yours Sincerely, Andrew Control of the Control

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Jagan Native Jaipur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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# effco kisan sanchar Limited

Date: 12<sup>th</sup> December 2018

Subject: Appointment for the post of Marketing Associate
Dear Mr. Manjeet Singh
We are pleased to offer you, the position of Marketing Associate with the Company on the
following terms and conditions:
1. Commencement of employment
Your employment will be effective, as of 7 <sup>th</sup> January 2019
2. Job title
Your job title will be Marketing Associate and you will report to Mr Ashwini Gautam, Regional
Manager-Marketing
3. Salary
Your will be entitled to a CTC of Rs 1.80 lakhs PA inclusive of all the benefits.
4. Place of posting
You will be posted at Jaipur, Rajasthan. You may however be required to work at any place of
business which the Company has, or may later acquire.
5. Hours of Work
You will be required to work for such hours as necessary for the proper discharge of your duties
to the Company. The normal working hours are from 9.30 AM to 6.00 PM and you are expected
if necessary for additional hours depending on your responsibilities.
6. Leave/Holidays
6.1 You are entitled to casual leave of twelve days in a year.
6.2 You are entitled to seven working days of paid sick leave in a year.
6.3 The Company shall notify a list of declared holidays in the beginning of each year.
7. Nature of duties: You will perform to the best of your ability all the duties as are inherent in
your post and such additional duties as the company may call upon you to perform, from time
to time. Your specific duties are set out by your Regional Flead
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Corp: IFFCO House, 34, Nehru Place New Delhi- 110019
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### 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

### 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Termination

- 10.1 Your appointment can be terminated by the Company, without any reason, by giving you not less than one months' prior notice in writing or salary in lieu thereof. For the purpose of this clause, salary shall mean basic salary.
- 10.2 You may terminate your employment with the Company, without any cause, by giving no less than one months' prior notice or salary for unsaved period, left after adjustment of pending leaves, as on date.
- 10.3 The Company reserves the right to terminate your employment summarily without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company.
- 10. 4 On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

Certified True Copy

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Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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11.2 You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.

11.3 At-no-time, will you remove any Confidential Information from the office without permission.

11.4 Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.

11.5 Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

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Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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### 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

We welcome you, and look forward to working with you.

Yours Sincerely,

(Human Resources)

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Jonan Nain U. Jaipur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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Date: 12th December 2018

Subject: Appointment for the post of Marketing Associate

Dear Mr. Anis Kumas Ninderya ...

We are pleased to offer you, the position of Marketing Associate with the Company on the following terms and conditions:

## 1. Commencement of employment

Your employment will be effective, as of 7th January 2019

#### 2. Job title

Your job title will be Marketing Associate and you will report to Mr Ashwini Gautam, Regional Manager-Marketing

### 3. Salary

Your will be entitled to a CTC of Rs 1.80 lakhs PA inclusive of all the benefits.

## 4. Place of posting

You will be posted at Jaipur, Rajasthan. You may however be required to work at any place of business which the Company has, or may later acquire.

### 5. Hours of Work

You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9.30 AM to 6.00 PM and you are expected if necessary for additional hours depending on your responsibilities.

#### 6. Leave/Holidays

- 6.1 You are entitled to casual leave of twelve days in a year.
- 6.2 You are entitled to seven working days of paid sick leave in a year.
- 6.3 The Company shall notify a list of declared holidays in the beginning of each year.
- 7. Nature of duties: You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out by your Regional Head. 114.

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Jagan Naul W. Sami, Jaipur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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### 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

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Jaipur\_

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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### effco Kisan Sanchar Limited

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We welcome you, and look forward to working with you.

Yours Sincerely,

(Human Resources)

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Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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## iffco kisan sanchap Limited

Date: 12th December 2018

Subject: Appointment for the post of Marketing Associate	
Dear Mr. Shubham Sharma.	

We are pleased to offer you, the position of Marketing Associate with the Company on the following terms and conditions:

1. Commencement of employment

Your employment will be effective, as of 7<sup>th</sup> January 2019

2. Job title

Your job title will be Marketing Associate and you will report to Mr Ashwini Gautam, Regional Manager-Marketing

3. Salary

Your will be entitled to a CTC of Rs 1.80 lakhs PA inclusive of all the benefits.

4. Place of posting

You will be posted at Jaipur, Rajasthan. You may however be required to work at any place of business which the Company has, or may later acquire.

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6.3 The Company shall notify a list of declared holidays in the beginning of each year.

7. Nature of duties: You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out by your Regional Head?

Certified True Copy

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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Jagan Nail Live Co. J. Jair

Corp: IFFCO House; 34, Nehru Place New Delhi- 110019



#### 11. Confidential Information

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Corp: IFFCO House, 34, Nehrti Place New Delhi- 110019

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We welcome you, and look forward to working with you.

Yours Sincerely,

(Human Resources)

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Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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Date: 12<sup>th</sup> December 2018

	Subject: Appointment for the post of Marketing Associate  Dear Mr. Philam Yadaw.
	We are pleased to offer you, the position of Marketing Associate with the Company on the
•	following terms and conditions:
	1. Commencement of employment
	Your employment will be effective, as of 7 <sup>th</sup> January 2019
	2. Job title
	Your job title will be Marketing Associate and you will report to Mr Ashwini Gautam, Regional
<u> </u>	Manager-Marketing
	3. Salary
•	Your will be entitled to a CTC of Rs 1.80 lakhs PA inclusive of all the benefits.
	4. Place of posting
	You will be posted at Jaipur, Rajasthan. You may however be required to work at any place of
	business which the Company has, or may later acquire.
	5. Hours of Work
	You will be required to work for such hours as necessary for the proper discharge of your duties
	to the Company. The normal working hours are from 9.30 AM to 6.00 PM and you are expected
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<u> </u>	Jagan Naih China J. Jaipui
-	Corp: IFFCO House, 34, Nehru Place New Delhi- 110019
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#### 8. Company property

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Certified True Copy

Jagan Nam U.D. Jaipur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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11.3 -At-no-time, will-you-remove.any-Confidential-Information-from-the-office-without permission.

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11.5 Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

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Jagan Natin William, Jaipur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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Yours Sincerely,

(Human Resources)

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Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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Date: 12th December 2018

Subject: Appointment for the post of Marketing Associate
Dear Mr. Rahal Sharma.

We are pleased to offer you, the position of Marketing Associate with the Company on the following terms and conditions:

### 1. Commencement of employment

Your employment will be effective, as of 7<sup>th</sup> January 2019

#### 2. Job title

Your job title will be Marketing Associate and you will report to Mr Ashwini Gautam, Regional Manager-Marketing

#### 3. Salary

Your will be entitled to a CTC of Rs 1.80 lakhs PA inclusive of all the benefits.

### 4. Place of posting

You will be posted at Jaipur, Rajasthan. You may however be required to work at any place of business which the Company has, or may later acquire.

#### 5. Hours of Work

You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9.30 AM to 6.00 PM and you are expected if necessary for additional hours depending on your responsibilities.

### 6. Leave/Holidays

- 6.1 You are entitled to casual leave of twelve days in a year.
- 6.2 You are entitled to seven working days of paid sick leave in a year.
- 6.3 The Company shall notify a list of declared holidays in the beginning of each year.
- 7. Nature of duties: You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out by your Regional Head.

Certified True Copy

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/ Jainur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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### 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

### 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Termination

- 10.1 Your appointment can be terminated by the Company, without any reason, by giving you not less than one months' prior notice in writing or salary in lieu thereof. For the purpose of this clause, salary shall mean basic salary.
- 10.2 You may terminate your employment with the Company, without any cause, by giving no less than one months' prior notice or salary for unsaved period, left after adjustment of pending leaves, as on date.
- 10.3 The Company reserves the right to terminate your employment summarily without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company.
- 10. 4 On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your

employment or to clients' business affairs.

Certified True Copy

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

Train:

Clacement Officer



#### 11. Confidential Information

11. 1 During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.

11.2 You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.

11.3 At-no-time, will-you remove apy-Confidential-Information-from the office without-permission.

11.4 Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.

11.5 Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

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agan Kali Jaipiy

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

Training A Placement Officer



#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

### 13. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

### 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of High Court, N Delhi only.

### 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

We welcome you, and look forward to working with you.

Yours Sincerely,

(Human Resources)

Certified True Copy

Jagan Namen List Jai

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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Training & Macement Officer



Date: 12th December 2018

Subject: Appointment for the post of Marketing Associate

Dear Mr. Ashvinder Srigh.

We are pleased to offer you, the position of Marketing Associate with the Company on the following terms and conditions:

1. Commencement of employment

Your employment will be effective, as of 7th January 2019

2. Job title

Your job title will be Marketing Associate and you will report to Mr Ashwini Gautam, Regional Manager-Marketing

3. Salary

Your will be entitled to a CTC of Rs 1.80 lakhs PA inclusive of all the benefits.

4. Place of posting

You will be posted at Jaipur, Rajasthan. You may however be required to work at any place of business which the Company has, or may later acquire.

5. Hours of Work

You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9.30 AM to 6.00 PM and you are expected if necessary for additional hours depending on your responsibilities.

6. Leave/Holidays

- 6.1 You are entitled to casual leave of twelve days in a year.
- 6.2 You are entitled to seven working days of paid sick leave in a year.
- 6.3 The Company shall notify a list of declared holidays in the beginning of each year.
- 7. Nature of duties: You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are not as a set of the company may call upon you to perform, from time

to time. Your specific duties are set out by your Regions

Cerfified, True Copy

lagan Nam(u). Laipur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

Train

ement Officer



### 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

### 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Termination

- 10.1 Your appointment can be terminated by the Company, without any reason, by giving you not less than one months' prior notice in writing or salary in lieu thereof. For the purpose of this clause, salary shall mean basic salary.
- 10.2 You may terminate your employment with the Company, without any cause, by giving no less than one months' prior notice or salary for unsaved period, left after adjustment of pending leaves, as on date.
- 10.3 The Company reserves the right to terminate your employment summarily without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach-of-contract-or-caused any loss to the Company.
- 10. 4 On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

Certified True Cop

Language Language

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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ement Officer



#### 11. Confidential Information

11. 1 During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.

11.2 You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.

11:3 At no time, will you remove—any—Confidential—Information—from—the—office—without—permission.

11.4 Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.

11.5 Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

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Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

### 13. Applicability of Company Policy

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### 14. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the Jurisdiction of High Court, N Delhi only.

#### 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

We welcome you, and look forward to working with you.

Yours Sincerely,

(Human Resources)

Certified True Copy

Jaipui

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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Subject: Appointment for the post of Marketing Associate

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

Dear Mr. Samod Khan

following terms and conditions:

# IFFCO KISAN Sanchar Limited

Date: 12<sup>th</sup> December 2018

Training & Fig. 1 ment Officer

Jagannath University

1. Commencement of employment
Your employment will be effective, as of 7 <sup>th</sup> January 2019
2. Job title
Your job title will be Marketing Associate and you will report to Mr Ashwini Gautam, Regional
Manager-Marketing
3. Salary
Your will be entitled to a CTC of Rs 1.80 lakhs PA inclusive of all the benefits.
4. Place of posting .
You will be posted at Jaipur, Rajasthan. You may however be required to work at any place of
business which the Company has, or may later acquire.
5. Hours of Work
You will be required to work for such hours as necessary for the proper discharge of your duties
to the Company. The normal working hours are from 9.30 AM to 6.00 PM and you are expected
if necessary for additional hours depending on your responsibilities.
6. Leave/Holidays
6.1 You are entitled to casual leave of twelve days in a year.
6.2 You are entitled to seven working days of paid sick leave in a year.
6.3 The Company shall notify a list of declared holidays in the beginning of each year.
7. Nature of duties: You will perform to the best of your ability all the duties as are inherent in
your post and such additional duties as the company may call upon you to perform, from time
to time. Your specific duties are set out by your Regional Head
Certified True Copy

We are pleased to offer you, the position of Marketing Associate with the Company on the



### 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the . Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

### 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Termination

- 10.1 Your appointment can be terminated by the Company, without any reason, by giving you not less than one months' prior notice in writing or salary in lieu thereof. For the purpose of this clause, salary shall mean basic salary.
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- 10. 4 On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

Certified True Copy

Jacan Navi Cilivia

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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#### 11. Confidential Information

11. 1 During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.

11.2 You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential information.

11.3 At no time, will you remove any Confidential Information from the office without permission.

11.4 Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.

11.5 Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

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Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

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### 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

We welcome you, and look forward to working with you.

Yours Sincerely,

(Human Resources)

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Certified True Copy

Janan Naul Villeste y Jaipur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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Training 2.7

ment Officer



Date: 12th December 2018

Subject: Appointment for the post of Marketing Associate

Dear Mr. Kuldeek Nagar.,

We are pleased to offer you, the position of Marketing Associate with the Company on the following terms and conditions:

1. Commencement of employment

Your employment will be effective, as of 7th January 2019

2. Job title

Your job title will be Marketing Associate and you will report to Mr Ashwini Gautam, Regional Manager-Marketing

3. Salary

Your will be entitled to a CTC of Rs 1.80 lakhs PA inclusive of all the benefits.

4. Place of posting

You will be posted at Jaipur, Rajasthan. You may however be required to work at any place of business which the Company has, or may later acquire.

5. Hours of Work

You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 9.30 AM to 6.00 PM and you are expected if necessary for additional hours depending on your responsibilities.

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6.2 You are entitled to seven working days of paid sick leave in a year.

6.3 The Company shall notify a list of declared holidays in the beginning of each year.

7. Nature of duties: You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time

to time. Your specific duties are set out by your Regional Head.

Certified True Copy

Jagan Nain W. J. Jaipur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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#### 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

### 9. Borrowing/accepting gifts

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Certified True Copy

Jagan Nain W. Jaipur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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#### 11. Confidential Information

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11.5 Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

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Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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#### 12. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

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### 15. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

We welcome you, and look forward to working with you.

Yours Sincerely,

(Human Resources)

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Certified True Copy

Jagan Naul Jaipur

Corp: IFFCO House, 34, Nehru Place New Delhi- 110019

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Training | Clacement Officer |

Date: 19 April 2019

Letter of Intent

Dear Amaz S. Saini

We are glad to inform you that you have been selected for the position of "Trainee" in our company. You will be on training for a period of six months. During this training probation period you are required to undertake all duties and activities as assigned to you by the respective head to which you will be reporting. The starting date of your training will be  $6^{th}$  May 2019.

The detailed letter of appointment will be provided to you on successful completion of your training period of six months i.e. from 06-05-2109 to 05-11-2019. Your training period may be extended or discontinued if your performance not found satisfactory.

Your starting salary as a Trainee will be 13,000/- per month and is subject to review only on completion of the training period of six months. You will not be eligible for any other monetary or statutory benefits from the company during this period. You will be eligible to avail one casual leave per month during the six months period.

In the event of your leaving our company during the training period you need to serve a notice period of one month or one month salary in lieu thereof.

You have to visit our office and report at our HR Department on 24<sup>th</sup> April, 2019 for submitting the desired documents which will be taken as your final confirmation to join.

Head Human, Resources,

Paayas Milk Producer Company Ltd

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Jagan Nata Uni Joient, Jaipur

Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Valshall Nagar, Jaipur 302021, Rajasthan (India)

Training.

lacement Officer

Jacanaath University



Date: 19 April 2019

Dear Mahendera S. Shekhawat

We are glad to inform you that you have been selected for the position of "Trainee" in our company. You will be on training for a period of six months. During this training probation period you are required to undertake all duties and activities as assigned to you by the respective head to which you will be reporting. The starting date of your training will be  $6^{th}$  May 2019.

The detailed letter of appointment will be provided to you on successful completion of your training period of six months i.e. from 06-05-2109 to 05-11-2019. Your training period may be extended or discontinued if your performance not found satisfactory.

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In the event of your leaving our company during the training period you need to serve a notice period of one month or one month salary in lieu thereof.

You have to visit our office and report at our HR Department on 24th April, 2019 for submitting the desired documents which will be taken as your final confirmation to join.

Head Human Resources,

Paayas Milk Producer Company Ltd

Certified True Copy

man Naul College

Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Vaishali Nagar, Jaipur 302021, Rajasthan (India)

Trainin

sement Officer



Date: 19 April 2019

Letter of Intent

Dear Prem Singh Jatav

We are glad to inform you that you have been selected for the position of "Trainee" in our company. You will be on training for a period of six months. During this training probation period you are required to undertake all duties and activities as assigned to you by the respective head to which you will be reporting. The starting date of your training will be  $6^{th}$  May 2019.

The detailed letter of appointment will be provided to you on successful completion of your training period of six months i.e. from 06-05-2109 to 05-11-2019. Your training period may be extended or discontinued if your performance not found satisfactory.

Your starting salary as a Trainee will be 13,000/- per month and is subject to review only on completion of the training period of six months. You will not be eligible for any other monetary or statutory benefits from the company during this period. You will be eligible to avail one casual leave per month during the six months period.

In the event of your leaving our company during the training period you need to serve a notice period of one month or one month salary in lieu thereof.

You have to visit our office and report at our HR Department on 24<sup>th</sup> April, 2019 for submitting the desired documents which will be taken as your final confirmation to join.

Head Human Resources,

Paayas Milk Producer Company Ltd

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Certified True Copy

2027 H. J. J. J.

Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Valshali Nagar, Jalpur 302021, Rajasthan (India)

Training 3.3. spament Officer



Date: 19 April 2019

<u>Letter of Intent</u>

Dear Ashie indes Singh.

We are glad to inform you that you have been selected for the position of "Trainee" in our company. You will be on training for a period of six months. During this training probation period you are required to undertake all duties and activities as assigned to you by the respective head to which you will be reporting. The starting date of your training will be 6<sup>th</sup> May 2019.

The detailed letter of appointment will be provided to you on successful completion of your training period of six months i.e. from 06-05-2109 to 05-11-2019. Your training period may be extended or discontinued if your performance not found satisfactory.

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You have to visit our office and report at our HR Department on 24th April, 2019 for submitting the desired documents which will be taken as your final confirmation to join.

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Paayas Milk Producer Company Ltd

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Cerfified True Copy

Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Vaishall Nagar, Jaipur 302021, Rajasthan (India)

Training C. Placement Officer



Date: 19 April 2019

Letter of Intent

Dear tukheaj

We are glad to inform you that you have been selected for the position of "Trainee" in our company. You will be on training for a period of six months. During this training probation period you are required to undertake all duties and activities as assigned to you by the respective head to which you will be reporting. The starting date of your training will be 6<sup>th</sup> May 2019.

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Paayas Milk Producer Company Ltd

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Certified True Copy

gan Nau Villa Jaipur

Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Valshali Nagar, Jaipur 302021, Rajasthan (India)

Training III Treament Office



Date: 19 April 2019

Dear Rahul Kumar Sharma.

We are glad to inform you that you have been selected for the position of "Trainee" in our company. You will be on training for a period of six months. During this training probation period you are required to undertake all duties and activities as assigned to you by the respective head to which you will be reporting. The starting date of your training will be 6<sup>th</sup> May 2019.

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Haada uman Pasoyrces,

Paayas Milk Producer Company Ltd

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Jagan No. (1)

Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Vaishall Nagar, Jaipur 302021, Rajasthan (India)

Training & Placement Officer



Date: 19 April 2019

Letter of Intent

Dear Rakech Meena

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Paayas Milk Producer Company Ltd

Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Valshali Nagar, Jaipur 302021, Rajasthan (India)

Training & Placement Officer



Date: 19 April 2019

Letter of Intent

Dear Ramartar

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Paayas Milk Producer Company Ltd

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Certified True Copy

Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Valshali Nagar, Jaipur 302021, Rajasthan (India)



Date: 19 April 2019

Dear Rameshwas Jangia.

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Head Homan Resources,

· Paayas Milk Producer Company Ltd

TAIR A JAIR

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Jagan Name Jaipur

Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Vaishali Nagar, Jaipur 302021, Rajasthan (India)

Train:



Date: 19 April 2019

Dear Suresh Kumar Choudhary,

We are glad to inform you that you have been selected for the position of "Trainee" in our company. You will be on training for a period of six months. During this training probation period you are required to undertake all duties and activities as assigned to you by the respective head to which you will be reporting. The starting date of your training will be  $6^{th}$  May 2019.

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Head adman Resources,

Paayas Milk Producer Company Ltd

Certified True Copy

Jagan Naly Ville

Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Valshall Nagar, Jaipur 302021, Rajasthan (India)

Training 1. Trucement Officer



Date: 19 April 2019

Dear Sanwara Gurjan

We are glad to inform you that you have been selected for the position of "Trainee" in our company. You will be on training for a period of six months. During this training probation period you are required to undertake all duties and activities as assigned to you by the respective head to which you will be reporting. The starting date of your training will be 6th May 2019.

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Paayas Milk Producer Company Ltd

Certified True Copy

Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Vaishali Nagar, Jaipur 302021, Rajasthan (India)



Date: 19 April 2019

Letter of Intent

Dear Vikram Singh

We are glad to inform you that you have been selected for the position of "Trainee" in our company. You will be on training for a period of six months. During this training probation period you are required to undertake all duties and activities as assigned to you by the respective head to which you will be reporting. The starting date of your training will be 6<sup>th</sup> May 2019.

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Producer

Paayas Milk Producer Company Ltd

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gan Nam June 7 Jainur

Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Vaishali Nagar, Jaipur 302021, Rajasthan (India)

Training 3 Placement Officer



Date: 19 April 2019

Dear Raju Lal Yadave

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Paayas Milk Producer Company Ltd

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Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Vaishali Nagar, Jaipur 302021, Rajasthan (India)



Date: 19 April 2019

<u>Letter of Intent</u>

Dear Subham Maurya

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Paayas Milk Producer Company Ltd

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anan Nath William, Jaipur

Régd. Office: D-232,233, 4th Floor, Atlantis Tower, Vaishali Nagar, Jaipur 302021, Rajasthan (India)

Train



Date: 19 April 2019

Letter of Intent

Dear Shubham Sharma

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Paayas Milk Producer Company Ltd

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Certified True Copy

Régd. Office: D-232,233, 4th Floor, Atlantis Tower, Vaishali Nagar, Jaipur 302021, Rajasthan (India)

Trainia



Date: 19 April 2019

Letter of Intent

Dear Sushil Kumar

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Paayas Milk Producer Company Ltd

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Jagan Nath Jaipur

Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Valshall Nagar, Jaipur 302021, Rajasthan (India)

Training

ent Officer

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Date: 19 April 2019

Letter of Intent

Dear Rahul Ky. Jatav

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Head Human Resources,

Paayas Mik Producer Company Ltd

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Janan Nam University Jaipur

Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Vaishali Nagar, Jaipur 302021, Rajasthan (India)

Training & Fire

1 mont Officer

January L. Steerally



Date: 19 April 2019

Letter of Intent

Dear Mohit Sharma

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Head of pinan-Resources,

Paayas Milk Producer Company Ltd

UNIVERSITY OF THE PARTY OF THE

Certified True Copy

Jagan Nath University, Jaipur

Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Vaishali Nagar, Jaipur 302021, Rajasthan (India)

Training & F. Assmont Officer.



Date: 19 April 2019

Dear Surengly Sharma.

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Paayas Milk Producer Company Ltd

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Certified True Copy

Regd. Office: D-232,233, 4th Floor, Atlantis Tower, Valshali Nagar, Jaipur 302021, Rajasthan (India)

Trainin

Jagaracia Universion



Date: 18 April 2019

### Letter of latent

Dear Mr Harendra Potliya,

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon submission of all desired documents.

You will report directly to Territory Head at Jaipur, after 6 days of training you will be sent to respective locations as per the demand of projects. Working hours are from 9.30 AM to 6.00 PM.

The starting salary for this position is Rs.15000.00 per Month. Payment will be on a monthly basis by direct deposit to your bank account on every 10<sup>th</sup> day of the month. All statutory deductions will be applicable e.g. PF, ESI etc. In addition to it, you will be eligible to receive Rs.2000.00 PM towards petrol expenses.

Detailed letter of appointment will be issued to you after three months of your joining and satisfactory performance.

This Letter of Intent stands cancelled if you fail to report for joining on 7th June 2019 at 9.30 AM.

For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

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Jagan Naid Ville J. Jaipu

Corp. Off: 1601, 16th Floor, World Trade Tower, Plot No. C-001 Sector-16, Noida (U.P.) - 201301

Training 0

umant Officer

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Date: 18 April 2019

### Letter of Intent

Dear Mr Jayvardhan Singh.,

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon submission of all desired documents.

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For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

Certified True Copy

Corp. Off: 1601, 16th Floor, World Trade Tower, Pict No. C-001 Sector-16, No.da (U.P) - 201301

Training I Placement Officer



Date: 18 April 2019

### Letter of Intent

Dear Mr Ranveer Badiyasar,

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For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

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Corp. Off: 1601, 16th Floor, World Trade Tower, Plot No. C-001 Sector-16, Noida (U.P) - 201301

Training & Plant mont Officer

- 17



Date: 18 April 2019

### Letter of Intent

Dear Mr. Hemant Kumar,

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For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

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Corp. Off: 1601, 16th Floor, World Trade Tower, Plot No. C-201 Sector-16, Norda (U.P) + 201301

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Date: 18 April 2019

#### Letter of Intent

Dear Mr Arjun Saini,

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon submission of all desired documents.

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For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

Certified True Copy



Date: 18 April 2019

#### Letter of Intent

Dear Mr Devendra Kumar.

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For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

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Corp. Off: 1601, 16th Floor, World Trade Tower, Piot No. C-001 Sector-16, Noida (U.P.) - 201301

Train' in û Placement Officer



Date: 18 April 2019

#### Letter of Intent

Dear Mr Anil Kumar Nindariya,

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon submission of all desired documents.

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For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

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Corp. Off. 1601, 16th Floor, World Trade Tower, Plot No. C-301 Sector-16, Norda (U.P) - 201301

Training 2.11 coment Officer



Date: 18 April 2019

#### Letter of Intent

Dear Mr Maram Siva Kumar Reddy,

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon submission of all desired documents.

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For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

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Janan Nalii Um Jaipur

Corp. Off: 1601, 16th Floor, Workl Trade Tower, Plot No. C-001 Sector-16, Noida (U.P) - 201301

Training & Flacement Officer

A Contract Contract In



Date: 18 April 2019

#### **Letter of Intent**

Dear Mr Gulla SriRam,

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This Letter of Intent stands cancelled if you fail to report for joining on 7th June 2019 at 9.30 AM.

For LeadsConnect Services Pvt Ltd

Suman Kumar Head HR

Certified, True Copy

Jagan Naih Wares. J. Jaipur

Corp. Off: 1601, 16th Floor, World Trade Tower, Plot No. C-301 Sector-16, No.da (U.P.) - 201301

Training (

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Byannath University



Date: 18 April 2019

### Letter of Intent

Dear Mr Vidhya Sahar A R,

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon submission of all desired documents.

You will report directly to Territory Head at Jaipur, after 6 days of training you will be sent to respective locations as per the demand of projects. Working hours are from 9.30 AM to 6.00 PM.

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For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

Certified True Copy

Corp. Off. 1601, 16th Floor, World Trade Tower, Plot No. C-001 Sector-16, Norda (U.P) - 201301

Training Collacement Officer



Date: 18 April 2019

### Letter of Intent

Dear Mr SreeRag C R,

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon submission of all desired documents.

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For LeadsConnect Services Pvt Ltd

Suman Kumar Head HR

Cerfified True Copy

lagan Nath University, Jaipur

Corp. Off: 1601, 16th Floor, World Trade Tower, Plot No. C-001 Sector-16, No:da (U.P) - 201301

Training & Placement Officer



Date: 18 April 2019

### Letter of Intent

Dear Mr Muthu M,

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon submission of all desired documents.

You will report directly to Territory Head at Jaipur, after 6 days of training you will be sent to respective locations as per the demand of projects. Working hours are from 9.30 AM to 6.00 PM.

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For LeadsConnect Services Pvt Ltd

Suman Kumar Head HR A TOPIC

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Jagan New Consultant, Jaipur

Corp. Off: 1601, 16th Floor, World Trade Tower, Plot No. C-001 Sector-16, Noida (U.P) - 201301

Training Ingement Office

Jananaath Uaireasity



Date: 18 April 2019

### Letter of Latent

Dear Mr Arun Durai S,

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon substission of all desired documents.

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For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

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Certified True Copy

Jaipur



Date: 18 April 2019

#### Letter of Intent

Dear Ms Anglin Malar H M.

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon submission of all desired documents.

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For LeadsConnect Services Pvt Ltd.

Suman Kumar

Head HR

Certified True Copy



Date: 18 April 2019

#### Letter of Intent

Dear Ms Soumyashree,

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon submission of all desired documents.

You will report directly to Territory Head at Jaipur, after 6 days of training you will be sent to respective locations as per the demand of projects. Working hours are from 9.30 AM to 6.00 PM.

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For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

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Jagan Nath (

Corp. Off: 1601, 16th Floor, World Trade Tower, Plot No. C-001 Sector-16, Noida (U.P) - 201301

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Date: 18 April 2019

#### Letter of Intent

Dear Ms Soniyasri,

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon submission of all desired documents.

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For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

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lagan Number Jaipur

Corp. Off: 1601, 16th Floor, World Trade Tower, Plot No. C-001 Sector-16, No da (U.P) - 201301

Tr

Placement Officer



Date: 18 April 2019

#### Letter of Intent

Dear Mr Anil Bharnanga,

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon submission of all desired documents.

You will report directly to Territory Head at Jupur, after 6 days of training you will be sent to respective locations as per the demand of projects. Working hours are from 9.30 AM to 6.00 PM.

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For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

Certified True Copy

Corp. Off: 1601, 16th Floor, World Trade Tower, Pior No. 35-301 Sector-16, Noida (U.P.) - 201301

Training



Date: 18 April 2019

### Letter of Intent

Dear Mr Uttam Kumar Jangid,

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon submission of all desired documents.

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For LeadsConnect Services Pvt Ltd

Suman Kumar Head HR NIVER.

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lagan Nitai Jah

Jegonnath University



Date: 18 April 2019

#### Letter of Intent

Dear Mr Rakesh Meena.

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon submission of all desired documents.

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For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

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Corp. Off: 1601, 16th Floor, World Trade Tower, Pioc No. C-001 Sector-16, No:da (U.P.) - 201301

Training a Placement Office



Date: 18 April 2019

### Letter of Intent

Dear Mr Ramaytar.

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon submission of all desired documents.

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For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

THE WATER

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lagan Naih him Janpur



Date: 18 April 2019

### Letter of Intent

Dear Mr Kodi Sravan Kumar Yadav,

LeadsConnect is delighted to offer you the full time position of Project Executive with an anticipated start date of 07-06-2019, contingent upon submission of all desired documents.

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For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

Certified True Copy

Jagan Nath University, Jaipur



Date: 18 April 2019

#### Letter of Intent

Dear Mr Meram Venkata,

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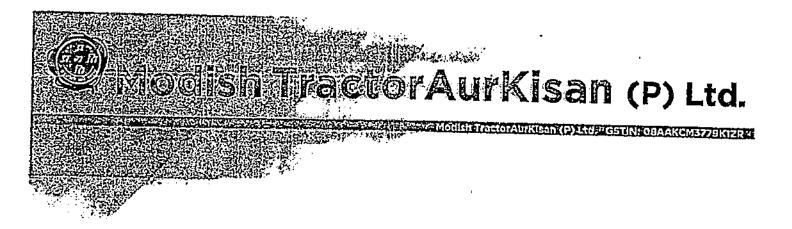
For LeadsConnect Services Pvt Ltd

Suman Kumar

Head HR

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Japan Nama dan Jaipur



4 <sup>th</sup> C	ctober,	2019
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Candidates Name: AKash Tiwari

Dear Candidate,

We are pleased to offer you the position of Farmer Advisory Executive at "Pragati Farm Store".

You are offered to join us on 10<sup>th</sup> October 2019. You will be reporting directly at North India Head Office, Jaipur. We believe your skills and experience is an excellent match for our company.

In this role, you will be required to advice farmers regarding farm mechanization.

The annual CTC for this position would be Rs.10,000/- PM to be paid on a monthly basis by direct deposit in account. In addition to this salary, we're offering you incentives based upon your monthly performance.

Please provide your acceptance by signing and returning this offer letter at your  $\cdot$  earliest convenience.

Sincerely, Sincerely,

(Pragati Farm Store)



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0756 Sharma Golony Extension, Roady Vo. 4-22 Gotam Industrial Area, daipur 2002006 - Alexandria Broady - Company Company V. (1919) 12 10002 - 2411800-3000-2082



4th October, 2019

Candidates Name: <u>Aarti Choudhary</u>

Dear Candidate,

We are pleased to offer you the position of Farmer Advisory Executive at "Pragati Farm Store".

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Sincerely

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(Pragati Farm Store)

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4th October, 2019

Candidates Name:

Akstay Chandel

Dear Candidate,

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Sincerely

(Pragati Farm Store)

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4 <sup>th</sup>	October,	2019
		<b>4012</b>

Candidates Name: Amika Shelehawat.

Dear Candidate,

We are pleased to offer you the position of Farmer Advisory Executive at "Pragati Farm Store".

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Sincerely of Auring

(Pragati Farm Store)

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Lanan Navi William

The research Officer

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AC Sharma Colony Extension (Society): 4.22 (Godani Industrial Area, Paigur - 302006 [Colognian Society - 2000012 [Industrial Area, Paigur - 302006]



4th October, 2019

Candidates Name: Babsau Jat '

Dear Candidate,

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Sincerely,

(Pragati Farm Store)

Certified,True Copy

Jagan Nath University, Jaipur

ose Officer

orh University



4th October, 2019

Candidates Name: Sharti Chaudhary

Dear Candidate,

We are pleased to offer you the position of Farmer Advisory Executive at "Pragati Farm Store".

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Sincerely,

(Pragati Farm Store)

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Jagan Nath University, Jaiour

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anth University

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4th October, 2	019
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Candidates Name: Bhuwan Kumar

Dear Candidate,

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Sincerely.

(Pragati Farm Store)

CAJA?

Jagan Na(II U) Jainur Jainur

man. Officer



4th October, 2019

Candidates Name: Divyart Sugh Deora

Dear Candidate,

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Sincerely,

(Pragati Farm Store)

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< Officer

Jogannath University

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4th October, 2019

Candidates Name: Harendra Pothya

Dear Candidate,

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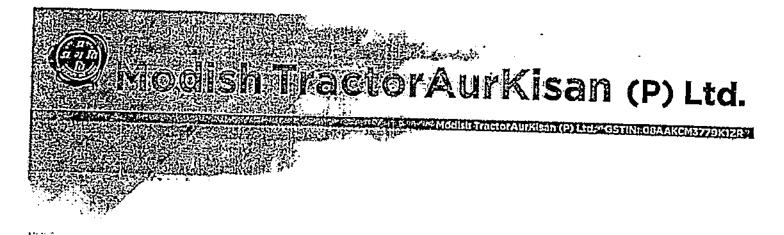
Please provide your acceptance by signing and returning this offer letter at your earliest convenience.

Sincerely

(Pragati Farm Store)

Certified Title Copy

1800-3000-20



4th October, 2019

Candidates Name: Jyoti Choudhay

Dear Candidate,

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Sincerely,

(Pragati Farm Store)

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Training a

Jagan Nalh

rement Officer



4th October, 2019

Candidates Name: Kanwai Pal Singh.

Dear Candidate,

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Sincerely,

(Pragati-Farm Store)

Certified True Copy

Jagan Nath Univ



4th October, 2019

Candidates Name: Korral Kumari

Dear Candidate,

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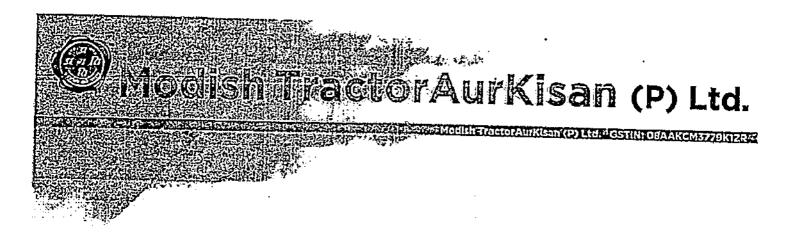
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Sincerely

(Pragati Farm Store)

Certified True Copy

Jagan Nam Comment Officer



4 <sup>th</sup>	October,	2019
~	october,	ZUIS

Candidates Name: Krili Shorm of

Dear Candidate,

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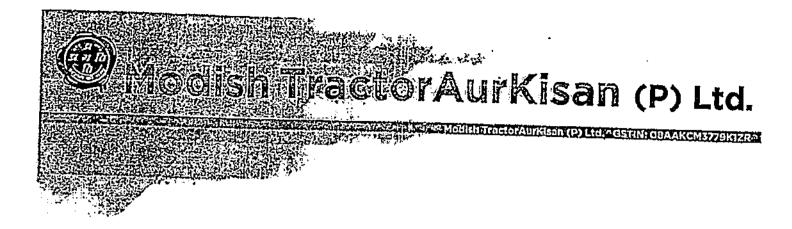
Sincerely

(Pragati Farm Store)

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4th October, 2019

Candidates Name: Vatau Nagaraju.

Dear Candidate,

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Sincerely,

(Pragati Farm Store)

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Certified True Copy

Training & Placement Christ



4 <sup>th</sup>	October,	2010
	OCCUDE:	ZUIS

Candidates Name: Villydra Kumar

Dear Candidate,

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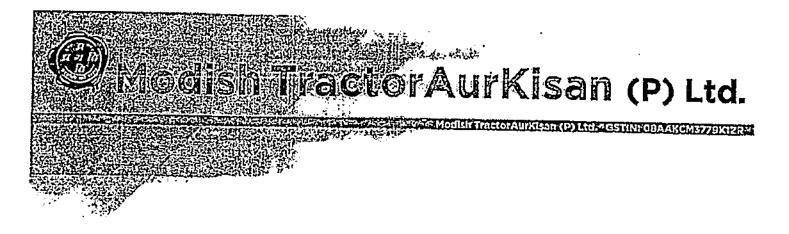
Sincerely Auraio

(Pragati Farm Store)

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Jagan Nath Y

Training a Placement Officer



4th October, 2019

Candidates Name: Keshow Singh -

Dear Candidate,

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Sincerely

(Pragati Farm Store)

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## @Modish Tractor Aur Kisan (P) Ltd.

### JOB OFFER LETTER

4th October, 20	01	9
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Candidates Name: Long Consider

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(Pragati Farm Store)

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4th October, 2019

Candidates Name: L Mahadwar Repbly

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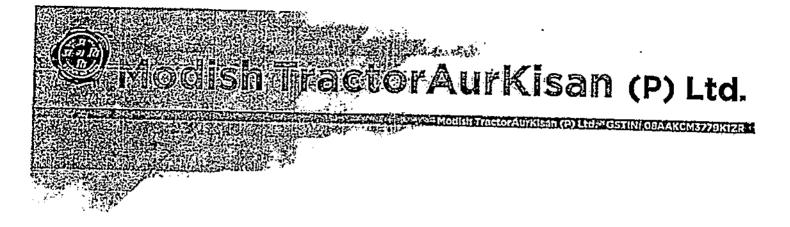
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4 <sup>th</sup>	October,	2019
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Candidates Name: S. Chandro Kinau

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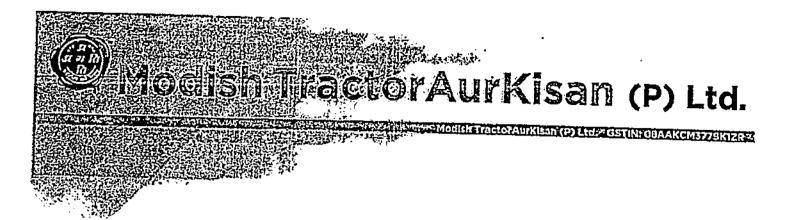
Sincerely,

(Pragati-Farm Store)

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4<sup>th</sup> October, 2019

Candidates Name: Sharooff Kungan

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(Pragati-Farm Store)

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Jagan Nath University Jaipu

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4th October, 2019

Candidates Name: Ashor Muncy M.

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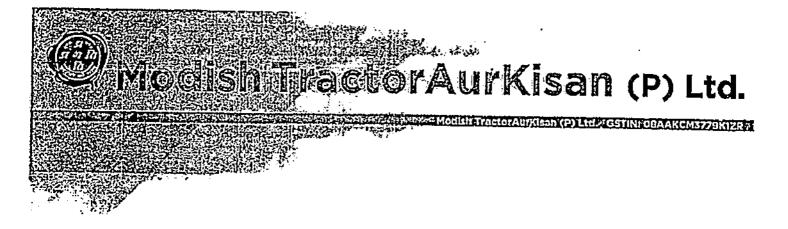
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4th October, 2019

Candidates Name: <u>Lockag</u> CR

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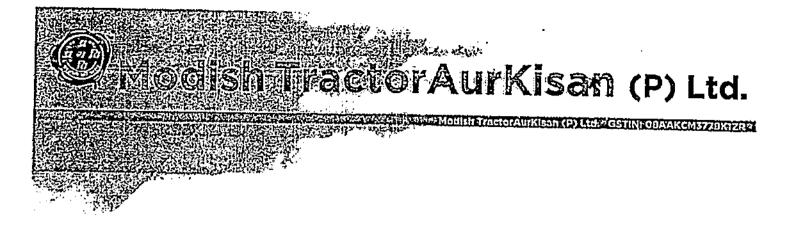
Sincerely,

(Pragati Farm Store)

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4th October, 2019

Candidates Name: Logonathon

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# © Modish TractorAurKisan (P) Ltd.

### JOB OFFER LETTER

4th October, 2019

Candidates Name: Nithin Noroyan

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4 <sup>th</sup>	October,	2019
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Candidates Name: Sauthwelan D.

Dear Candidate,

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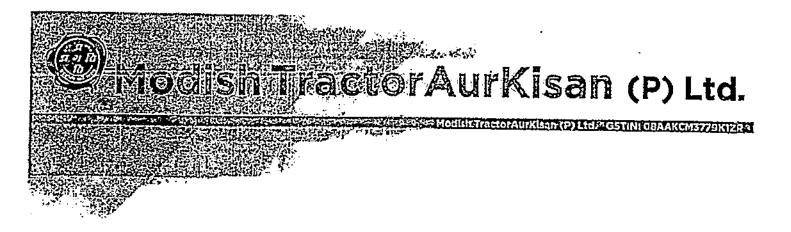
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4th October, 2019

Candidates Name: Vijaya Kuman Y

Dear Candidate,

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(Pragati Farm Store)



Jagan Nain University Jaipur

Jagannath University

## Modish Tractor Aur Kisan (P) Ltd.

### JOB OFFER LETTER

4th October, 2019

Candidates Name: Vishme Kuman KV

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4th October, 2019

Candidates Name: Harsh Vardhey Thota.

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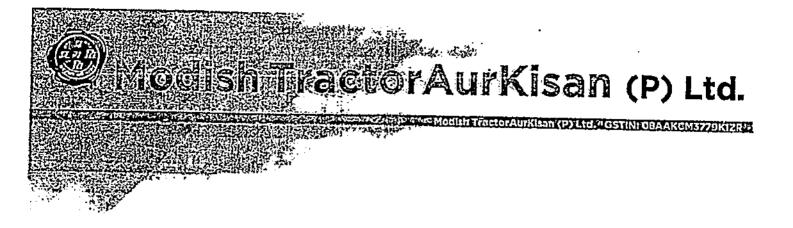
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4th October, 2019

Candidates Name: Vinoth Kumon M

Dear Candidate,

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### Priodish Tractor Aur Kisan (P) Ltd.

JOB OFFER LETTER

4th October, 2019

Candidates Name: \_

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Team HR

(Pragati Farm Store)

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Jagan Nath University Jaipu

Control Officer

Jagannath University

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4th October, 2019	4 <sup>th</sup>	October,	2019
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Candidates Name: Shipa Kumon S.

Dear Candidate,

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(Pragati Farm Store)

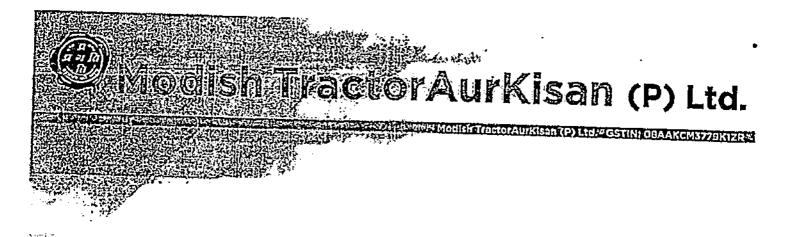
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Jagannath University

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4th October, 2019

Candidates Name: Wardhraj

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Sincerely,

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(Pragati Farm Store)

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Jagan Nalh University, Jaipu



4th October, 2019

Candidates Name: Vijaya Kum

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Sincerely, A.S. P. L. S. Teanville, Teanvill

(Pragati Farm Store)

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4th October, 201	9
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Candidates Name: Dinesh Baby V

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### (a) Modish Tractor Aur Kisan (P) Ltd.

### JOB OFFER LETTER

4th October, 2019

Candidates Name: <u>Galajs</u>

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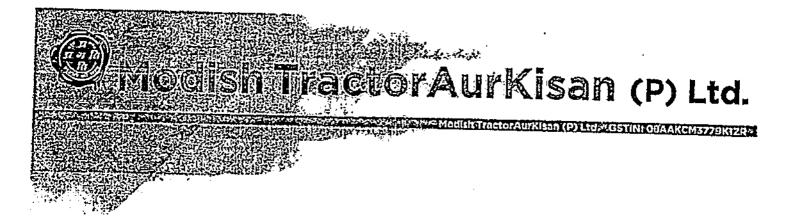
Since Team HR OF

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Jagan Nath University Jaipu

Jagannath University



4" October, 2019	4 <sup>th</sup>	October,	2019
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Candidates Name: Meeng A

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Team HR

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4th October, 2019

Candidates Name: Prthwizaj R

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